

PERSONNEL AGENDA - NEW HIRES, SEPARATIONS & CHANGES

BI-WEEKLY COMMISSIONERS MEETING of July 1, 2026

Prepared by: Heather Lambert, Director of Human Resources

COPIES TO: J. Christy, D. Parker, S. Laverdure & Fiscal

Hiring and firing decisions for employees in offices headed by elected officials are solely decided by the respective elected official.

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Harrison, Barbara	Jury Management	Tipstaff	N/A	7/13/26	New Hire/Replacement
Michael, Patricia	Jury Management	Tipstaff	N/A	7/13/26	New Hire/Replacement
Lopez, Ashley	Courts	16 Court Recorder/Transcriptionist	N/A	7/6/26	New Hire/Replacement
Visconti, Kodie	Courts	16 Court Recorder/Transcriptionist	N/A	7/6/26	New Hire/Replacement
Gupko, Christopher	District Attorney	17 Detective/DA	N/A	7/6/26	Did not Start
Williams, Christine	Maintenance	1 Tradesworker I (Night)	1	7/6/26	New Hire/Replacement
Dowland, Alex	Public Defender	20 Law Clerk*	N/A	6/22/26	Correct Department

SEPARATIONS:					
Landstrom, Eddy	C&Y	35 Casw 2	N/A	7/24/26	Resigned
Kalinowski, Adrian	Conservation	10 Reso Conserv Specialist*	1	7/10/26	Resigned
Karaman, Tristan	Correctional Facility	CO	N/A	6/19/26	Resigned
Thomas, Randa	Correctional Facility	CO II	N/A	6/18/26	Resigned
Medrano, Paola	Pretrial Services	16 Pretrial Services Director*	6	7/13/26	Resigned

CHANGES:					
Hunter, Tiffany	C&Y	35 Casw 2	N/A	6/5/26	975 hours Probation Complete
Perez, Michael	C&Y	12 Supervisor*	8	6/15-7/24/26	LOA
Escourse, Dwight	Correctional Facility	CO II	N/A	6/22-8/17/26	LOA
Estrada, Brandon	Correctional Facility	CO	N/A	6/4-7/10/26	Extend LOA
Frank, Kristijan	Correctional Facility	CO II	N/A	6/24-7/28/26	Extend Mod Duty
Manfre, Patti	Correctional Facility	9 Work Release Coordinator	9	5/20-11/17/26	Intermittent LOA
Ortiz, Diana	Correctional Facility	CO II	N/A	6/16/26	RTW Full Duty
Polnasek, Christopher	Correctional Facility	CO II	N/A	6/1-7/3/26	LOA
Shay, Jennifer	Correctional Facility	7 Records Administrator	1	6/17-7/21/26	Extend Mod Duty
Schiller, Blake	Correctional Facility	13 Lieutenant*	7	6/17-6/26/26	LOA
Groves, Justine	Probation- Adult	20 Probation Officer Sr. Adult	N/A	6/25-7/10/26	LOA
Rivera-Guzman, Samuel	Prothonotary/Clerk of Courts	4 Deputy (P)	2	6/8-6/19/26	LOA
Rivera-Guzman, Samuel	Prothonotary/Clerk of Courts	4 Deputy (P)	2	6/20-6/28/26	Extend LOA
Rivera-Guzman, Samuel	Prothonotary/Clerk of Courts	4 Deputy (P)	2	6/29/26	RTW Full Duty
May Silfee, Sara	Voter Registration	19 Director Voter Reg/Elections*	10	6/22-7/5/26	LOA

MISCELLANEOUS:					
Approve request by Maryellen Keagan, Director of OEM to float William Edinger's Juneteenth holiday from Friday 6/19 to Monday 6/22					
Approve request from Sheriff Cirranello to replace one vacant 4 Administrative Specialist III position with a 4 Records Tech position					
Approve request from Chief Clerk, Bob Gress to allow Sara May Silfee to float her Juneteenth Holiday from 6/19 to Monday 6/22					
A PT Caseworker 1/2 position was incorrectly listed on the January 5, 2026 Salary Board Reorganizational Agenda at 37.5 hours/week. The correct weekly hours for this position are 22.5					
A PT SSA 1/2/3 position was incorrectly listed on the January 5, 2026 Salary Board Reorganizational Agenda at 25 hours/week. The correct weekly hours for this position are 22.5					
Approve request from Director of Aging, Mary Claire Megargle, to pay CW2 Beverly Braxton Cannon out of class to work as a CW3 in Protective Services from 7/6/26 – 9/6/26					