



MONROE COUNTY BOARD OF COMMISSIONERS  
AGENDA  
May 20, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the duplicate, Deborah Storman, Chief Assessor

Penn State Extension, program updates and upcoming event dates, Jennifer Mercereau, Client Relationship Manager

**OLD BUSINESS**

Amend Motion 2026-128 dated 05/06/2026 to change the Opioid Settlement Fund payment to Kudu Creative from \$4,284.00 to \$4,997.63

Amend Motion 2026-101 dated 04/01/2026 and Motion 2026-131 dated 05/06/2026 (Execution of CSBG Subrecipient Contracts for Monroe and Pike Counties) to clarify that Family Promise of Monroe County’s allocations were included in one contract totaling \$81,000.00

Acknowledge opening of bids and defer action until June 3, 2026, meeting for sale of vehicles received May 8, 2026, as follows:

Year	Make/Model	Purchaser	Net Amount		Money Credited to
			To County	Auction Fees	
2013	Chevy Equinox	Jermaine Stevenson	\$ 875.00	\$ 109.37	DTF
2013	Ford Escape	Luis Morales	\$ 2,575.00	\$ 321.87	DTF
2012	Chrysler 200	Claudia Morales	\$ 1,975.00	\$ 246.87	DTF
2008	Lexus IS	James Passmore	\$ 2,400.00	\$ 300.00	DTF
2009	Mazda CX-7	Andres Arboleda	\$ 1,050.00	\$ 131.25	DTF
2018	Audi Q7	Tarun Sharma	\$ 13,000.00	\$ 1,625.00	DTF
2012	Ford Explorer	Kwanza Smith	\$ 4,350.00	\$ 543.75	Probation
		<b>Total</b>	<b>\$ 26,225.00</b>	<b>\$ 3,278.11</b>	

Approve the minutes of May 6, 2026, Commissioners’ Meeting

**PROCLAMATIONS AND CERTIFICATES**

Wyatt Ayden Hubbard – Eagle Scout  
Tivesha Patrick McDowald – America250PA Keystone Art Initiative  
Jane MacHale – America250PA Keystone Art Initiative  
Madalyn Minchhoff – America250PA Keystone Art Initiative  
Wayne County Commissioners – America250PA Art Keystone

**NEW BUSINESS**

**1) Personnel:**

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
  - i) Sheriff’s Office Overtime Report for the pay period ending 05/03/2026:
    - (1) Deputies – 35.50 hours
    - (2) Security – 45.25 hours
    - (3) Clerks – 4.50 hours

**2) Electronic Financial Transactions (Ratify):**

- a) Vouchers Payable:
  - i) Dated 05/08/2026 in the amount of \$770,397.02
  - ii) Dated 05/11/2026 in the amount of \$2,487,357.28
- b) Gross Payroll:
  - i) For pay period ending 05/03/2026 in the amount of \$1,523,707.98
- c) Healthcare Benefits Payments:
  - i) Highmark Blue Cross/Blue Shield:
    - (1) Dated 05/05/2026 in the amount of \$135,434.83
    - (2) Dated 05/12/2026 in the amount of \$10,160.95
  - ii) Geisinger:
    - (1) Dated 05/11/2026 in the amount of \$53,906.37
    - (2) Dated 05/12/2026 in the amount of \$2,464.02
    - (3) Dated 05/18/2026 in the amount of \$74,288.01
  - iii) Dental Claims:
    - (1) Dated 05/08/2026 in the amount of \$6,322.36
    - (2) Dated 05/15/2026 in the amount of \$11,265.24
  - iv) Flexible Spending Account:
    - (1) Dated 05/08/2026 in the amount of \$2,684.54
    - (2) Dated 05/15/2026 in the amount of \$2,684.34
    - (3) Dated 05/18/2026 in the amount of \$209.00

**3) Travel Authorizations (Approve/Ratify):**

- a) Approve/Ratify the Travel Request Report – Adult Probation, Area Agency on Aging, Conservation District, Juvenile Probation, Planning, Pretrial/DUI Services and Vector Control

**4) Career Link:**

- a) Reappoint the following to the Pocono Counties Workforce Development Board with a new term to expire 06/30/2029
  - i) Karen Casciano
  - ii) Vicki Herman

**5) Children and Youth Services:**

- a) Execute the following Proposed Purchase of Service Agreements for the period 07/01/2026 – 06/30/2027:
  - i) Colonial Intermediate Unit 20 – contract limit \$280,000.00 (truancy intervention services)
  - ii) County of Chester – contract limit \$500,000.00 (detention center)
  - iii) Homestead Family Services – contract limit \$150,000.00 (diversion family preservation)
  - iv) The Children’s Home of Easton Inc. – contract limit \$325,000.00 (foster care)

**6) Commissioners’ Office:**

- a) Approve the Budget Adjustment Report dated 05/20/2026 totaling \$1,750.00
- b) Acknowledge Final Arbitrage Report for General Obligation Bonds, Series of 2014 for the period July 10, 2014, through September 15, 2022, no arbitrage liability was incurred
- c) Accept the Central Services Cost Allocation Plan for the Fiscal Year ending 12/31/2024 as prepared by Maximus US Services, Inc.
- d) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
  - i) Memorandum of Understanding and Agreement with Path to Peace in the amount of \$85,000.00 for treatment services
  - ii) Memorandum of Understanding and Agreement with CMP Drug & Alcohol in the amount of \$5,000.00 for full wrap of 2025 Toyota Sienna
  - iii) KUDU Creative Budget of \$21,000.00 for additional marketing for community awareness and resource availability
- e) Nominate Gina Bertucci to the Northampton Community College Board of Trustees to fill an unexpired term ending 06/30/2029
- f) Acknowledge the retirement of Andrew A. Forte from the Northampton Community College Board of Trustees
- g) Ratify Resolution updating authorized signers with ESSA Bank, Division of CNB Bank
- h) Acknowledge 2026 County Liquid Fuels Tax Fund allocation distribution in the amount of \$76,727.12 representing the bi-annual share
- i) Acknowledge 2026 Act 89 allocation distribution in the amount of \$27,987.17 representing the bi-annual share
- j) Add the following Vendors to the County List of Approved Vendors:

- i) Fiscal:
  - (1) Terra Nostra Ent. Inc.
  - (2) Alexa A. Giordano (ratify)
  - (3) Essence Cotto (ratify)
  - (4) Jaquan Jeremia Brown (ratify)
  - (5) Joanellis Annais Jimenez
- ii) District Attorney:
  - (1) Thomas F. Dougherty
- iii) Aging:
  - (1) Tia Benjamin

**7) Fiscal/Grants:**

- a) Ratify Authorization for Ashley Kerrick, Grants Manager to electronically submit the FY25-26 Justice Reinvestment Initiative 2 (JRI-2) Grant application for the period 04/01/2026 – 03/31/2029 in the amount of \$302,905.00 to support Probation and Treatment Court
- b) Ratify Authorization for Ashley Kerrick, Grants Manager to electronically submit the Monroe County Archives Collections Stewardship Grant application for the period 06/01/2027 – 05/31/2030 in the amount of \$349,994.00 to digitize approximately 75% of the archive’s collection to preserve and increase public access to historic records
- c) Approve the 2025 Emergency Management Performance Grant Agreement in the amount of \$66,656.00 for the performance period of 10/01/2024 – 09/30/2025 and authorize Jennifer Barclay, Fiscal Director to electronically sign of behalf of the Commissioners
- d) Authorize Jennifer Barclay, Fiscal Director to electronically sign the FY 23-24 Municipal Assistance Grant Contract First Amendment (C000089065) to extend the contract for an additional year
- e) Acknowledge receipt of the following installment awards of CSBG 2026 funding for Monroe and Pike Counties as follows:
  - i) 1<sup>st</sup> Installment      \$171,594.00
  - ii) 2<sup>nd</sup> Installment      \$208,728.00
  - Total**                    **\$380,322.00**

**8) Information Technology and Services:**

- a) Ratify Change Order #2 with Ring Central in the amount of \$352.00 for four (4) Cisco ATA191 Analog Telephone Adapters

**9) Transportation Authority:**

- a) Adopt Resolution of Local Match for State Operating Financial Assistance in the amount of \$253,128.00 for 2026-2027

**10) Capital Outlay Purchases:**

- a) Ratify the Capital Purchases Report dated 05/20/2026 totaling \$5,714.80

**Miscellaneous**

**Public Comment**

**Other Meetings**

Salary Board                    11:00 a.m.