



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
August 5, 2026

Open meeting- 3:00 p.m.

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

OLD BUSINESS

Approve the minutes of July 15, 2026, Commissioners' Meeting

Amend Motion **2026-215** dated 07/15/2026 Computer Capital, reflecting a price change from \$1,253.44 to \$1,334.57, an increase of \$81.13

PROCLAMATIONS AND CERTIFICATES

American Legion Post 346 – Rededication
Northbound & Company- Grand Opening Scotrun Location

NEW BUSINESS

1) Personnel:

- a) Agenda
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Overtime Report for pay period ending 07/12/2026:
 - (1) Deputies – 99.50 hours
 - (2) Security – 83.75 hours
 - (3) Clerks – 12.50 hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) Dated 07/17/2026 in the amount of \$948,434.82
 - ii) Dated 07/24/2026 in the amount of \$3,058,360.16
 - iii) Dated 07/31/2026 in the amount of \$1,937,208.67
- b) Gross Payroll:
 - i) For Pay Period ending 07/12/2026 in the amount of \$1,678,230.75
 - ii) For Pay Period ending 07/26/2026 in the amount of \$1,647,026.92
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) Dated 07/16/2026 in the amount of \$89,357.67
 - (2) Dated 07/22/2026 in the amount of \$78,531.99
 - (3) Dated 07/25/2026 in the amount of \$30,890.53
 - (4) Dated 07/27/2026 in the amount of \$5.15
 - ii) Geisinger:
 - (1) Dated 07/20/2026 in the amount of \$73,887.53
 - (2) Dated 07/27/2026 in the amount of \$116,457.17
 - iii) Dental Claims:
 - (1) Dated 07/17/2026 in the amount of \$5,967.15
 - (2) Dated 07/24/2026 in the amount of \$4,931.58
 - iv) Flexible Spending Account:
 - (1) Dated 07/15/2026 in the amount of \$209.00
 - (2) Dated 07/17/2026 in the amount of \$989.53
 - (3) Dated 07/24/2026 in the amount of \$1,186.06
 - (4) Dated 08/03/2026 in the amount of \$1,134.39

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Adult Probation, Aging, Conservation District and Veterans Affairs

4) Area Agency on Aging:

- a) Execute contract with Kelly L. Lombardo, Esq. to provide legal assistance and advice for protective service and guardianship clients and represent the Monroe County Area Agency on Aging in court as necessary for the period 08/01/2026 – 07/31/2029 at a rate of \$150.00 per hour up to a maximum of \$10,000.00 for contract term
- b) Execute the following Contract Addendums extending the contracts to 06/30/2027:
 - i) Medscope America Corporation – personal emergency response systems
 - ii) Linda Steier, MS, RD, LDN – dietician consultation services

5) Career Link:

- a) Appoint Dr. Precie Schroyer to the Pocono Counties Workforce Development Board with a term to expire 06/30/2029

6) Children and Youth Services:

- a) Authorize submittal of the Act 148 second quarter 2025-2026 report with total expenditures of \$10,421,371.00
- b) Execute a Purchase of Service Agreement with Mindwell Management Inc. for the period 07/01/2025 – 06/30/2026 with a contract limit of \$650,000.00 for residential group home services
- c) Execute the following Purchase of Services Agreements for the period 07/01/2026 – 06/30/2027:
 - i) Alternative Living Solutions with a contract limit of \$150,000.00 (transitional and supervised independent living)
 - ii) City Mission-Living Stones, Inc. with a contract limit of \$240,000.00 (independent living services)
 - iii) Hoffman Homes for Youth with a contract limit of \$200,000.00 (shelter program)
 - iv) Loftus-Vergari & Associates, Inc. with a contract limit of \$85,000.00 (foster care)
 - v) Merakey Pennsylvania with a contract limit of \$200,000.00 (therapeutic foster care, emergency respite and enhanced foster care with infants)
 - vi) Valley Youth House with a contract limit of \$190,000.00 (shelter care)
- d) Execute a Contract for Professional Services with PA Treatment & Healing for the period 07/01/2026 – 06/30/2027 with a contract limit of \$480,000.00
- e) Execute the following Subsidized Permanent Legal Custodian Agreements:
 - i) M.T.
 - ii) A.S.
- f) Execute the following Adoption Assistance Agreements:
 - i) J.J.
 - ii) A.J.
 - iii) L.J.

7) Commissioners' Office:

- a) Ratify the Budget Adjustment Report dated 08/05/2026 totaling \$10,951.00
- b) Approve the Budget Adjustment Report dated 08/05/2026 totaling \$7,452.00
- c) Ratify the revised IRS mileage reimbursement rate to .76 cents per mile effective 07/01/2026
- d) Execute agreement with Quark Scan in the amount of \$1,700.00 for geophysical survey on county property at 6th and Quaker Alley
- e) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding with Path to Peace in the amount of \$50,000.00 for emergency housing assistance services and transportation services
 - ii) Memorandum of Understanding with Rays of Hope for Addiction in the amount of \$6,500.00
- f) Approve the following payments for items from the Hotel Tax funds:
 - i) Sheriff Office Overtime for Independence Day Parade coverage \$ 277.54
 - ii) Pocono Mountains Council of Governments \$1,000.00
- g) Accept quote from Mountain Landscaping, LLC in the amount of \$7,585.00 (lowest of 3 quotes) to perform required maintenance per inspection notes at Levitt Branch Dam and Goose Pond Dam
- h) Ratify acceptance of price quotation with AES Advanced Electronic Security in the amount of \$57,813.00 for security items at the courthouse (COSTARS #040-E22-158)
- i) Approve contract with Teamsters 229 for a contract period of 01/01/2026 through 12/31/2028

- j) Reject the Request for Proposals for Drug & Alcohol and Counseling Services at the MCCC opened on 06/18/2026 and authorize chief clerk to rebid for RFP’s Drug & Alcohol and Counseling Services
- k) Approve proposal from C&D Waterproofing Omnia Partners #PA-R230404-321726 for the Old Jail Roof and gutter replacement totaling \$312,500.00 (Alt. #1&2)
- l) Add the following Vendors to the County List of Approved Vendors:
 - i) District Attorney:
 - (1) Melonie Sappe
 - ii) Information Technology and Services:
 - (1) BMC Helix, Inc. (Ratify)
 - iii) Office of Emergency Management:
 - (1) Charles Kevin Krause
 - (2) Mark Boncal
 - iv) Sheriff:
 - (1) Tri-Tech Forensics, Inc
- m) Approve Change order #1 with Sealcrete Contracting, LLC in the amount of \$166,050.00 for additional repairs to 3rd floor of parking deck, full depth floor and partial depth repairs
- n) Approve new COBRA rates for the period 09/01/2026 to 8/31/2027 at rates listed below:

	New COBRA Rates 9.1.26-8.31.27 INCLUDING 2%					
	Highmark PPO Blue	Highmark HMO	Geisinger POS	UCCI Dental Option 2 (high)	UCCI Dental Options 1 (LOW)	VBA
Employee Only	\$ 1,169.02	\$ 1,086.57	\$ 1,086.57	\$ 28.98	\$ 17.82	\$ 3.28
Employee + 1	\$ 2,805.65	\$ 2,354.57	\$ 2,354.57	\$ 86.27	\$ 53.05	\$ 5.93
Employee + 2 or more	\$ 3,273.26	\$ 3,025.82	\$ 3,025.82	\$ 86.27	\$ 53.05	\$ 8.07

- o) Approve the following Service Agreements for Medical, Dental and Vision Plans:
 - i) HM Life Insurance Company Stop Loss Renewal totaling \$1,177,837.00 (09/01/2026-08/31/2027)
 - ii) Highmark HRA - \$5.15 per month per person (09/01/2026 – 08/31/2027)
 - iii) Highmark PPO - \$1.97 per month per person (09/01/2026 – 08/31/2027)
 - iv) HMO - \$1.97 per month per person (09/01/2026 – 08/31/2027)
 - v) Geisinger Administrative Service Fee - \$10.85 per month per person (09/01/2026 – 08/31/2027)
 - vi) Highmark Master Health Service Agreement Option 2 (09/01/2026 – 08/31/2027)
 - vii) VBA Vision - \$0.96 per month per person (09/01/2026 – 08/31/2028)
 - viii) Swift MD/ReviveHealth, Inc. - \$5.50 per month per person (9/01/2026-8/31/2027)
 - ix) United Concordia Dental Administrative Service Fee - \$1.80 per month per person (01/01/2027 – 12/31/2027)
 - x) MadScripts in Partnership with Aphora Health – (09/01/2026 – 08/31/2027) contingent upon solicitor approval

8) District Attorney:

- a) Acknowledge award of 2026 Local Law Enforcement Grant in the amount of \$250,000.00

9) Elections/Voter Registration:

- a) Ratify acceptance of estimate from Knowink in the amount of \$61,650.00 to purchase new iPads to be paid from the Election Integrity grant

10) Fiscal/Grants:

- a) Ratify authorization for Ashley Kerrick, Grants Manager, to electronically sign the FY25-26 Justice Reinvestment Initiative 2 (JRI-2) Grant Award Notification with addition of Special Conditions added after contract signature was complete
- b) Ratify authorization for Ashley Kerrick, Grants Manager, to electronically sign and submit the BJA FY26 Invited to Apply-Byrne Discretionary Community Project grant with a grant period TBD in the amount of \$1,020,379.00 to be used to formalize an Opioid Crimes Section of the District Attorney’s office and enhance the existing Drug Task Force
- c) Ratify authorization for Ashley Kerrick, Grants Manager, to electronically sign and submit the Substance Abuse and Mental Health Services Administration (SAMHSA) Regional Mobile Crisis Team Expansion for Carbon and Monroe Counties Grant application for the period 09/30/2026-09/30/2030 in the amount of \$3,000,000.00 for continued operation and expansion of the existing Mobile Crisis Team
- d) Approve submittal of the 2025 Community Development Block Grant in the amount of \$663,596.00 and authorize Jennifer Barclay, Finance Director, to electronically sign the grant contract
- e) Approve the Chief Elected Official to sign certification documents for the submission of ESG FY2026 application

- f) Adopt a Resolution to Authorize the filing of a proposal for funds with the Commonwealth of Pennsylvania Department of Community & Economic Development for the Emergency Solutions Grant FY 2026

11) Information Technology and Services:

- a) Ratify execution of registration services agreement with American Registry For Internet Numbers, LTD for the period 07/23/2026 – 07/22/2027 in the amount of \$275.00
- b) Ratify agreement with Norstar Networks in the amount of \$6,600.00 for remaining phone system migration

12) Office of Emergency Management:

- a) Ratify Memorandum of Agreement with the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of Monroe County Office of Emergency Management Interoperable Systems and IPAWS OPEN Platform for Emergency Networks
- b) Ratify authorization for Maryellen Keegan, OEM Director to submit the FFY2026 Emergency Performance Grant (EMPG) application and the Attachment D – FFATA in the amount of \$203,739.31 for the period 10/01/2025 – 09/30/2026

13) Planning Commission:

- a) Approve Data Center Planning Guide July 2026 as prepared by the Monroe County Planning Commission providing clarification on Data Centers as a land use

14) Pocono Mountains Municipal Airport Authority:

- a) Acknowledge receipt of the 2025 Financial Statements for the year ending 12/31/2025

15) Redevelopment Authority/Affordable Housing Trust Fund Board:

- a) Approve request to ratify the First-time Homebuyer Program Guidelines to include a requirement for a credit score of 620 or higher and a right to evaluate the maximum loan terms of thirty (30) years on a case-by-case basis with potential exceptions for applicants using USDA 502 loans
- b) Approve funding of \$25,000.00 to Eldred Township for project #2026-02, 594 Kunkletown Road, Kunkletown, PA from ACT 152 Demolition Program Funds
- c) Authorize Jennifer Petersen, Executive Director, Redevelopment Authority to advertise the first Community Development Block Grant (CDBG) public hearing

16) Sheriff:

- a) Approve agreement with Axon Enterprise, Inc. for purchase of tasers and related equipment totaling \$202,299.00 (\$40,459.80 per year) for the period 01/01/2027 – 12/31/2031

17) Tax Claim:

- a) Approve rental agreement with the Sherman Theater on 09/14/2026 in the amount of \$600.00

18) Capital Outlay Purchases:

- a) Approve the Capital Purchases Report dated 08/05/2026 totaling \$10,800.72

19) Computer Capital Purchases:

- a) Ratify the Computer Capital Purchases Report dated 08/05/2026 totaling \$49,627.01

Miscellaneous

Public Comment

Other Meetings

Board of Assessment Revision 1:30 p.m.
Salary Board 3:30 p.m.

.