



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
March 6, 2024

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

OLD BUSINESS

Approve the minutes of the 2/21/2024 Commissioners' Meeting

PROCLAMATIONS AND CERTIFICATES

Jordan Smalley – Eagle Scout

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Office Overtime Report for the period ending 2/25/2024:
 - (1) Deputies – 15.75
 - (2) Security – 29.75
 - (3) Clerks- 0

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$828,796.60 for week ending 2/23/2024
 - ii) \$6,012,703.02 for week ending 3/1/2024
- b) Gross Payroll:
 - i) \$1,388,796.68 for period ending 2/25/2024
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$47,859.94 on 2/20/2024
 - (2) \$69,926.32 on 2/29/2024
 - (3) \$10.30 on 2/29/2024
 - ii) Geisinger:
 - (1) \$60,403.71 on 2/20/2024
 - (2) \$81,261.80 on 2/26/2024
 - iii) Dental Claims:
 - (1) \$3,720.04 on 2/20/2024
 - (2) \$5,276.80 on 2/29/2024
 - (3) \$1,032.30 on 2/29/2024
 - iv) Flexible Spending Account:
 - (1) \$2,823.07 on 2/20/2024
 - (2) \$6,082.53 on 2/23/2024
 - (3) \$2,934.18 on 3/1/2024

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Area Agency on Aging, Assessment, Children & Youth, Commissioners, Grants, Public Defender, Vector Control and Veterans Affairs

4) Carbon-Monroe-Pike Mental Health/Developmental Services:

- a) Acknowledge resignation from the Carbon-Monroe-Pike Mental Health/Developmental Services Advisory Board:
 - i) Michael Albert

5) **Children and Youth Services:**

- a) Reappoint the following to the Advisory Board:
 - i) Dr. Damary Bonilla-Rodriquez with a term to expire 10/31/2026
 - ii) Donna Watson with a term to expire 10/31/2026
- b) Acknowledge resignation from the Advisory Board:
 - i) Carrie Weitz

6) **Commissioners’ Office:**

- a) Ratify the Budget Adjustment Report dated 2/20/2024 totaling \$6,717,732.00
- b) Approve the Budget Adjustment Report dated 2/29/2024 totaling \$34,245.00
- c) Ratify a Limited-Service Agreement with Pennoni Associates, Inc. for Monroe County Courthouse Project for scope of services listed on agreement at the rate or \$850.00 per event
- d) Ratify submittal to the National Resource Conservation Service -USDA, of the county to express their preference for the Sponsor Preferred Alternative for both the Goose Pond Dam and Leavitt Branch Dam is for the rehabilitation of each dam
- e) Execute agreement with Walker Consultants for professional consulting services for repairs to the county parking deck with Asset Management Plan in the amount of \$57,020.00
- f) Amend agreement with Kudu Creative increasing contract total to an amount not to exceed \$413,467.00, for a period through 12/31/2024, for a Fentanyl Awareness Campaign in Monroe County (paid from Opioid Settlement Funding)
- g) Acknowledge receipt of the Liquid Fuels Tax Fund, Act 44 Fund, and Act 89 Tax Fund Attestation Engagement for the period January 1, 2018, to December 31, 2022, as prepared by the Auditor General
- h) Execute the following Change Orders for the Courthouse Renovation/Expansion Project:
 - i) GC-019 – Lobar Construction – Additional Work and Credit totaling \$19,533.62
- i) Add the following Vendors to the County List of Approved Vendors:
 - i) Aging:
 - (1) Lois M. Labarre
 - ii) Maintenance:
 - (1) Acco Brands

7) **Correctional Facility:**

- a) Execute renewal agreement with Guardian RFID for inmate management, monitoring and tracking at rates listed on Addendum B (\$3,500.00 per year) through 12/31/2027

8) **Grants:**

- a) Approve the Fiscal Director to electronically sign the FY 24 Mosquito-borne Disease Control Contract (C990004365) for the period January 1, 2024-December 31, 2024, in the amount of \$133,717.00
- b) Acknowledge receipt of the US Department of Homeland Security Grant Program Agreement, Federal Fiscal Year 2023, award #EMW-2023-SS-00094 in the amount of \$893,705.00
- c) Acknowledge receipt of the Commonwealth of Pennsylvania State Fiscal Year 2023-2024 Hazardous Material Response Grant Agreement (C950004067) in the amount of \$7,821.00
- d) Approve the CSBG 2024 Sub-recipient contracts for the period January 1, 2024, through December 31, 2024, pursuant to the State agreement with 1st allocation as listed:

		1st & 2nd Qtr. Agency Allocation	Total Agency Allocation
Monroe			
CSS-Shepherd's Maternity Home	-	\$ 3,511	\$ 10,000
Family Promise of Monroe County	-	\$ 29,843	\$ 85,000
Monroe County Meals on Wheels	-	\$ 7,022	\$ 20,000
Pocono Area Transitional Housing	-	\$ 11,235	\$ 32,000
Pocono Mountains United Way-Info Line/VITA	-	\$ 5,266	\$ 15,000
Pocono Services for Families & Children	-	\$ 25,629	\$ 73,000
Resources for Human Development	-	\$ 10,952	\$ 31,194
Salvation Army-Housing-Emergency Services	-	\$ 32,720	\$ 93,195
Stroud Region OpenSpace & Rec Commission	-	\$ 3,511	\$ 10,000
MONROE COUTY TOTAL:		- \$129,689	\$ 369,389
Pike			
Center for Developmental Disabilities	-	\$ 11,702	\$ 33,330

Pike County Developmental Center	-	\$ 11,934	\$ 33,993
Pike County Human Services	-	\$ 8,777	\$ 25,000
PIKE COUNTY TOTAL		-	\$ 32,413 \$ 92,323
<hr/>			
TOTAL		\$162,102	\$ 461,712

9) Pennsylvania Northeast Regional Railroad Authority:

- a) Reappoint Mr. Andrew Forte to a new term to expiring on 1/31/2029

10) Pleasant Valley Manor:

- a) Ratify execution of the following Intergovernmental Transfer Agreements (IGT):
 - i) PA Department of Human Services Office of Long-Term Living Agreement to collect IGT Funds
 - ii) PA Coalition of Affiliated Healthcare & Living Communities (PACAH) Agreement to disburse IGT Funds

11) Probation:

- a) Execute agreement with Vigilant for client monitoring service for a 1-year period at rates listed in agreement on Table 1 and Table 2 with solicitors’ changes
- b) Acknowledge receipt of the Justice Court Judges Commission Juvenile Probations Services Grant Award in the amount of \$96,795.00 for the grant period 07/01/2023-06/30/2024

12) Sheriff:

- a) Execute agreement with Permittium, LLC for permits at a rate of \$5.00 per transaction for the period 5/24/2024 through 5/24/2025

13) Capital Outlay Purchases:

- a) Ratify the Capital Purchases Report dated 2/21/2024 totaling \$2,800.20

14) Computer Capital Purchases:

- a) Ratify the Computer Capital Purchases Report dated 3/1/2024 totaling \$31,965.00

Miscellaneous

Public Comment

Other Meetings

Election Board 10:30 a.m.
Board of Assessment Revision 1:30 p.m.