



MONROE COUNTY BOARD OF COMMISSIONERS
February 21, 2024

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday, February 21, 2024, in the Commissioner's Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Deborah L. Huffman, Chief Clerk/Administrator Robert J. Gress, Administrative Secretary Cindy Cook.

Chairman Christy called the meeting to order at 9:30 a.m. with a moment of silence and the pledge of allegiance to the flag.

Chairman Christy recessed the regular meeting at 9:32 a.m. to convene an Assessment Board meeting for corrections to the duplicate.

M-2024-57 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the corrections to the duplicate, as follows, as requested by Cindy Treible, Chief Assessor:

Additions-\$43,090.00
Subtractions-\$828,290.00

Chief Assessor Treible stated the subtractions were due to a fire and four (4) veteran exemptions.

Chairman Christy closed the Assessment Board meeting at 9:40 a.m. and continued with the regular meeting.

Chairman Christy asked if there was any public comment on agenda items. Theresa Pesce asked for clarification on the purchase of service agreements for Children and Youth Services. Chairman Christy gave clarification.

Denise Hopely, FBLA Advisor from Pleasant Valley High School along with Mira Giunta and Lily Dannels were present to receive the proclamation naming February 11, 2024, through February 17, 2024, as FBLA week in Monroe County. Commissioner Laverdure presented the Proclamation. The representatives shared that their chapter placed third in the nation out of six thousand clubs competing at the FBLA Nationals conference last summer in Atlanta, Georgia.

Chairman Christy recessed the regular meeting and opened the Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing concerning St. Luke's Hospital at 9:47 a.m.

Chairman Christy and Laura Kurtz, bond counsel for Monroe County spoke about the requirements for the hearing. Chairman Christy stated the bond amount for Monroe County was \$3,054,738.00. Chairman Christy asked if there were any questions. John Gerhardt asked for confirmation that the bond would not create a liability for the County. Chairman Christy confirmed it would not create a liability for the County. There was no other public comment.

M-2024-58 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to close the public hearing.

The regular meeting reconvened at 9:50 a.m.

M-2024-59 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the minutes of the 2/07/2024 Commissioners' Meeting.

Chairman Christy invited Felicia Stewart, Benefits Coordinator to read the Employee Appreciation Day Proclamation. She read the Proclamation and stated all employees would receive a voucher for a free slice of pizza.

M-2024-60 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to adopt the following Proclamation for Employee Appreciation Day:

PROCLAMATION

WHEREAS, the first Friday in March of each year has been designated as Employee Appreciation Day in the United States.; and

WHEREAS, in 2024, the first Friday in March falls on March 1, 2024; and

WHEREAS, the employees of Monroe County are dedicated to providing the highest quality service to the residents of our County; and

WHEREAS, the employees of Monroe County are committed to making our place of work one of which we can all be proud; and

WHEREAS, the Monroe County Commissioners wish to thank the employees of Monroe County for their continued efforts in public service to the residents of Monroe County.

NOW THEREFORE, BE IT RESOLVED the Monroe County Board of Commissioners hereby proclaim March 1, 2024, as “Monroe County Employee Appreciation Day” in Monroe County and further resolve to thank the dedicated employees for all of the work they do.

-End of Proclamation-

M-2024-61 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below:

- a) Agenda:

| NAME: | DEPARTMENT: | POSITION: | DATE: | REASON: |
|---|-------------|------------------------------------|------------------|--------------------------|
| NEW HIRES: | | | | |
| De'Shan Thomas | CareerLink | Laborer | 2/20/24 | Did Not Start |
| Te'Shan Thomas | CareerLink | Laborer | 2/20/24 | Did Not Start |
| Monika Halicki | DA | 22 ADA | 4/1/24 | New Hire/Replacement |
| Carrie Pace | DR | 7 Office Asst Sr | 3/4/24 | New Hire/Replacement |
| Nnemdia Anderson | DR | 12 Enforcement Specialist Sr. | 3/4/24 | New Hire/Replacement |
| Christian Olivera | Maint | 3 Custodian | 2/12/24 | New Hire/Replacement |
| Dominique Carbone | Maint | 3 Custodian | 2/12/24 | New Hire/Replacement |
| Michael Ratliff | Maint | 3 Custodian | 2/12/24 | New Hire/Replacement |
| Stephanie Davis | MDJ 43-4-01 | 10 Adv Tech | 2/12/24 | Did Not Start |
| Danielle Romanow | PD | 10 App Intake Analyst | 2/12/24 | New Hire/Replacement |
| Katherine Vreeland | Voter Reg | 8 Office Assist Sr.-Temp | 2/20/24 | Temp |
| SEPARATIONS: | | | | |
| Patrick Forney | Assessment | Aux Board Member | 12/31/20 | Change End Date |
| Michael Liberman | Assessment | Aux Board Member | 12/31/20 | Change End Date |
| Janet Weidensaul | Assessment | Aux Board Member | 12/31/20 | Change End Date |
| Scott Long | Career Link | 13 Career Couns/Case Mgr | 3/1/24 | Resigned |
| Cheyenne Kerr | Courts | 10 Admin/Asst | 3/8/24 | Resigned |
| Lisa Mazso | DR | 10 Enforc/Data Img Tech | 2/23/24 | Retired |
| Reba Bell | DR | 11 Intergov Spec | 2/7/24 | Retired |
| Dashay Billie | Jail | CO | 2/4/24 | Correct Resignation Date |
| Rahman Warren-Marshall | Jail | CO | 2/4/24 | Non-Retained |
| Betty Cardwell | Maintenance | 4 Custodian Sr. | 2/9/24 | Resigned |
| Linda Destefano | Maintenance | 4 Custodian Sr. | 2/16/24 | Retired |
| Kurt Scheller | Prob - Juv | 21 Supervisor | 3/4/24 | Retired |
| Jessica Allen | Proth | 8 Records Tech | 2/9/24 | Resigned |
| CHANGES: | | | | |
| Claudia Penn | C&Y | 20 Supervisor | 1/16-1/21/24 | LOA |
| Zulma DaSilva | C&Y | 33 Casw I | 2/20/24 | Transfer |
| Susan Cain | Controller | 12 Admin Coord/AP Tech | 1/1 - 6/30/24 | Intermittent LOA |
| Susan Cain | Controller | 12 Admin Coord/AP Tech | 1/23-1/28/24 | LOA |
| Teasha Card | Courts | 10 Admin Asst Cust Conc | 2/13/24 | Probation Complete |
| Michael Rakaczewski | DA | 30 1st Asst Dis Atty | 2/1/24 | Correct Promotion Date |
| Cassandra Semente | DR | 14 Conf Officer | 2/14-8/13/24 | Intermittent LOA |
| Jane Kratz | DR | 10 Intake & Locate Specialist | 1/25-1/29/24 | LOA |
| Tara Felicien | DR | 10 Intake & Locate Specialist | 1/29-2/4/24 | LOA |
| Brandi Grello | Jail | CO | 1/22-7/21/24 | Intermittent LOA |
| James Wise | Jail | CO | 12/21/23-2/11/24 | Extend LOA |
| James Wise | Jail | CO | 2/12-2/25/24 | RTW Mod Duty |
| Keegan Allie | Jail | CO | 2/3-3/15/24 | Extend WC Mod Duty |
| Michael Ackerman | Jail | CO | 2/5-8/4/24 | Intermittent LOA |
| Linda Destefano | Maintenance | 4 Custodian Sr. | 1/30-2/15/24 | LOA |
| Alyson Overland | MDJ | 10 Adv Tech 43-2-01 (Judge Anzini) | 2/12/24 | Correct Promotion Date |
| Sandra Norville-Nash | MDJ | 8 Tech Sr. 43-2-01 (Judge Anzini) | 2/19/24 | Promotion |
| Inna Korobka | Proth | 8 Records Tech | 2/3/24 | Probation Complete |
| Tracy DePue | Proth | 10 Deputy | 2/13/24 | Probation Complete |
| MISCELLANEOUS: | | | | |
| Approve the request from HR Director Heather Lambert for Tammi Burke to work up to 40 hrs/week during Kim's maternity leave | | | | |

b) Approve/Ratify Requests to work additional hours:

i) Sheriff's Office Overtime Report for the period ending 2/11/2024:

- (1) Deputies – 62.25
- (2) Security – 24.00
- (3) Clerks- 18.75

ii) Up to 2 hours per day from 2/20/2024 through 4/24/2024 for P. Robson, A. Fitzner D. Ackerman, S. Dolcek and J. Demsey

M-2024-62 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below:

a) Vouchers Payable:

- i) \$829,426.43 for week ending 2/09/2024
- ii) \$2,027,950.44 for week ending 2/16/2024

b) Gross Payroll:

- i) \$1,370,384.36 for week ending 2/11/2024

c) Healthcare Benefits Payments:

- i) Highmark Blue Cross/Blue Shield:
 - (1) \$60,073.73 on 2/06/2024
 - (2) \$48,751.17 on 2/14/2024

- ii) Geisinger:
 - (1) \$171,752.39 on 2/05/2024
 - (2) \$67,426.80 on 2/12/2024
 - (3) \$6,926.16 on 2/15/2024
- iii) Dental Claims:
 - (1) \$3,851.97 on 2/12/2024
- iv) Flexible Spending Account:
 - (1) \$2,534.93 on 2/09/2024
 - (2) \$500.00 on 2/09/2024
 - (3) \$148.50 on 2/15/2024

M-2024-63 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the attached Travel Request Report – Adult Probation, Area Agency on Aging, Conservation District, Public Defender, and Vector Control.

M-2024-64 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve Contract Service Provider Agreement with E. David Christine, Esquire as DA Emeritus/Mentor for the period of 1/02/2024 thru 12/31/2024 totaling \$10,000.00.

M-2024-65 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by Children and Youth Services:

- a) Approve purchase of service agreement with Carson Valley Children’s Aid for the period July 1, 2023 through June 30, 2024, with a contract limit of \$260,000.00
- b) Approve purchase of service agreement with Acollective Consulting for the period July 1, 2023 through June 30, 2024, with a contract limit of \$350,000.00
- c) Approve purchase of service agreement with People R. Us Community Residential Services, Inc. for the period July 1, 2023, through June 30, 2024, with a contract limit of \$100,000.00

M-2024-66 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- a) Ratify Budget Adjustment dated 2/14/2024 in the amount of \$2,600.00
- b) Approve Budget Adjustment dated 2/14/2024 in the amount of \$314,303.00
- c) Approve agreement with Babst/Calland, PC (BCCZ) for legal services at rates listed on attachment B
- d) Approve a request from the Vietnam Veterans of America – Pocono Chapter 678 to use Courthouse Square on March 29, 2024, to hold a Vietnam Veterans Day Ceremony
- e) Adopt a resolution (**R-2024-1**) awarding the TRAN (Tax Revenue Anticipation Note) Bid proposal to PNC, NA in the principal amount of \$6,870,812.00 @ lowest bid rate of 4.735% with fees in the amount of up to \$2,500.00 (Other bids Wayne Bank @ 4.74% fixed rate, no fees, ESSA Bank & Trust @ 4.75% fixed rate with fees in the amount of \$2,500.00)

A RESOLUTION

AUTHORIZING THE ISSUANCE OF THE COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA, TAX AND REVENUE ANTICIPATION NOTE, SERIES OF 2024, IN THE MAXIMUM PRINCIPAL AMOUNT NOT TO EXCEED \$6,870,812; ESTABLISHING THE TERMS, CONDITIONS AND FORM OF SUCH NOTE; ACCEPTING A PROPOSAL TO PURCHASE THE NOTE; PROVIDING SECURITY AND ESTABLISHING A SINKING FUND FOR THE NOTE; APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AUTHORIZING CERTAIN OFFICIALS TO EXECUTE AND DELIVER THE NOTE AND TO PREPARE AND FILE CERTAIN CERTIFICATES AND OTHER PROCEEDINGS; MAKING CERTAIN COVENANTS WITH REGARD TO THE INTERNAL REVENUE CODE OF 1986 AND DESIGNATING THE NOTE AS A “QUALIFIED TAX-EXEMPT OBLIGATION”; AND AUTHORIZING OTHER NECESSARY ACTION.

WHEREAS, The Board of Commissioners (the “Governing Body”) of the County of Monroe, Commonwealth of Pennsylvania (the “County”) anticipates receiving taxes and other revenues during the fiscal year ending December 31, 2024, which are as yet uncollected; and

WHEREAS, The County, having estimated its taxes, revenues and expenditures for the current fiscal year, will experience a cash flow deficit during some portions of such fiscal year; and

WHEREAS, The County has therefore determined to borrow for the purpose of meeting current expenses by issuing a note to be repaid from said anticipated taxes and revenues, all in accordance with the Local Government Unit Debt Act, 53 Pa.C.S. § 8001 *et seq.*, as amended and supplemented (the “Act”); and

WHEREAS, PNC Bank, National Association, Pittsburgh, Pennsylvania (the “Purchaser”), as the purchaser identified in Exhibit “A” attached hereto, has submitted to the County, in response to the County’s Invitation to Bid, a proposal to purchase the tax and revenue anticipation note of the County and the County desires to, and by the adoption of this Resolution does, accept such proposal (“Bid”), subject to the terms and conditions set forth therein and herein, and authorize the issuance and sale of its tax and revenue anticipation note and to provide for such matters relating thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the County of Monroe, Pennsylvania, as follows:

1. For the reasons and purposes recited above, the County hereby authorizes the issuance of its Tax and Revenue Anticipation Note, Series of 2024, in the maximum principal amount not to exceed \$6,870,812, or so much thereof as is advanced (the “Note”), in anticipation of the receipt of taxes and revenues during the fiscal year ending December 31, 2024, said Note to be delivered as hereinafter provided.
2. The Bid of the Purchaser to purchase the Note at par is hereby accepted and approved, and the Note is hereby awarded to the Purchaser at private sale by invitation. The Bid of the Purchaser together with this Resolution contains the terms and conditions of the Note. The Governing Body hereby determines that a private sale by invitation is in the best financial interest of the County. A true and correct copy of the Bid of the Purchaser, together with a copy of the Invitation to Bid, is attached hereto as Exhibit “A,” which is incorporated and made a part hereof as if fully set forth herein.
3. The Note shall be designated as the “County of Monroe, Pennsylvania, Tax and Revenue Anticipation Note, Series of 2024”; shall be registered in form without coupon; shall be in the denomination or denominations set forth in the Bid for the purchase of the Note submitted by the Purchaser; shall be dated February 28, 2024, or the actual date of settlement; shall bear interest at the rate set forth in the Purchaser’s Bid at Exhibit “A”; shall be due and payable not later than December 31, 2024 (the “Maturity Date”); and shall be substantially in the form attached hereto as Exhibit “B”, which form is hereby approved.

The County may issue a single certificate or multiple certificates for the entire principal sum of the Note.

The use of the term "Note" shall include the term "Notes," if multiple certificates are issued. The principal of the Note shall be paid to the County by the Purchaser either upon delivery of the Note to the Purchaser on February 28, 2024, or the actual date of settlement. The Note shall be subject to redemption prior to maturity at the option of the County without premium, penalty or charge.

4. The Note, together with any other tax and/or revenue anticipation notes to be issued by the County during the County's fiscal year ending December 31, 2024, shall be equally and ratably secured by the pledge of, security interest in, and a lien and charge on, the taxes and other revenues to be received by the County during the period when the Note is outstanding; and any officer of the Governing Body or the Chief Clerk of the County is hereby authorized and directed to prepare and file such financing statements as may be necessary under the Pennsylvania Uniform Commercial Code and Section 8125 of the Act to fully perfect said pledge, security interest, lien and charge.

5. Pursuant to the Act, the County hereby establishes a sinking fund for the Note issued under this Resolution and designates PNC Bank, National Association, Pittsburgh, Pennsylvania, as its paying agent and sinking fund depository (the "Paying Agent") pursuant to the Act. The Governing Body of the County hereby authorizes and directs appropriate officers of the County to make deposits on or before the Maturity Date, in the sinking fund to be held for the payment of the Note in an amount sufficient to pay the principal of and interest on the Note on or before the Maturity Date, as further set forth herein. So long as the Purchaser is the registered owner of the Note, it may designate one of its accounts as the sinking fund to receive payment from the County.

The Paying Agent, without further authorization, shall withdraw moneys from the sinking fund and apply such moneys to the payment of the principal of and interest on the Note as the same becomes due. Moneys to the credit of the sinking fund, upon the written order of the County, signed by the appropriate officer of the County, shall be invested by the Paying Agent in specified direct obligations of the United States of America or the Commonwealth of Pennsylvania, or be deposited in time deposit accounts, with, or be invested in certificates of deposit of, the Paying Agent or other financial institutions. All such investments or deposits shall mature or shall be subject to redemption by the holder thereof at the option of such holder upon the date or dates specified in such written order.

6. The Note, in the form and containing the terms described above, shall be executed on behalf of the County by the signatures of at least two of the members of the Governing Body, and shall have the corporate seal of the County affixed thereto, duly attested by the signature of the Chief Clerk and said officers are hereby authorized and directed to execute the Note. Such officers are hereby authorized and directed to deliver the Note to the Purchaser upon receipt of the proceeds thereof.

7. The Chairman or the Vice Chairman of the Governing Body is authorized and directed to prepare and execute and the Chief Clerk to attest a Certificate As To Taxes And Revenues To Be Collected, dated as of February 21, 2024. Said Certificate is attached hereto as Exhibit "C" and made a part hereof.

8. The Chairman or the Vice Chairman of the Governing Body and the Chief Clerk of the County are hereby authorized to certify and attest, respectively, to the Purchaser at the time of delivery of the Note that the amount of the Note to remain outstanding will not exceed the limitations of Section 8122 of the Act. A copy of such certificate shall be retained by the County until maturity of the Note.

9. The County hereby covenants with the registered owner of the Note that no part of the proceeds of the Note shall at any time be used directly or indirectly to acquire securities or obligations the acquisition of which would cause the Note to be an "arbitrage bond", as that term is defined under Section 103(b)(2) and of Section 148 of the Internal Revenue Code of 1986, as amended, and rules and regulations issued pursuant thereto (the "Code"), throughout the term of the Note.

10. The Governing Body hereby designates the Note as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code, for the purpose of qualifying for exemption from the rule disallowing interest deductions to financial institutions for 100% of the interest payments on debt incurred or continued to purchase or carry tax-exempt obligations. For the purposes of complying with Section 265(b)(3) of the Code, the County represents that it has not issued as of the date hereof and does not reasonably anticipate issuing more than \$10,000,000 of tax-exempt obligations (other than private activity bonds) during calendar year 2024.

11. The Chairman and Members of the Governing Body, and the Chief Clerk of the County, ("Proper Officers") are hereby authorized and directed to cause certain documents and proceedings in connection with the authorization, issuance and sale of the Note to be filed with the Department of Community and Economic Development of the Commonwealth of Pennsylvania in accordance with Section 8128 of the Act.

12. The Proper Officers of the County are hereby authorized and directed to perform all other actions necessary or desirable for the valid issuance, sale and delivery of the Note in accordance with the Act, the aforesaid proposal of the Purchaser and the provisions of this Resolution.

13. All resolutions and parts of resolutions heretofore adopted to the extent that the same are inconsistent in any manner herewith are hereby repealed.

-End of Resolution-

- f) Adopt Resolution **(R-2024-2)** pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”) requires that the applicable elected representative of the governmental unit on behalf of which bonds are to be issued and of each governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of the bonds, is located, approve the bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code for the St. Luke’s Tax Equity and Fiscal Responsibility Act (TEFRA)

RESOLUTION

WHEREAS, the Northampton County General Purpose Authority (the “Authority”) proposes to issue up to \$450,000,000 aggregate principal amount of its tax-exempt revenue bonds in one or more series (collectively, the “Bonds”), for the benefit of St. Luke’s Health Network, Inc., Saint Luke’s Hospital of Bethlehem, Pennsylvania, a Pennsylvania nonprofit corporation, St. Luke’s Hospital – Anderson Campus, a Pennsylvania nonprofit corporation, St. Luke’s Hospital – Monroe Campus, a Pennsylvania nonprofit corporation, St. Luke’s Quakertown Hospital, a Pennsylvania nonprofit corporation, Carbon-Schuylkill Community Hospital, Inc., a Pennsylvania nonprofit corporation and/or one or more affiliates thereof (collectively, the “Hospital”);

WHEREAS, the Bonds will be issued to finance and refinance the costs of certain projects at various locations within the County of Monroe, Pennsylvania (“Monroe County”), the County of Lehigh, Pennsylvania (“Lehigh County”), the County of Northampton, Pennsylvania (“Northampton County”) and the County of Bucks, Pennsylvania (“Bucks County” and, together with Monroe County, Lehigh County and Northampton County, the “Counties”) for the benefit of the Hospital (collectively, the “Project”) as described in the Notice of Public Hearing attached hereto as Exhibit A (the “Notice of Hearing”);

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”) requires that the applicable elected representative of the governmental unit on behalf of which bonds are to be issued and of each governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of the bonds, is located, approve the bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code;

WHEREAS, in accordance with the requirements of Section 147(f) of the Code, a public hearing (the “Hearing”) was held by the Authority, appointed to hold the hearing on behalf of itself, and each of the Counties, on February 19, 2024, notice of which Hearing (in the form of the Notice of Hearing) was published on the primary public websites of each of the Counties;

WHEREAS, at the Hearing, a reasonable opportunity to be heard was provided for all persons with different views on both the issuance of the Bonds and the location and nature of the Project facilities;

WHEREAS, a copy of the public hearing report for the Hearing is attached hereto as Exhibit B and the undersigned has been informed of the substance of all comments made and testimony presented at the Hearing; and

WHEREAS, the Board of Commissioners of Monroe County (the “County Commissioners”) have been popularly elected at-large by the voters of Monroe County, and designated by the laws of the Commonwealth of Pennsylvania or Monroe County having jurisdiction over the Hospital’s facilities located in Monroe County, and has determined to approve the Bonds for the purpose of financing the Project in satisfaction of the requirements of Section 147(f)(2) of the Code and Treas. Reg. §1.147(f)-1 promulgated thereunder;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF THE COUNTY OF MONROE, PENNSYLVANIA, AS FOLLOWS:

1. The Project and the issuance of the Bonds to finance the costs thereof are hereby approved, it being understood that such approval shall not, directly or indirectly, obligate the taxing power of Monroe County or otherwise obligate Monroe County in any way whatsoever. The Bonds shall not be in any way a debt or liability of Monroe County and Monroe County shall not have any obligation with respect to the payment of the principal or redemption price of or on interest on the Bonds. Such approval is given for the purpose of complying with the provisions of the Code relating to the undertaking of the Project by the Authority.
2. The issuance of the Bonds for the purpose of financing the portion of the Project located in Monroe County, Pennsylvania is hereby approved pursuant to, and in satisfaction of, the requirements of Section 147(f)(2) of the Code and Treas. Reg. §1.147(f)-1 promulgated thereunder as to host jurisdiction approval, and this resolution shall be evidence of such approval.
3. The County Commissioners hereby ratify and approve the undertaking by the Authority of the Hearing on behalf of itself and on behalf of Monroe County. The County Commissioners hereby acknowledge and confirm that a report of the Hearing has been provided to the County Commissioners for the record.
4. The County Commissioners hereby find that it is desirable for the health, safety and welfare of the residents in Monroe County to have the Authority issue the Bonds to finance the Project.
5. The proper officers and representatives of Monroe County are hereby authorized, directed and empowered on behalf of Monroe County to execute any and all documents and to do or cause to be done any and all acts and things necessary or proper for the carrying out of the purposes of this Resolution, including, but not limited to, the approval of the issuance of the Bonds.

-End of Resolution-

- g) Approve agreements with Leon Clapper Plumbing, Heating, and Water Conditioning, Inc. for installation of Backflow Preventer in the amount of \$1,950.00 at 34 N. 7th (Old Jail) and \$1,750.00 at 38 N. 7th (Old Detective Building) per BCRA
- h) Approve Retainer Agreement with J. Anwar & Associates for Legal Services at rates listed in agreement
- i) Approve Memorandum of Agreement between Teamsters Local 773 and County of Monroe regarding Classification Specification of Assistant Public Defenders and Assistant District Attorneys and minimum qualifications
- j) Add the following vendors to the County List of Approved Vendors:
 - i) Information Services:
 - (1) MBI, LLC
 - ii) Fiscal:
 - (1) ARTisaSHIP
 - (2) Nelson Architecture and Interiors, Inc.
 - (3) J. Anwar & Associates

Chairman Christy explained the budget adjustment report details. He also explained the Tax Revenue Anticipation Note (TRAN). Chairman Christy also stated the Memorandum of Agreement with the Teamsters Local 773 will allow law school graduates to be employed as Assistant District Attorney's and Assistant Public Defenders while waiting on their bar exam results.

M-2024-67 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to execute agreement with ESU Student Activity Association, Inc. Stony Acres for weeklong residential camp for the period 7/20/2024 through 7/27/2024.

Commissioner Laverdure recommended that students get in touch with the Conservation District to attend this program as it is a great experience.

M-2024-68 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by the Grants Department:

- a) Approve Fiscal Director to electronically sign Detection & Mitigation Grant 2022-DM-01 40884 with grant award total of \$160,279.00 for Detection and Mitigation in Confinement Facilities (MCCF)
- b) Acknowledge the completion of term for the following board members from the Monroe & Pike Counties Community Services Administrative Board:
 - i) John Moyer
 - ii) Patrinia Smith

- iii) Deborah Staniszewski
- c) Acknowledge the resignation of the following board members from the Monroe & Pike Counties Community Services Administrative Board:
 - i) Carlos Hidalgo
 - ii) Heidi Pickard

M-2024-69 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Monroe County Municipal Waste Management Plan Non-Substantial Revision as presented by the Solid Waste Advisory Committee.

M-2024-70 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Capital Purchases Report dated 2/15/2024 as follows:

| DEPARTMENT | ACCOUNT # | ACCOUNT DESCRIPTION | QTY | ITEM | Vendor | AMOUNT |
|---|--------------------|---------------------|-----|--------------|-----------------------------|-----------|
| APPROVED CAPITAL: | | | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL APPROVED CAPITAL | | | | | | \$ - |
| REQUESTS WITH TRANSFER: (see Budget Adjustment Report) | | | | | | |
| Sheriff | 101.4197.5522.0000 | Minor Equipment | 1 | Office Chair | The Hon Co - State Contract | 580.16 |
| | | | | | | |
| TOTAL REQUESTS W/TRANSFER | | | | | | \$ 580.16 |
| GRANT FUNDED & OTHER: | | | | | | |
| | | | | | | |
| TOTAL GRANT FUNDED & OTHER | | | | | | \$ - |
| TOTAL CAPITAL REQUESTS | | | | | | \$ 580.16 |

Chairman Christy reviewed the Capital Purchase report.

M-2024-71 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Computer Capital Purchases Report dated 2/15/2024 as follows:

| DEPARTMENT | ACCOUNT # | ACCOUNT DESCRIPTION | QTY | ITEM | Vendor | AMOUNT |
|---|-------------------------|---------------------|-----|------------------------------|-----------------------|-------------|
| APPROVED CAPITAL: | | | | | | |
| Public Defender | 101.4172.9575.4152 | Capital Expense | 2 | Dell laptops and accessories | Dell - State Contract | 2,960.38 |
| | | | | | | |
| TOTAL APPROVED CAPITAL | | | | | | \$ 2,960.38 |
| REQUESTS WITH TRANSFER: (see Budget Adjustment Report) | | | | | | |
| | | | | | | |
| TOTAL REQUESTS W/TRANSFER | | | | | | \$ - |
| GRANT FUNDED & OTHER: | | | | | | |
| District Attorney: Crisis Intervention Team | 101.4194.0500.8800.0001 | Grant Expenses | 1 | Dell laptop and accessories | Dell - State Contract | 1,693.76 |
| | | | | | | |
| TOTAL GRANT FUNDED & OTHER | | | | | | \$ 1,693.76 |
| TOTAL CAPITAL REQUESTS | | | | | | \$ 4,654.14 |

Chairman Christy stated part of the Computer Capital purchases are for a computer for the new Crisis Intervention Coordinator in the District Attorney’s office. He stated this is a grant funded position and he also welcomed Bill Parrish who will be filling the position.

Chairman Christy asked if any of the Commissioners had any miscellaneous business. Vice-Chairman Parker asked the record to show that the FBLA from Stroudsburg High School reached out to him about FBLA Week, he did not do the research for it.

Commissioner Laverdure thanked everyone for attending the Commissioner’s Meeting.

Chairman Christy reminded everyone about Community Night which will be held on April 30, 2024, at Northampton Community College.

Chairman Christy asked if there was any public comment. Theresa Pesce spoke about ballot boxes, ballot box camaras and the organization Audit the Vote PA. She also gave the Commissioners a copy of her resume and stated she felt she would be most qualified to watch the ballot box camaras Jane Gagliardo asked what Theresa’s qualifications were to make her the most qualified. Chairman Christy stated this should be discussed at the next Election Board meeting.

Linda Zak announced it was Pleasant Valley Manor’s one hundredth (100th) anniversary this year.

District Attorney Mike Mancuso thanked the Commissioners for approving pay increases for his prosecutors. He also stated he was confident that the ballot boxes work the way they should in Monroe County. He stated that in efforts to curb addiction in Monroe County, The District Attorney's office has partnered with Carbon-Monroe-Pike Drug and Alcohol to help divert nonviolent offenders into the Law Enforcement Treatment Initiative (LETI). Northbound Recovery will be volunteering time as well at hearings working with the District Attorney. Bill Parrish, former chief of police at East Stroudsburg University is the new Crisis Intervention Coordinator which is a pilot program and grant funded. District Attorney Mancuso also spoke about medically assisted treatment programs and batterers intervention to help inmates transition into parole. Commissioner Laverdure asked him to speak about the Criminal Justice Advisory Board (CJAB) which he explained. Commissioner Laverdure also stated she sat in on a class that Lea Baylor, Director of Treatment held at the correctional facility and noted she did an outstanding job.

Janet Doner spoke about the ballot boxes and everyone working together.

Tarah Probst, State Representative spoke virtually and stated it was fantastic to hear that the correctional facility is offering programs to get the inmates help with drug and alcohol rehabilitation. She asked if there was any type of tracking program to see if the programs are working to curb repeat offenses. District Attorney Mancuso stated that there is a current program they are using called the Karpel System and stated the data would go hand in hand with a county reentry program.

Chairman Christy stated collaborative weekly meetings are held between CMP MH/DS, the Correctional Facility and Probation before inmates are released from the correctional facility so they have a home plan.

The meeting was adjourned at 10:15 a.m.

Robert J. Gress Chief Clerk/Administrator

M-2024-57 thru M-2024-71
R-2024-1 thru R-2024-2