



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
September 17, 2025

Open meeting at 9:30 a.m.

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the Duplicate, Deborah Storman, Chief Assessor

OLD BUSINESS

Approve the minutes of September 3, 2025, Commissioners' Meeting

Approve the minutes of September 9, 2025, CBDG Hearing

Rescind **M-2025-250** Motion Service Agreement with Pye Barker & Safety, LLC d/b/a Keystone Fire and Security to provide Building Fire Alarm System Inspection for a fee of \$3,153.30 with a term from 12/01/2025-11/30/2026

PROCLAMATIONS AND CERTIFICATES

Hot Yoga Pocono

I Rise Spa

NEPA Business Technologies

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Department for pay period ending 09/07/2025
 - (1) Deputies – 11.00 hours
 - (2) Security – 33.75 hours
 - (3) Clerks – 6.75 hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$565,097.32 dated 09/12/2025
- b) Gross Payroll:
 - i) \$1,534,353.21 for pay period ending 09/07/2025
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$65,559.46 dated 09/10/2025
 - ii) Geisinger:
 - (1) \$180,040.98 dated 09/08/2025
 - (2) \$5,859.19 dated 09/12/2025
 - (3) \$49,372.29 dated 09/15/2025
 - iii) Dental Claims:
 - (1) \$2,525.65 dated 09/05/2025
 - (2) \$9,877.13 dated 09/12/2025
 - iv) Flexible Spending Account:
 - (1) \$1,170.83 dated 09/05/2025
 - (2) \$182.25 dated 9/12/2025
 - (3) \$1,157.03 dated 09/12/2025

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – C&Y, Conservation District, Domestic Relations, Public Defender

4) Children and Youth Services:

- a) Execute the following Purchase of Service Agreements for the period 07/01/2025 – 06/30/2026 with:
 - i) The Clock Tower Schools contract limit \$200,000.00 (Residential Placement)
 - ii) Holly Home Care, LLC contract limit \$160,000.00 (Residential Placement)
- b) Approve an adoption assistance agreement for F.M.
- c) Approve an amended adoption assistance agreement for C.M. M-2025-171 dated 06/18/2025 reflecting corrected birthdate of child

5) Commissioners' Office:

- a) Approve the Budget Adjustment Report dated 09/17/2025 totaling \$72,191.00
- b) Ratify the Budget Adjustment Report dated 09/17/2025 totaling \$168,950.00
- c) Approve the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) WPC (TG) \$1,000.00 for rental assistance
 - ii) Justin's House a Memorandum of Understanding and Agreement in the amount of \$500.00
 - iii) Northbound & Company a Memorandum of Understanding and Agreement in the amount of \$86,000.00
- d) Add the following Vendors to the County List of Approved Vendors:
 - i) Aging- Westpan Healthcare and Chandra Brownley-Knights
 - ii) Sheriff- Access Control Systems, Inc.
- e) Approve agreement with Datom Products, Inc. in the amount of \$21,800.00 for the cleanup, removal and disposal of items in county barn next to MCCF
- f) Approve submittal of 2025 Certification Form- Litigation Subdivision Certification for PA Opioid Misuse and Addiction Abatement Trust
- g) Approve professional services agreement with Read & Associates, LLC for hydrogeologic services in the amount of \$30,725.00 for work at MCCF for new well
- h) Approve Actuarial Services Agreement with Foster & Foster Actuaries and Consultants, Inc. at rates and fees as listed in agreement effective 10/01/2025
- i) Approve use of Courthouse Square by the Monroe County Republican Committee for vigil on September 17, 2025 @ 6:30pm

6) Fiscal/Grants:

- a) Ratify receipt of initial Medical Assistance Transportation Program (MATP) allocation for FY 2025-2026 totaling \$653,837.00
- b) Ratify submittal of the FY 24 Bryne State Crisis Intervention Program Local Solicitation (SCIP) Grant Application in the amount of \$200,000.00 for the period 01/01/2026-09/30/27
- c) Ratify Memorandum of Understanding and Collaborative Agreement for the Crisis Intervention Team for the period 01/01/2026-09/30/27
- d) Approve submittal of the PA Opioid Abatement Trust Report for the period ending 06/30/2025 totaling \$878,781.11

7) Office of Emergency Management:

- a) Execute a Service Agreement with Kistler O'Brien Fire Protection to provide Building Fire Alarm System Inspection for a fee of \$2,452.60 with a term from 12/01/2025-11/30/2026

8) Pleasant Valley Manor

- a) Approve Amendments to PVM, Inc. Bylaws as follows:
 - (i) Article I (Offices), Section 2 is amended to change the registered address of the corporation to: Monroe County Administrative Center, One Quaker Plaza, Room 201, Stroudsburg, PA 18360.
 - (ii) Article III (Membership), Section 6 is amended to replace the existing Section 6 with the following: "Regular meetings of the Board of Directors shall be held as needed at such times and places selected by the Board."
 - (iii) Except as amended herein, the Bylaws of Pleasant Valley Manor, Inc. shall remain in full force and effect.

9) Monroe County Transportation Authority (MCTA):

- a) Approve Medical Assistance Subrecipient Monitoring Contract with MCTA to provide medical assistance transportation services at a rate of \$20.15 per direct trip and \$3.39 for Lottery MATP trips, for the period of July 1, 2025, through June 30, 2026

10) Sheriff’s Office

- a) Approve with access Control Systems in the amount of \$3,859.90 for Smith HS Scanners for the period 10/01/2025-9/30/2025

11) Treasurer’s Office:

- a) Ratify opening checking account with PLIGIT for 2025 Capital Projects

Miscellaneous

Public Comment

Other Meetings

Salary Board	11:00 a.m.
Retirement Board	1:30 p.m.