



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
October 7, 2026

Open meeting – 9:30 a.m.

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Second Public Hearing – Monroe County CDBG FFY 2026 on behalf of East Stroudsburg Borough and Stroudsburg Borough, Jennifer Petersen, Director, Redevelopment Authority of Monroe County

OLD BUSINESS

Approve the minutes of September 16, 2026 Commissioners’ Meeting

Ratify the opening of the Monroe County Conservation District Restroom Renovation bids on September 17, 2026 at 2:00 p.m. as follows:

Plumbing Construction:

K.C. Mechanical Services, Inc.	\$61,000.00	10% Bid Bond	Addenda 1 and 2 acknowledged
Bognet Inc.	\$42,200.00	10% Bid Bond	Addenda 1 and 2 acknowledged
D&M Construction Unlimited, Inc.	\$70,000.00	10% Bid Bond	Addenda 1 and 2 acknowledged

General Construction:

C.M.G. of Easton, Inc.	\$142,500.00	10% Bid Bond	Addenda 1 and 2 acknowledged
Bognet Inc.	\$107,930.00	10% Bid Bond	Addenda 1 and 2 acknowledged
D&M Construction Unlimited, Inc.	\$150,000.00	10% Bid Bond	Addenda 1 and 2 acknowledged

There were no bids for Electrical Construction received

PROCLAMATIONS AND CERTIFICATES

Domestic Violence Awareness Month October – Safe Monroe
Fitzmaurice Community Services – 60th Anniversary
Gillow’s Tax Service and Where the Needs Lead Us – Grand Opening
John Paul II Polish School of the Poconos – 20th Anniversary
Michele Haydt- Retirement
Nettario’s Coffee & Tea – Grand Opening
The Vietnam Veterans of America Chapter #678 – POW/MIA Recognition Day

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff’s Overtime Report for pay period ending 09/20/2026
 - (1) Deputies – 25.25 hours
 - (2) Security – 66.75 hours
 - (3) Clerks – 3.75 hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) Dated 09/18/2026 in the amount of \$657,500.02
 - ii) Dated 09/25/2026 in the amount of \$4,294,911.70
- b) Gross Payroll:
 - i) For Pay Period ending 09/20/2026 in the amount of \$1,607,928.45
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:

- (1) Dated 09/15/2026 in the amount of \$79,095.90
 - (2) Dated 09/22/2026 in the amount of \$45,311.80
 - (3) Dated 09/29/2026 in the amount of \$132,099.01
 - ii) Geisinger:
 - (1) Dated 09/15/2026 in the amount of \$88,806.55
 - (2) Dated 09/15/2026 in the amount of \$2,548.26
 - (3) Dated 09/21/2026 in the amount of \$58,534.07
 - (4) Dated 09/28/2026 in the amount of \$125,477.36
 - iii) Dental Claims:
 - (1) Dated 09/18/2026 in the amount of \$7,940.56
 - (2) Dated 09/25/2026 in the amount of \$9,288.61
 - (3) Dated 09/29/2026 in the amount of \$1,125.00
 - (4) Dated 10/02/2026 in the amount of \$8,369.60
 - iv) Flexible Spending Account:
 - (1) Dated 09/18/2026 in the amount of \$1,640.50
 - (2) Dated 09/21/2026 in the amount of \$209.00
 - (3) Dated 09/25/2026 in the amount of \$559.91
 - (4) Dated 10/02/2026 in the amount of \$650.11
- 3) Travel Authorizations (Approve/Ratify):**
- a) Approve/Ratify the Travel Request Report – Conservation District, Juvenile Probation, Planning, Register & Recorder and Treasurer
- 4) Career Link:**
- a) Execute the following Subrecipient agreements with Pocono Counties Workforce Development Board:
 - i) Temporary Assistance for Needy Families (TANF), Employment, Advancement and Retention Network (EARN) Activities for the term 07/01/2026 – 06/30/2027 with a maximum reimbursement amount of \$55,000.00
 - ii) Temporary Assistance for Needy Families (TANF) Youth Development Program Services for the term 07/01/2026 – 06/30/2027 with a maximum reimbursement amount of \$93,192.88
 - iii) Adult, Dislocated Worker Workforce Innovation and Opportunity Act (WIOA) Title I Services for the term 07/01/2026 – 06/30/2027 with a maximum reimbursement amount of \$1,329,238.11
 - iv) Workforce Innovation and Opportunity Act (WIOA) Youth Activities for the term 07/01/2026 – 06/30/2027 with a maximum reimbursement amount of \$600,032.17
 - b) Execute lease extension with Spring Hill Realty Inc to October 31, 2031 at the current base rent in the monthly amount of \$5,783.75 and additional rent adjusted by the consumer price index (CPI) factor
- 5) Children and Youth Services:**
- a) Approve submittal of the Third Quarter Act 148 for FY 2025-2026 totaling \$15,665,922.00
 - b) Ratify Adoption Assistance Agreements for the following:
 - i) A.C.
 - ii) A.C.
 - c) Approve Subsidized Permanent Legal Custodian Agreements for the following:
 - i) N.C.
 - ii) W.C.
 - d) Execute the following Purchase of Service Agreements for the period 07/01/2026 through 06/30/2027:
 - i) Community Services Foundation Inc. with a contract limit of \$160,000.00 (foster care)
 - ii) Families United Network, Inc. with a contract limit of \$50,000.00 (foster care)
 - iii) Pure Lux Homes, LLC with a contract limit of \$270,000.00 (group home)
- 6) Commissioners' Office:**
- a) Ratify the Budget Adjustment Report dated 09/15/2026 totaling \$8,922.00
 - b) Approve the Budget Adjustment Report dated 10/07/2026 totaling \$31,219.00
 - c) Approve the use of Courthouse Square by GO Collaborative for the Spooky Stroudsburg Event and approve placement of a 20' "ghost tube man" on the Courthouse Square lawn on October 31, 2026 (contingent upon receipt of Hold Harmless Agreement and Certificate of Insurance)
 - d) Approve placement of 4' cement ghost figure to be placed on the grass next to the Courthouse steps for the period October 10, 2026, through October 31, 2026
 - e) Ratify authorization for the Chief Clerk/Administrator to accept the CCAP Insurance Program Volunteer Special Risk Accident Coverage Insurance in the amount of \$448.50 for the period 10/01/2026 – 10/01/2027

- f) Approve proposal from E.F. Possinger and Sons, Inc. for one (1) day of test pit digs at the proposed parking lot at 6th Street and Quaker Ally in the amount of \$1,800.00
- g) Ratify change order #2 with Sealcrete Contracting LLC for additional helix repairs on the parking deck in the amount of \$49,840.00
- h) Approve lease extensions for the period 01/01/2027 through 12/31/2031 with a 4% increase in year one and 0% increase for following 4 years:
 - i) C&Y- 730 Phillips Street, 720 Phillips Street - Suite 100, 101, 102 and 103 =\$21,572.98 monthly rent
 - ii) Area Agency on Aging- 724 Phillips Street - Suite102 =\$7,197.37 monthly rent
 - iii) Penn State Co-Op Extension- 724 Phillips Street - Suite 201 = \$4,862.23 monthly rent
- i) Accept proposal from Mid Atlantic Storage Systems, Inc. (COSTARS) for a new water tank and installation in the amount of \$1,843,047.00
- j) Approve submittal of 2026 Pennsylvania Opioid Misuse and Addiction Abatement Trust Certification Form
- k) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding with AMZ Housing Solutions payment of \$17,415.47 for house startup & stabilization
 - ii) Kudu Creative payment of \$4,765.32 for assorted LETI items
 - iii) Memorandum of Understanding with Path to Peace \$25,000.00 for case management and assessment services
- l) Approve the Labor Agreement between the County of Monroe and Pennsylvania Social Services Union SEIU Local 668 for the period 01/01/2026 -12/31/2029
- m) Award the Monroe County Conservation District Restroom Renovations bids opened on September 17, 2026 at 2:00 p.m. as follows:
 - i) Plumbing Construction: Bognet Inc. \$ 42,200.00
 - ii) General Construction: Bognet Inc. \$107,930.00
- n) Add the following Vendors to the County List of Approved Vendors:
 - i) Correctional Facility:
 - (1) Hard Heads Veterans LLC
 - ii) Office of Emergency Management:
 - (1) Lion First Responder PPE, Inc.
 - iii) Risk Management:
 - (1) Lifesavers Inc.

7) District Attorney:

- a) Ratify submittal of the 2025-2026 Local Law Enforcement Gaming Grant Closing Documents

8) Fiscal /Grants:

- a) Ratify the FFY 2025 State Homeland Security Grant Program Agreement in the amount of \$1,305,107.00 for the period 09/01/2025 – 08/31/2028 and authorize Jennifer Barclay, Fiscal Director to electronically sign the agreement of behalf of the Commissioners (NEPA Regional Counter Terrorism Task Force)
- b) Ratify authorization for Commissioner John D. Christy to sign Amendment No. 1 to the Program Management Agreement for The Emergency Food Assistance Program to extend existing agreement to 09/30/2027
- c) Ratify authorization for Ashley Kerrick, Grants Manager, to electronically sign and submit the Intermediate Punishment Treatment Program grant application for the period 07/01/2026 – 06/30/2027 in the amount of \$90,000.00 to continue support of a full-time case management specialist to complete drug and alcohol evaluations
- d) Authorize Ashley Kerrick, Grants Manager, to electronically submit the Monroe County Wastewater Treatment Project grant application for the period 10/01/2025 – 10/01/2028 in the amount of \$1,250,000.00 to support construction of the new wastewater treatment plant
- e) Ratify authorization for Ashley Kerrick, Grants Manager, to electronically sign and submit the FY2026 Continuum of Care grant application for the period 01/01/2028 – 12/31/2028 in the amount of \$313,371.00 to provide rental assistance and supportive services to eligible homeless households in Monroe and Pike counties
- f) Ratify authorization for Ryan Brancato, Grants Writer, to electronically submit the FY27 Local Share Account (LSA) Monroe Grant application for the period to be determined in the amount of \$142,805.00 to fund repairs and renovations at Loder Senior Center
- g) Ratify authorization for Ryan Brancato, Grants Writer, to electronically submit the FY27 Local Share Account (LSA) Monroe Grant application for the period to be determined in the amount of \$91,696.98 to replace aging Automated External Defibrillators and purchase evacuation chairs throughout Monroe County facilities

- h) Ratify authorization for Ryan Brancato, Grants Writer, to electronically submit the Bureau of Justice Assistance FY 2026 Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program (COSSUP) grant application for the period 10/01/2026 – 09/30/2029 in the amount of \$1,218,885.00 to extend and leverage funds for the District Attorney’s Opioid Crime Section as it works to become self-sustaining
- i) Execute the FY 2025 Continuum of Care Grant-Rapid Rehousing contract (#PA1087L3T092503) with U.S. Department of Housing and Urban Development for the period 01/01/2027 – 12/31/2027 in the amount of \$313,371.00
- j) Approve the 2026-2027 State Food Purchase Program (SFPP) sub-recipient allocations as listed below:

Bushkill Outreach	\$	20,000
Christian Awareness Ministries	\$	8,500
New Perspectives	\$	11,500
Pleasant Valley Ecumenical Network	\$	60,000
Pocono Mountain Ecumenical	\$	47,000
Salvation Army-Pantry & Soup Kitchen	\$	67,000
St. Matthews Catholic Church	\$	18,000
TOP of the Mountain	\$	34,951
Safe Monroe	\$	12,000
2026-2027 Subrecipient SFPP Total		\$ 278,951

9) Information Technology and Services:

- a) Ratify approval of Plan Supplement with Fraser Advanced Information Systems for one (1) Sharp MX C428 copier at an additional charge of \$23.48 per month for Prothonotary’s office
- b) Ratify approval of Change Request Form with CourtPro to import documents into CourtPro from Scan Tek at an estimated cost of \$4,950.00
- c) Ratify execution of customer consent to T-Mobile billing of third-party charges
- d) Ratify extension of agreement with Park Place Technologies for the period 10/01/2026 to 12/31/2026 in the amount of \$8,261.82

10) Office of Emergency Management:

- a) Acknowledge receipt of the 2026 Commodity Flow Study

11) Pocono Mountains Economic Development Corporation:

- a) Acknowledge receipt of the following 2025 Audits for the period ending 12/31/2025
 - i) Monroe County Industrial Development Authority
 - ii) Pocono Mountains Industries, Inc.
 - iii) Pocono Mountains Industrial Park Authority

12) Redevelopment Authority:

- a) Acknowledge receipt of the 2025 Audit for the period ending 12/31/2025
- b) Ratify request for 3-Year Project Activity Completion Extension under CDBG FFY 2022 (C000086341) through July 18, 2027

13) Capital Outlay Purchases:

- a) Approve the Capital Purchases Report dated 10/07/2026 totaling \$1,390.16

Miscellaneous

Public Comment

Other Meetings

Board of Elections	10:30 a.m.
Salary Board	11:00 a.m.
Board of Assessment Revision	1:30 p.m.