



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
April 15, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the duplicate, Deborah Storman, Chief Assessor

OLD BUSINESS

Ratify the opening of the Monroe County Parking Garage Maintenance bids on April 8, 2026, as follows:

- Quinn Construction, Inc. \$1,520,703.00 10% Bid Bond (Addendum 1 Acknowledged- no pricing listed for alternates)
- Platinum Specialty Services, Inc. \$1,303,602.95 10% Bid Bond (Addendum 1 Acknowledged- no sheet included for alternates)
- South Shore Construction, LLC \$532,335.10 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$19.00 per SF, #2 add \$40.00 per SF, #3 add \$45.00 per SF, #4 add \$35.00 per SF, #5 add \$35.00 per SF, # 6 add \$15.00 per SF
- C.H. &D. Enterprises, Inc. \$928,888.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$210.00 per SF, #2 add \$310.00 per SF, #3 add \$230.00 per SF, #4 add \$230.00 per SF, #5 add 230.00 per SF, #6 add \$200.00 per SF
- Sealcrete Contracting, LLC \$530,755.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$75.00 per SF, #2 add \$167.00 per SF, #3 add \$288.00 per SF, #4 add \$156.00 per SF, #5 add \$173.00 per SF, # 6 add \$69.00 per SF
- Schnell Contracting Limited, LLC \$1,459,965.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$115.00 per SF, #2 add \$295.00 per SF, #3 add \$325.00 per SF, #4 add \$285.00 per SF, #5 add \$265.00 per SF, #6 add \$175.00 per SF
- Atlantic Contracting Group \$830,435.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$66.00 per SF, #2 add \$174.00 per SF, #3 add \$210.00 per SF, #4 add \$198.00 per SF, #5 add \$150.00 per SF, #6 add \$27.60 per SF

Approve the minutes of April 1, 2026, Commissioners' Meeting

PROCLAMATIONS AND CERTIFICATES

National Library Week April 19-25, 2026

Eli Lovene Kresge - Eagle Scout

Nelson Figueroa – Eagle Scout

Shoprite of Stroudsburg- Partners in Caring

DOM Community Services & American Children Homeless Assc. LLC – Grand Opening

Jill Swersie - Artist Stroudsburg Borough Keystone

NEW BUSINESS

1) Personnel:

a) Agenda:

b) Approve/Ratify Requests to work additional hours:

- i) Sheriff's Office Overtime Report for pay period ending 04/05/2026:
 - (1) Deputies – 19.75 hours
 - (2) Security – 53.50 hours
 - (3) Clerks – 4.25 hours

2) Electronic Financial Transactions (Ratify):

a) Vouchers Payable:

- i) Dated 04/03/2026 in the amount of \$1,774,244.59
- ii) Dated 04/10/2026 in the amount of \$665,115.37

- b) Gross Payroll:
 - i) For pay period ending 04/05/2026 in the amount of \$1,587,472.47
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) Dated 03/31/2026 in the amount of \$126,850.22
 - (2) Dated 04/07/2026 in the amount of \$104,172.48
 - ii) Geisinger:
 - (1) Dated 04/07/2026 in the amount of \$139,423.94
 - (2) Dated 04/13/2026 in the amount of \$148,747.93
 - iii) Dental Claims:
 - (1) Dated 04/09/2026 in the amount of \$6,228.67
 - (2) Dated 04/10/2026 in the amount of \$5,233.92
 - iv) Flexible Spending Account:
 - (1) Dated 04/07/2026 in the amount of \$2,490.36

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Commissioners, Conservation District, Domestic Relations, Pretrial/DUI Services, Planning, Vetor Control, and Veterans Affairs

4) Children and Youth Services:

- a) Approve submittal of 2025-26 JPO Title IV-E Second Quarter Report in the amount of \$122.61
- b) Approve the following Amended Adoption Assistance Agreements:
 - i) Q.C.
 - ii) J-C. C.
 - iii) M.C.

5) Commissioners' Office:

- a) Ratify the Budget Adjustment Report dated 04/15/2026 totaling \$2,748.00
- b) Approve the Budget Adjustment Report dated 04/15/2026 totaling \$268,160.00
- c) Approve Equipment Maintenance Agreement with REMI for the period 04/08/2026-01/01/2027 in a prorated amount of \$411.91 for shredder in administrative center
- d) Award Monroe County Parking Garage Maintenance bids to Sealcrete Contracting, LLC, Base Bid total of \$530,775.00 and alternate 1, 2, 3, 4, 5 and 6 totaling \$28,080.00
- e) Award bid for COOP/COG Plan in the amount of \$55,913.04 to Chloeta Holdings, LLC
- f) Approve the following allocations to be paid from Hotel Tax Funds:
 - i) Pocono Latin Fest \$2,000.00
 - ii) Pins By Design, LLC- Challenge Coin \$3,893. 86
- g) Approve the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding and Agreement with Path to Peace in the amount of \$15,000.00 (Housing Assistance)
- h) Execute a Lease Agreement with Quadient Leasing in the amount of \$588.58 per month for the first 12 months and then \$638.50 for the next 48 months for a new digital mail machine
- i) Accept proposal from Verdantas in the amount of \$62,000.00 to provide 2026 Engineering Services to address Preventive Maintenance for a total of four (4) Monroe County Bridges and three (3) alternatives
- j) Authorize the chief clerk to advertise the following:
 - i) Sale of surplus vehicles via GovDeals.com
- k) Add the following Vendors to the County List of Approved Vendors:
 - i) Aging:
 - (1) Sandra Salaski
 - (2) Cerato & Lombardo LLP
 - ii) Emergency Management:
 - (1) Mitchell Ott Bartholomew
 - (2) Britni Leigh Brodhead Hucko
 - (3) Lindsey Edwards
 - (4) Corey R. Sayre
 - (5) Charles V. Frantz
 - iii) Adult Probation:
 - (1) Military & Police Targets, Inc.
 - iv) MCCF
 - (1) Original Jitty Joes LLC

6) Court Administration:

- a) Approve lease extension with Esther Vasil for the period 05/01/2026 - 04/30/2036 at \$11.76 per sq., 2601 sq. feet, \$30,594.52 with a 3% increase each year for term of lease MDJ 43-3-04

7) Fiscal/Grants:

- a) Execute Agreement with Avila Technologies Inc. for the period 05/01/2026-04/30/2027 in the amount of \$5,000.00 to assist with grant research and discovery
- b) Authorize Ashley Kerrick, Grants Manager to electronically submit Year 2 Continuation of the FY 2025-2027 Victim of Crime Act (VOCA) Grant for the period 10/01/2026 – 09/30/2027 in the amount of \$138,202.00

8) Information Technology and Services:

- a) Execute Agreement with Tyler Technologies for Jury Management for a three-year period at \$43,060.00 - year 1
\$50,463.00 – year 2
\$52,986.00 – year 3
Implementation Services cost of \$57,310.00 – One time
- b) Execute Agreement with Thomson Reuters Court Management Solutions in the amount of \$144,821.32 to provide data and document extracts from C-Track CMS facilitate the migration to Paperless Solutions contingent upon solicitor final approval

9) Office of Emergency Management:

- a) Accept Proposal from C & B Landscaping Services in the amount of \$8,500.00 for lawn care services at Safety Center
- b) Authorize Maryellen Keegen, Director to electronically submit the 2026-2027 Hazardous Materials Emergency Preparedness (HMEP) grant application for the period 10/01/2026 – 09/30/2027 in the amount of \$20,100.00

10) Redevelopment Authority:

- a) Approve ACT 152 Demolition Grant Application payment for East Stroudsburg Borough totaling \$781,966.00 for property located at 460-500 Birch Street (former International Boiler Works Buildings)

11) Capital Outlay Purchases:

- a) Approve the Capital Purchases Report dated 05/15/2026 totaling \$1,349.00

Miscellaneous

Public Comment

Other Meetings

Salary Board 11:00 a.m.
Retirement Board 1:30 p.m.