

**PERSONNEL AGENDA - NEW HIRES, SEPARATIONS & CHANGES**

**BI-WEEKLY COMMISSIONERS MEETING of April 17, 2024**

Prepared by: Heather Lambert, Director of Human Resources

COPIES TO: J. Christy, D. Parker, S. Laverdure & Fiscal

*Hiring and firing decisions for employees in offices headed by elected officials are solely decided by the respective elected official.*

<b>NAME:</b>	<b>DEPARTMENT:</b>	<b>POSITION:</b>	<b>DATE:</b>	<b>REASON:</b>
<b>NEW HIRES:</b>				
Michael Muth	DA	22 Asst DA PT	4/24/24	Rehire/Replacement
Corey Sayre	Emer Services	Burn Sim Op Temp PT	4/22/24	New Hire/Replacement
Kyle Flyte	Jail	14 Bldg Maint Mechanic	4/22/24	New Hire/Replacement
Kevin Lawrence	Maintenance	26 Ops & Maintenance Supervisor	4/29/24	New Hire/Replacement
Abbe Klezer	MDJ 43-4-01	10 Adv Tech	4/8/24	New Hire/Replacement
Lillian Rosa	MDJ 43-4-01	8 Tech Sr	4/22/24	New Hire/Replacement
William Sanchez	PD	22 Asst PD	4/22/24	New Hire/Replacement

<b>SEPARATIONS:</b>				
Mackenzie Hunter	DA	12 Legal Secretary	4/12/24	Resigned
Edward VanArsdale	Jail	CO	4/6/24	Non-Retained
Aron Goscilo	Sheriff	8 Cths Sec Bailiff	4/12/24	Terminated

<b>CHANGES:</b>				
Angelene Beauchamp	Aging	35 Casw 2	4/11-5/16/24	LOA
Jeannie Hartenfels	Aging	35 Comm Hlth Nurse I	4/8-4/21/24	Unpaid Suspension
Steven Rinker	Assessment	22 GIS Coord/Mgr	2/21-2/27/24	LOA
Killeen Conaty	C&Y	35 Casw 2	3/18-6/5/24	LOA
Robin Jones	C&Y	27 Clerk Typist II	3/27/24	975 Hrs Probation Complete
David Hooker	Conservation	21 Head Resource Conservation	4/22/24	Promotion
Jeanette Gilbo	Courts	16 Court Recorder/Trans	4/15/24	Early RTW
James Nasatka	DA	22 ADA	4/2/24	Probation Complete
Maria Rosa	DA	8 Secretary	1/1/24	Correct Title & Grade
Maria Rosa	DA	12 Legal Secretary	4/15/24	Promotion
Melissa Schmidt	DR	10 Intake & Locate Spec Sr	4/22/24	Promotion
Jack Tazzetto	HR	18 Full Cycle Recruiter	4/22//24	Probation Complete
Charlie Silverio	Jail	CO	10/26/23-3/4/24	Extend Suspension
Gregory Reese	Jail	CO	4/2-4/24/24	LOA
Keegan Allie	Jail	CO	3/15/24	RTW
Raymond Wilson	Jail	CO	4/5-10/4/24	Intermittent LOA
Dustin Bush	Maintenance	26 Ops & Maint Supervisor	4/5-4/28/24	Acting Ops & Maint Supervisor
Sandra Norville-Nash	MDJ	7 Tech Floater	2/12-8/11/24	Correct Title/Salary (LOA)
Gail Fouda	Sheriff	11 Real Estate Clerk Supervisor	3/22-4/15/24	LOA
Dolene Rodriguez	Victim Witness	14 Juv Justice Adv	4/10/24	Probation Complete

<b>MISCELLANEOUS:</b>				
Approve the request from DA Mike Mancuso to split one FT ADA into two PT positions.				
Approve the request from Mary Claire Megargle, Director of Aging, to reduce Tanya Lutin (Sr. Center Manager) from 15 hours per week to 5 hrs per week, and to increase Elizabeth Kenneally (Sr. Center Manager) from 15 hours per week to 25 hours per week.				
Adopt the new job description for the 26 Operations & Maintenance Supervisor.				
Reverse the previous decision to reduce the grade of the Operations & Maintenance Supervisor position to a 25 and maintain the grade at 26 based on Archer's assessment of the new Job Description.				