

PERSONNEL AGENDA - NEW HIRES, SEPARATIONS & CHANGES

BI-WEEKLY COMMISSIONERS MEETING of March 18, 2026

Prepared by: Heather Lambert, Director of Human Resources

COPIES TO: J. Christy, D. Parker, S. Laverdure & Fiscal

Hiring and firing decisions for employees in offices headed by elected officials are solely decided by the respective elected official.

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Craig, Robert	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Davila, Luis	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
DeSimone, Carl	Correctional Facility	1 Tradesworker I- PT- TEMP	1	3/23/26	Rehire/Replacement
Hamilton, Craig	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Hoelzle, Peter	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Karaman, Tristan	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Medina, Natalie	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
O'Dea, Shawn	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Ordonez, Janus	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
Ryan, Charlayna	Correctional Facility	CO	N/A	3/16/26	Rehire/Replacement
Williams, Fayon	Correctional Facility	CO	N/A	3/16/26	New Hire/Replacement
O'Leary, Shane	Planning	6 Vector Control Technician- Temp	1	4/27/26	New Hire/Replacement
Howard, Richard	Sheriff	8 Deputy Sheriff	3	3/30/26	New Hire/Replacement

SEPARATIONS:					
Johnson, Jasmine	C&Y	35 Casw II	N/A	3/19/26	Resigned
Robson, Lance	C&Y	35 Casw II	N/A	3/9/26	Resigned
Nielsen, Katrina	Courts	16 Court Recorder & Transcriptionist	N/A	3/20/26	Resigned
Benoit, Patricia	District Attorney	5 Legal Secretary	7	3/20/26	Retired
Pomales, Simone	Public Defender	5 Legal Secretary	3	3/13/26	Resigned

CHANGES:					
Clement-St Louis, Michelle	Aging	35 Care Manager 2	N/A	3/5-8/29/26	Extend Intermittent LOA
Rinker, Steven	Assessment	13 GIS Coordinator/Manager*	10	3/9/26	Early RTW
Rivera, Crystal	C&Y	13 Program Manager II*	7	3/23/26	Regrade/Promotion
Rogers, Diane	C&Y	13 Program Manager II*	10	1/29-6/5/26	Intermittent LOA
Salter, Virginia	C&Y	5 Non-Court Armed Peace Officer	4	2/25/26	Probation Complete
Cook, Cynthia	Commissioners	6 BOC Administrative Secretary	10	3/23/26	Regrade
Abdul-Khaleeq, El-Amin	Correctional Facility	CO II	N/A	3/3/26	RTW Full Duty
Frank, Kristijan	Correctional Facility	CO II	N/A	2/21-3/26/26	Extend LOA
Kofler, Silvia	Correctional Facility	CO II	N/A	3/4-3/17/26	Extend LOA
Pavolick, Tami	Correctional Facility	CO II	N/A	2/6-8/5/26	Intermittent LOA
Pavolick, Tami	Correctional Facility	CO II	N/A	3/10-9/8/26	Intermittent LOA
Ruddy, Eugene	Correctional Facility	19 Warden	2	3/2/26	Probation Complete
Schiller, Blake	Correctional Facility	13 Lieutenant*	7	3/19-3/22/26	Correct Dates- LOA
Spikes, Donnell	Correctional Facility	10 Sergeant	1	3/28-3/31/26	Correct Dates- LOA
Vazquez, Blase	Correctional Facility	CO	N/A	3/21-3/22/26	Correct Dates- LOA
Wise, James	Correctional Facility	CO II	N/A	3/3/26-4/18/26	Extend LOA
Luces, Maiya	District Justices	7 Technician	N/A	3/23/26	Lateral Transfer
Peatross, Bertha	District Justices	7 Technician Floater	N/A	3/22/26	Probation Complete
Whitnum, Sheryl	District Justices	7 Technician	N/A	2/25/26	Probation Complete
Kerrick, Ashley	Fiscal	11 Grants Manager*	3	3/8/26	Probation Complete
Alvarado Marin, Scarlet	Maintenance	1 Tradesworker I	1	3/2/26	Probation Complete
Zeigler, Noah	Probation-Adult	16 Probation Officer Trainee	N/A	3/2/26	Probation Complete
Leary, Jennifer	Public Defender	4 Application Intake Analyst	3	3/23/26	Lateral Transfer
Tessitore, Tiana	Register & Recorder	4 Deputy	1	3/10/26	Probation Complete
Batiste, Ezekiel	Sheriff	4 Armed Bailiff	1	2/25-3/2/26	LOA
Gallo, Brienne	Victim Witness	6 Direct Service Advocate	1	3/29/26	Probation Complete

MISCELLANEOUS:					
Adopt revised JD from Archer for the BOC Administrative Secretary position					
Approve request from the Chief Clerk, Bob Gress to carryover 24 hours of unused 2025 vacation until May 2, 2026					
Approve the request from C&Y Director Adelaide Grace to replace 1 Grade 12 Program Manager 1 position with a Grade 13 Program Manager 2 position effective 3/23/26					