

PERSONNEL AGENDA - NEW HIRES, SEPARATIONS & CHANGES					
BI-WEEKLY COMMISSIONERS MEETING of January 7, 2026					
Prepared by: Heather Lambert, Director of Human Resources					
COPIES TO: J. Christy, D. Parker, S. Laverdure & Fiscal					
<i>Hiring and firing decisions for employees in offices headed by elected officials are solely decided by the respective elected official.</i>					
FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Reale, Kelley	Courts	10 Admin Asst/Courts	N/A	1/12/26	New Hire/Replacement
Vanlouvender, Craig	District Attorney	17 Detective/DA	N/A	12/18/25	Rehire- Temp
Batiste, Ezekiel	Sheriff	4 Armed Bailiff (MDJ)	1	1/5/26	New Hire/Replacement
Schaffer, Trenton	Treasurer	9 Chief Deputy Treasurer	1	1/5/26	New Hire/Replacement
SEPARATIONS:					
DeSimone, Carl	Correctional Facility	1 Tradesworker I	1	11/18/25	End of Temp Assignment
Ortiz, Justin	Correctional Facility	CO II	N/A	1/19/26	Resigned
Peters, Jayden	District Attorney	22 Asst DA PT*	N/A	12/12/25	Resigned
White, Alexis	Domestic Relations	12 Enforcement Specialist Sr.	N/A	1/13/26	Resigned
Lyons, Marie	Tax Claim	4 Fiscal Technician	2	12/19/25	Resigned
CHANGES:					
Cost, Michelle	Aging	35 Casw 2	N/A	12/3/25	Probation Complete
Salaski, Sandra	Aging	33 Fiscal Technician	N/A	12/2/25	Correct Title- 975 hrs Probation Complete
Kober, Margaret	Controller	5 Accounts Receivable Officer	4	3/10/25	Change Effective Date of Rgrade
Milian, Madeline	Controller	7 Accounts Payable Officer	4	12/1/25-4/30/26	Intermittent LOA
Abdul-Khaleeq, El-Amin	Correctional Facility	CO II	N/A	12/22/25-6/21/26	Intermittent LOA
Frank, Kristjan	Correctional Facility	CO II	N/A	12/20/25-1/16/26	Extend LOA
Jenkins, Laquan	Correctional Facility	CO II	N/A	12/22/25	LOA
Landon, James	Correctional Facility	CO II	N/A	12/12/25-1/14/26	LOA
Lantigua, Frank	Correctional Facility	CO II	N/A	11/22/25-2/1/26	Extend LOA
Lees, Brian	Correctional Facility	CO II	N/A	12/20/25-1/9/26	Mod Duty
Martynowicz, Arkadiusz	Correctional Facility	CO II	N/A	12/17/25-1/13/26	Extend Mod Duty
Schiller, Blake	Correctional Facility	10 Sergeant	9	12/11-12/14/25	LOA
Stasulli, Vincent	Correctional Facility	CO II	N/A	12/18/25-1/7/26	Extend Mod Duty
Weissbach, Amy	Correctional Facility	6 Admin Coordinator	10	7/16/25-1/15/26	Intermittent LOA
Wilson, Stephen	Correctional Facility	CO II	N/A	11/25/25-1/2/26	Extend Mod Duty
Leonard, Stephan	Correctional Facility	CO II	N/A	12/23-12/28/25	LOA
Leonard, Stephan	Correctional Facility	CO II	N/A	12/29/25-1/14/26	Mod Duty
Reinhardt, Nathaniel	Correctional Facility	CO II	N/A	12/28-12/30/25	LOA
Reinhardt, Nathaniel	Correctional Facility	CO II	N/A	12/31/25-1/7/26	Mod Duty
Isaac, Shakeya	District Justices	7 Technician	N/A	12/30/25	Probation Complete
Nino-Bonilla, Jenny	District Justices	10 Advanced Tech	N/A	12/2/25	Probation Complete
Diaz, Amber	Domestic Relations	7 Office Assistant Sr.	N/A	12/23/25	Probation Complete
McCartney, Emily	Domestic Relations	12 Enfrcemnt Spec Sr.	N/A	12/29-12/30/25	Unpaid Suspension
Schmidt, Melissa	Domestic Relations	11 Intergovernmental Specialist	N/A	12/2/25	Probation Complete
Ratliff, Theresa	Human Resources	14 HR Assistant Director*	6	3/10/25	Rgrade
Frisbie, Sherri	Treasurer	6 Asst Deputy Treasurer	3	12/2/25	Probation Complete
Kinsley, Susan	Treasurer	5 Fiscal Technician Sr.	3	12/2/25	Probation Complete
Vreeland, Katherine	Voter Registration	3 Administrative Specialist II	2	1/2/26	Correct Date- Anniversary Step Increase
MISCELLANEOUS:					
Adopt the 2026 position and grade listing as attached.					
Adopt the following policy updates to clarify guidelines already in force:					
Criminal History Check					
Pension Plan					
Eliminate the Full-Time / Part Time Employees policy from the Employee Manual					
Adopt the following policy updates to include differences between benefits for Full-Time, Part-Time and Casual Employees previously covered in the Full-Time / Part-Time Employees policy:					
Bad Weather Days/Emergency Closing					
Benefit Time, Paid and Unpaid Time Off					
Bereavement Leave					
Health Care Coverage					
Holidays					
Jury Duty					
Active Duty Military Leave					
Newly Hired Employees					
Personal Days					
Sick Time					
Vacation Time					

Approve the request to delete the Maintenance Department's Grade 4 Administrative Specialist III effective 1/1/26					
Adopt the job description and grade for the 8 Fiscal/Grants Supervisor					