



MONROE COUNTY BOARD OF COMMISSIONERS
February 4, 2026

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday, February 4, 2026, in the Commissioners’ Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Todd W. Weitzmann, Chief Clerk/Administrator Robert J. Gress and Administrative Secretary Cindy Cook.

Chairman Christy opened the meeting at 9:30 a.m. with a moment of silence followed by the pledge of allegiance to the flag.

There was no public comment on agenda items.

M-2026-36 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the minutes of January 21, 2026, Commissioners’ Meeting.

M-2026-37 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the actions listed below:

- 1) Personnel:**
- a) Agenda:

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Ostrich, Mason	Career Link	Laborer	N/A	1/27/26	Correct Date- New Hire
Silvius, Ryan	Correctional Facility	7 Corrections Counselor	1	1/27/26	Correct Date- New Hire/Replacement
Chapman, Amelia	District Attorney	CID Intern- PT	N/A	1/27/26	New Hire- Temp
Kirby, Sandra	District Justices	7 Technician- Judge Johnson	N/A	2/9/26	New Hire/Replacement
Bartling, Samantha	Domestic Relations	10 Intake/Locate Specialist Sr.	N/A	2/17/26	New Hire/Replacement
Snyder, Brian	Emergency Services	Bum Sim Offr TEMP	N/A	2/2/26	New Hire/Replacement
Quintero Perez, Jose	Maintenance	1 Tradesworker I- Night	1	1/27/26	Correct Date- New Hire/Replacement
SEPARATIONS:					
Battipaglia, Christina	Courts	16 Court Recorder/Transcriptionist	N/A	2/6/26	Resigned
Rooney, Michael	District Attorney	22 Assistant DA*	N/A	2/27/26	Resigned
Detweiler, Melissa	District Justices	8 Technician Sr.	N/A	2/12/26	Resigned
Senholzi, Ryan	Pretrial Services	7 Pretrial Officer Trainee	1	1/30/26	Resigned
Snively, Farley	Register & Recorder	4 Deputy (D)	6	2/9/26	Resigned
CHANGES:					
Oberman, Heather	Assessment	3 Administrative Specialist II	6	1/6-1/9/26	LOA
Abdul-Khaleeq, El-Amin	Correctional Facility	CO	N/A	1/14-2/3/26	Extend LOA
Estrada, Brandon	Correctional Facility	CO	N/A	1/21-1/27/26	LOA
Estrada, Brandon	Correctional Facility	CO	N/A	1/28-2/2/26	RTW Mod Duty
Kofler, Silvia	Correctional Facility	CO	N/A	1/17-2/3/26	Extend LOA
Landon, James	Correctional Facility	CO	N/A	1/15-2/11/26	Extend LOA
Martynowicz, Arkadiusz	Correctional Facility	CO	N/A	1/15-2/10/26	Extend Mod Duty
O’ Donnell, Terrence	Correctional Facility	CO	N/A	1/21-1/22/26	LOA
O’ Donnell, Terrence	Correctional Facility	CO	N/A	1/23/26	RTW Mod Duty
Schiller, Blake	Correctional Facility	10 Sergeant	7	1/23-1/25/26	LOA
Stasulli, Vincent	Correctional Facility	CO	N/A	1/21-5/10/26	Extend Mod Duty
Stasulli, Vincent	Correctional Facility	CO	N/A	5/11-5/26/26	LOA
Vazquez, Blasé	Correctional Facility	CO	N/A	10/4-10/5/25	LOA
Vazquez, Blase	Correctional Facility	CO	N/A	11/1-11/2/25	LOA
Vazquez, Blase	Correctional Facility	CO	N/A	12/13-12/14/25	LOA
Vazquez, Blase	Correctional Facility	CO	N/A	1/10-1/11/26	LOA
Vazquez, Blase	Correctional Facility	CO	N/A	2/7-2/8/26	LOA
White, Dylan	Correctional Facility	CO	N/A	1/10-1/11/26	LOA
Jackson, Cory	Sheriff	8 Deputy Sheriff	6	1/22-1/23/26	LOA
Lyon, Kayla	Sheriff	4 Administrative Specialist III	6	12/8-12/12/25	LOA
Ortiz, Kamalis	Sheriff	8 Deputy Sheriff	4	1/13/26	Probation Complete
MISCELLANEOUS:					
1. Adopt the new Grade 4 Non-Court Armed Security-Act 235 Job description.					
2. Remove the open Grade 5 Non-Court Armed Peace Officer in the Commissioners office and replace with above job. Still Full Time					
Correct the position listing adopted on 1/5/26 to show 1 Law Clerk reporting to President Judge Mark, and 1 Law Clerk reporting to Judge D. Higgins					

- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Office Overtime Report for the period ending 01/25/2026
 - (1) Deputies – 25.50 hours
 - (2) Security – 72 hours
 - (3) Clerks – 28.25 hours

Nicholas Testaccio asked for clarification about the overtime listed under security.

Chairman Christy gave clarification and stated the courthouse has security 24/7.

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) Dated 01/23/2026 in the amount of \$1,292,119.76
 - ii) Dated 01/30/2026 in the amount of \$1,420,017.09
- b) Gross Payroll:
 - i) For pay period ending 01/25/2026 in the amount of \$1,656,831.13
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) Dated 01/20/2026 in the amount of \$191,045.16
 - (2) Dated 01/27/2026 in the amount of \$148,587.47
 - (3) Dated 01/27/2026 in the amount of \$5.15
 - ii) Geisinger:
 - (1) Dated 01/20/2026 in the amount of \$52,199.88
 - (2) Dated 01/27/2026 in the amount of \$91,042.92
 - (3) Dated 02/02/2026 in the amount of \$71,172.63
 - iii) Dental Claims:
 - (1) Dated 01/20/2026 in the amount of \$8,873.90
 - (2) Dated 01/23/2026 in the amount of \$6,879.41
 - (3) Dated 01/29/2026 in the amount of \$1,107.00
 - (4) Dated 01/30/2026 in the amount of \$9,288.87
 - iv) Flexible Spending Account:
 - (1) Dated 01/16/2026 in the amount of \$1,287.42
 - (2) Dated 01/23/2026 in the amount of \$2,402.30
 - (3) Dated 01/30/2026 in the amount of \$3,841.17

Chairman Christy stated there were no travel requests for approval.

M-2026-38 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve contract with Camila Tours and Travel LLC to provide round trip transportation on 09/23/2026 to Sight and Sound for the Senior Center with the fee being paid by fundraiser activities as requested by the Area Agency on Aging.

M-2026-39 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by Children and Youth Services:

- a) Approve submittal of the First Quarter 2025-2026 Title IV-E Juvenile Probation Office (JPO) report totaling \$2,509.72
- b) Execute the following Subsidy Agreement for Permanent Legal Custodianship:
 - i) J.M.
 - ii) J.M.
 - iii) J.M.
 - iv) J.M.

M-2026-40 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- a) Approve the Budget Adjustment Report dated 02/04/2026 totaling \$982,254.00
- b) Ratify Change Order #GC-030 with Lobar Construction Inc. in the amount of \$22,296.47 for additional drywall, framing locks and soffits
- c) Approve payment \$15,000.00 to the Eastburg Community Alliance (ECA) for the 2026 Eastburg All-American Picnic from the hotel tax fund
- d) Approve payment of \$5,000.00 to the Barrett Township Historical Society for the Patriotic Recognition Day on July 12, 2026, from the hotel tax fund

- e) Accept Proposal from Schoonover & Vanderhoof, Architects, LLC to provide the scope of renovations to an existing building located at 2642 PA-940 to be utilized as the Tobyhanna Township Magisterial District Justice Office at a cost of \$22,300.00
- f) Accept Engineering Proposal from Verdantas in the amount of \$47,000.00 to provide the County with Bridge Inspection Evaluations for the 2025/2026/2027 Bridge Inspection Cycle and Recommendation Reports for construction seasons 2026 through 2028
- g) Execute Guaranty Agreement of a modified Guaranteed Limited Obligation Note, Series of 2016 for Pocono Mountains Industrial Park Authority in the amount of \$2,000,000.00 as approved by Ordinance 2025-03 at December 3, 2025, Commissioners' Meeting
- h) Approve the following Opioid Grant from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding and Agreement with Path to Peace for Housing Assistance in the amount of \$15,000.00

M-2026-41 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by the Fiscal/Grants department:

- a) Ratify Authorization for Fiscal Director, Jennifer Barclay to electronically sign the Community Services Block Grant Contract (C000094857) for the period 01/01/2026 – 12/31/2026 in the amount TBD annually by formula funding
- b) Acknowledge the final FY 2024-2025 Medical Assistance Transportation Program (MATP) allocation in the amount of \$575,925.00
- c) Acknowledge the revised initial FY 2025-2026 Medical Assistance Transportation Program (MATP) allocation in the amount of \$749,112.00

Nicholas Testaccio asked why TBD was noted in the Community Services Block Grant Contract.

Chairman Christy and Fiscal Director Jennifer Barclay explained the funding amount was not determined by the state at this time.

M-2026-42 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve contract amendment with Fraser Advanced Information Systems for a 5 year period February 1, 2026, through January 31, 2031, (this agreement replaces existing agreement) for copier and printer services as requested by Information Technology and Services.

M-2026-43 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to ratify the Savin Maintenance and Service Agreement with the PA District Attorney Institute for the period 01/01/2026 through 12/31/2026 at no cost to the county to provide victim notification related to incarcerated individuals as requested by the Correctional Facility.

M-2026-44 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Probation department:

- a) Execute Amendment No. 3 with BI Incorporated to extend the term of the Electronic Monitoring Service Agreement through 12/07/2026 for Adult Probation
- b) Approve Youth Level of Service/Case Management Inventory 2.0 Test Usage Agreement in the amount of \$4.00 (no increase from 2025) per Risk Assessment for the period 01/01/2026 through 12/31/2026

M-2026-45 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the FY 2026 Monroe County Affordable Housing Trust Fund (Act 137) Budget in the amount of \$489,652.92 as requested by the Redevelopment Authority of Monroe County.

M-2026-46 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Capital Purchases Report dated 02/04/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
Sheriff	101.4197.9575.0000	Capital Expenditure	5	Bullet Proof Vests	Starr Uniform - State Contract	\$ 6,188.65
TOTAL APPROVED CAPITAL						
						\$ 6,188.65
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						
						\$ -
GRANT FUNDED & OTHER:						
TOTAL GRANT FUNDED & OTHER						
						\$ -
TOTAL CAPITAL REQUESTS						
						\$ 6,188.65

M-2026-47 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to ratify the Computer Capital Purchases Report dated 02/04/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
District Attorney	101.4194.7117.0000	Education	1	Training Equipment The approved 11/19/25 agenda request item was discontinued	ACTI - Sole Source	\$ 2,194.50
TOTAL APPROVED CAPITAL						
						\$ 2,194.50
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						
						\$ -
GRANT FUNDED & OTHER:						
TOTAL GRANT FUNDED & OTHER						
						\$ -
TOTAL CAPITAL REQUESTS						
						\$ 2,194.50

Vice-Chairman Parker announced Stroudsburg Borough appointed a mayor last night at their meeting.

Vice-Chairman Parker stated he will be proposing some guidelines at the Election Board meeting to ensure discussions between elected officials and employees do not make employees feel uncomfortable or place employees in awkward situations concerning elections.

Vice-Chairman Parker highlighted some of America250PA events coming up such as the ongoing art show at the Western Pocono Community Library and the upcoming quilt contest at the Monroe County Historical Society. Vice-Chairman Parker encouraged everyone to take a pamphlet from the table in the back of the room listing all the upcoming events for America250Pa events.

Commissioner Laverdure reminded everyone about the gun safety workshop that is being held tonight at the Monroe County Safety Center.

Dr. Toleno also spoke about the gun safety workshop and stated over forty (40) people have signed up and there are still a few spots open. Dr. Toleno stated three (3) Sheriff deputies will be providing lessons on how to properly handle and store guns. Dr. Toleno also stated all participants would be given a complimentary gun lock and be entered in a drawing to win a biometric gun safe once all the workshops have been held. Dr. Toleno said this was the first class being offered and the plan is to hold a class every month. Dr. Toleno, along with Jake Jakobsen Detective Parrish thanked the commissioners for their support in putting the workshop together.

Chairman Christy asked if there was any public comment.

Nick Testaccio voiced his objection to groups, grants and surveys on gun safety in schools.

Theresa Pesce stated her comments were regarding the November 24, 2025, meeting with the Lieutenant Governor. Ms. Pesce is questioning why Monroe County is the pilot program for

gun safety when it does not seem as though there is an epidemic of violence by youth and firearms according to her research.

Jane Gagliardo asked Theresa Pesce for clarification on the information concerning her research she provided.

Erik Diemer speaking on behalf of GO Collaborative announced Winterfest will be held in downtown Stroudsburg on Saturday, February 14, 2026, from 11:00 a.m. – 4:00 p.m. and is free to attend. Mr. Deimer invited everyone to come to the event and support local business and stated if you are unable to attend, please share the event with friends.

Kristine Bush, Immediate Past Chair, Pocono Chamber of Commerce, thanked the commissioners for participating in the report to business event. Ms. Bush also reported the 2025 highlights for the Pocono Chamber of Commerce which included eight major events, eight mixers, and eighteen ribbon cuttings. Ms. Bush also reported sixty (60) new members joined the chamber. Ms. Bush stated the legislative luncheon would be the next event and will be held Tuesday, March 10, 2026.

The meeting was adjourned at 9:57 a.m.

Robert J. Gress, Chief Clerk/Administrator

M-2026-36 through M-2026-47