MONROE COUNTY BOARD OF COMMISSIONERS
October 21, 2026

The regular meeting of the Monroe County Board of Commissioners was held Wednesday, October 21, 2026, in the Commissioners' Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Todd W. Weitzmann, Chief Clerk/Administrator Robert J. Gress and Administrative Secretary Cindy Cook.

Chairman Christy opened the meeting at 9:30 a.m. with a moment of silence followed by the pledge of allegiance to the flag.

There was no public comment on agenda items.

Chairman Christy recessed the regular meeting at 9:31 a.m. and opened an Assessment Board meeting for corrections to the duplicate.

M-2026-305 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to the corrections to the duplicate as follows, as requested by Deborah Storman, Chief Assessor:

Additions -	$0
Subtractions -	$234,630.00
Total -	($234,630.00)

Chairman Christy closed the Assessment Board meeting at 9:33 a.m. and continued with the regular meeting.

Chairman Christy recessed the regular meeting at 9:34 a.m. and opened the Monroe County Community Development Block Grant (CDBG) FFY 2026 Final Public Hearing on behalf of East Stroudsburg Borough and Stroudsburg Borough.

Jennifer Petersen, Executive Director, Redevelopment Authority of Monroe County, announced that Monroe County was allocated a total of $661,227.00 for FY 2026 Community Development Block Grant (CDBG) funds. The funding earmarked for Monroe County is $391,735.00 to be used for rehab of single unit residential properties, East Stroudsburg Borough is $155,079.00 to be used for street and road improvements and Stroudsburg Borough is $114,413.00 to be used for street and road improvements. Ms. Petersen stated that later in the meeting the Commissioners will consider passing a resolution approving the FY 2026 CDBG application and its submission to the Pennsylvania Department of Community and Economic Development on October 30, 2026. There were no public comments or questions for Ms. Petersen.

Chairman Christy closed the public hearing at 9:37 a.m. and continued with the regular meeting.

M-2026-306 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the items under the actions listed below:

a) Approve the minutes of October 7, 2026 Commissioners' Meeting
b) Ratify the opening of the Drug, Alcohol and Counseling Services at the Monroe County Correctional Facility request for proposals on October 8, 2026 at 2:00 p.m.
   i) Forensic Counseling Associates - $165.00 per hour – yearly amount not provided
   ii) Recovery Revolution - $80.00 per hour - $99,840.00 per year
   iii) Pyramid Healthcare – no hourly fee provided - $275,928.00 per year

Vice-Chairman Parker announced the production 1776 will be presented Friday, October 23, 2026, Saturday, October 24, 2026 and Sunday, October 25, 2026 at Notre Dame High School. Vice-Chairman Parker also introduced three of the actors participating in the show, Micah Henning portraying John Adams, Darryl Speicher, portraying Dr. Benjamin Franklin and Steve Spangler portraying Congressional Secretary Charles Thomson.

M-2026-307 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

a) Personnel Agenda:

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Evans, Joanne	CareerLink	7 Career Couns/Case Mgr	1	10/26/26	New Hire/Replacement
Berthel, Peter	Courts	Tipstaff	N/A	10/26/26	New Hire/Replacement
SEPARATIONS:					
Hunter, Tiffany	C&Y	35 Casw 2	N/A	11/4/26	Resigned
Volney, Mary	CareerLink	4 Administrative Specialist III	10	12/31/26	Retired
Campisi, Angelena	Conservation	10 Resource Conservation Specialist*	2	10/23/26	Resigned
Roughan, Justin	Correctional Facility	CO	N/A	10/14/26	Resigned
Stout, Emma	District Attorney	CID Intern-PT	N/A	7/30/26	End Temp Assignment
Worden, Madeline	District Attorney	CID Intern-PT	N/A	8/7/26	End Temp Assignment
Isaac, Shakeya	District Justices	7 Technician 43-3-03 - Kresgee	N/A	10/14/26	Terminated
Pirozzi, Donna	District Justices	8 Technician Senior 43-3-03 - Kresgee	N/A	10/7/26	Resigned
Salerno, Andrea	Register & Recorder	4 Deputy (D)	2	10/15/26	Resigned
CHANGES:					
Calderoni, Madonna	Commissioners	12 Risk Manager*	2	11/20/26-12/1/26	LOA
Bullis, Alyssa	Controller	11 Accountant	1	10/20/26	Probation Complete
Best, Carrie	Correctional Facility	CO II	N/A	10/1/26-3/31/27	Intermittent LOA
Chapman, Alfred	Correctional Facility	CO	N/A	10/3/26-10/12/26	Extend Mod Duty
Chapman, Alfred	Correctional Facility	CO	N/A	10/7/26-4/6/27	Intermittent LOA
Chapman, Alfred	Correctional Facility	CO	N/A	10/13/26	RTW Full Duty
Holt, Brittney	Correctional Facility	CO II	N/A	9/18/26	Reinstated
Martynowicz, Arkadiusz	Correctional Facility	CO II	N/A	10/14/26-11/17/26	Extend Mod Duty
Ortiz, Diana	Correctional Facility	CO II	N/A	10/9/26-10/16/26	Extend LOA
Virella, Nicholas	Correctional Facility	CO II	N/A	10/7/26-11/3/26	LOA
Rulapaugh, Eva	Courts	18 Court Reporter	N/A	10/3/26-11/6/26	Extend LOA
Berrios, Amie	District Justices	8 Technician Senior 43-2-02 - Wolbert	N/A	9/21/26-9/27/26	LOA
Ayala, Ralph	Maintenance	1 Tradesworker I	3	9/20/26-10/20/26	LOA
Warner, Myia	Pretrial Services	16 Pretrial Director*	1	10/12/26	Correct Date - Promotion
Manko-Vachtar, Kristina	Sheriff	8 Deputy Sheriff	5	9/23/26	Correct Anniversary Step Annual Rate
Ackerman, Dawn	Voter Registration	6 Administrative Coordinator	5	9/18/26 - 3/17/27	Correct Intermittent LOA End Date
MISCELLANEOUS:					
Adopt the new Archer job descriptions for the following positions:					
Administrative Specialist II					
Fiscal Technician					
Fiscal Technician, Senior					
Administrative Specialist III					
Administrative Coordinator					
Deputy (Administrative)					
Building Maintenance Mechanic, Senior					
~~Chief Deputy (Administrative)~~					
Accountant					
Administrative Coordinator/Technician					
~~Assistant Director Domestic Relations~~					
Assistant Director Emergency Services					
Assistant Supervisor, Building Maintenance					
Building Maintenance Mechanic					
Executive Assistant Controller					
~~Executive Assistant Court Admin~~					
Fiscal Officer II					
Fiscal Specialist					
GIS Specialist PT					
Legal Secretary					
Lieutenant Sheriff					
Office Manager					
Records Technician					
Tradesworker I					
Tradesworker Supervisor					
Tradesworker II					
Office Manager - Legal					
Deputy, Senior					
~~Chief Deputy~~					
Administrative Coordinator/Technician					

Chairman Christy stated the positions stricken under miscellaneous will be placed on a future agenda for approval.

b) Approve/Ratify Requests to work additional hours:
   i) Sheriff's Overtime Report for pay period ending 10/04/2026:
      (1) Deputies – 97 hours
      (2) Security – 142.25 hours
      (3) Clerks – 8.50 hours

M-2026-308 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the following items below:

a) Vouchers Payable:
   i) Dated 10/02/2026 in the amount of $988,455.64
   ii) Dated 10/02/2026 in the amount of $25,000.00
   iii) Dated 10/09/2026 in the amount of $512,209.65
   iv) Dated 10/16/2026 in the amount of $2,066,447.35
b) Gross Payroll:
   i) For the pay period ending 10/04/2026 in the amount of $1,594,050.78
c) Healthcare Benefits Payments:

i) Highmark Blue Cross/Blue Shield:
(1) Dated 10/06/2026 in the amount of $91,592.40
(2) Dated 10/13/2026 in the amount of $193,966.53
ii) Geisinger:
(1) Dated 10/05/2026 in the amount of $102,958.25
(2) Dated 10/13/2026 in the amount of $120,746.82
(3) Dated 10/13/2026 in the amount of $2,789.94
(4) Dated 10/19/2026 in the amount of $82,342.69
iii) Dental Claims:
(1) Dated 10/13/2026 in the amount of $4,334.00
(2) Dated 10/16/2026 in the amount of $7,577.60
iv) Flexible Spending Account:
(1) Dated 10/13/2026 in the amount of $1,293.71
(2) Dated 10/16/2026 in the amount of $1,054.92
(3) Dated 10/19/2026 in the amount of $209.00

M-2026-309 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the Travel Requests for the following: Area Agency on Aging, Assessment, Children and Youth Services, Commissioners, Conservation District, Planning, Treasurer, Vector Control and Veterans Affairs.

M-2026-310 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by Children and Youth Services:

a) Approve submittal of the Fourth Quarter Act 148 for FY 2025-2026 totaling $21,062,417.00
b) Accept service agreement with Dispatch Answering Service in the amount of $150.00 one-time account programming fee, $25.00 per billing period and $1.00 per patched calls
c) Execute Adoption Assistance Agreements for the following:
i) A.C.
ii) K.C.
iii) L.L.

M-2026 311 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below with the following changes to item d including updating the location to Courthouse Plaza and adjusting the time to 2:00 p.m. – 4:00 p.m.:

a) Ratify the Budget Adjustment Report dated 10/21/2026 totaling $315,501.00
b) Approve the Budget Adjustment Report dated 10/21/2026 totaling $104,843.00
c) Ratify authorization for Chief Clerk to advertise the availability of Requests for Funding Proposal (RFP) applications for the Community Services Block Grant (CSBG) 2027
d) Approve the use of Courthouse Square on October 24, 2026 from 1:00 p.m. – 3:00 p.m. for a rally against sexual violence/supporting Jane Doe
e) Approve invoice for labor to complete tree and shrub removal and disposal from the Leavitt Dam slope including weed whacking of guard rail and entrance gate wire barrier in the amount of $1,750.00
f) Award the Monroe County Correctional Facility Drug, Alcohol and Counseling Services RFP to Recovery Revolution with a maximum annual contract amount of $99,840.00 ($80.00 per hour) for the period 12/01/2026 – 11/30/2027.
g) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
i) Memorandum of Understanding with Path to Peace. in the amount of $151,000.00 for recovery assistance and services
ii) Memorandum of Understanding with Path to Peace. in the amount of $30,000.00 for housing assistance
iii) Memorandum of Understanding with We Have a Choice Recovery House for Men, LLC /Justin's House in the amount of $12,800.00 for recovery house assistance expansion
h) Approve the following payments from the hotel tax funds:
i) Payment of $3,000.00 to Truth and Light to co-sponsor Steel Hearts: The John Henry Musical
ii) Payment of $1,137.06 to Pins by Design LLC
i) Add the following Vendors to the County List of Approved Vendors:

i) Aging:
(1) Rafael Rivera
ii) Register and Recorder:
(1) Store More Store

M-2026-312 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by the Fiscal/Grants department:

a) Ratify authorization for Ashley Kerrick, Grants Manager to electronically sign the Monroe County FY 2025-2026 VOCA Grant Contract (2023-VF-05-46994) in the amount of $138,202.00 for the period 10/01/2026-09/30/2027
b) Ratify authorization for John D. Christy, Authorized Representative to sign the State Food Purchase Program Grant Agreement in the amount of $303,218.99 for the period 07/01/2026 – 06/30/2027
c) Approve submission of the 2025/26 State Food Purchase Program Final Report in the amount of $303,501.04

M-2026-313 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to ratify acceptance of and authorize Robert Gress, Chief Clerk/Administrator to sign proposal from Illuminated Integration to replace one (1) LEA Professional CS88D amplifier in the amount of $2,531.81 as requested by the Information Technology and Services department.

M-2026-314 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve purchase of Intelligent Training System Base Package to replace the current inoperable piece at a cost of $10,412.43 as requested by Office of Emergency Management.

M-2026-315 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to acknowledge receipt of the 2025 Audit for the period ending 12/31/2025 as requested by Pleasant Valley Manor.

M-2026-316 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Redevelopment Authority:

a) Ratify submittance of annual re-evaluation Environmental Review for East Stroudsburg Project – Maple Ave. and Berwick Heights
b) Approve the following items for the FFY 2026 CDBG Application
i) General Application Certification (Monroe County, obo East Stroudsburg Borough, obo Stroudsburg Borough)
ii) Disclosure Report
iii) Resolution for Application Submission to DCED **(R-2026-8)**
iv) Language Access Plan Certification
v) Fair Housing Resolution **(R-2026-9)**
vi) Section 504 Officer Designation – Appoint Jennifer L. Petersen **(R-2026-10)**
vii) Program Plans and Policies for CDBG Entitlement Program **(R-2026-11)**
viii) Cooperation Agreement – on behalf of East Stroudsburg Borough
ix) Cooperation Agreement – on behalf of Stroudsburg Borough
x) Lobbying Certification Form
xi) Worker Protection and Investment Form
xii) Force Account Certification
xiii) Federal Funding Accountability & Transparency Act

M-2026-317 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the Capital Purchases Report dated 10/21/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
Sheriff	101.4197.9575.0000	Capital Expenditure	2	Ballistic Panels, Trauma Plates	Starr Uniform - State Contract	$ 2,516.90
TOTAL APPROVED CAPITAL						**$ 2,516.90**
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
Correctional Facility	101.4232.9575.0000	Capital Expenditure	1	Electric Convection Steamer	Cook's - Sole Source	$ 21,270.89
TOTAL REQUESTS W/TRANSFER						**$ 21,270.89**
GRANT FUNDED & OTHER:						
Designated Funds: R&R	601.4153.8800.0000	Program Expenses	3	Storage Cabinets	Storemorestore - Lowest Quote	$ 8,985.10
TOTAL GRANT FUNDED & OTHER						**$ 8,985.10**
TOTAL CAPITAL REQUESTS						**$ 32,772.89**

M-2026-318 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the Computer Capital Purchases Report dated 10/21/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
Dept Of Information Systems	101.4172.5260.0002	Cybersecurity & DR	1	Cybersecurity Software Platform	CDW - State Contract	$ 53,815.85
TOTAL APPROVED CAPITAL						**$ 53,815.85**
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						$ -
GRANT FUNDED & OTHER:						
Designated Funds: R&R	601.4153.8800.0000	Program Expenses	7	Scanners	Amazon - Lowest Quote	$ 2,023.00
	601.4153.8800.0000	Program Expenses	6	Monitors	CDW - Lowest Quote	982.74
	601.4153.8800.0000	Program Expenses	1	Heavy Duty Scanner	Amazon - Lowest Quote	2,975.00
Maintenance	101.4176.9575.0000	Capital Expenditure	1	TV	CDW - Lowest Quote	939.99
TOTAL GRANT FUNDED & OTHER						**$ 6,920.73**
TOTAL CAPITAL REQUESTS						**$ 60,736.58**

Vice-Chairman Parker announced the showtimes and dates for the 1776 production and stated the run time is two and a half to three hours with an intermission. Vice-Chairman Parker stated tickets can be purchased in the Commissioners' office, online at the County's website or at the door.

Commissioner Laverdure stated Operation Safe Stop is today October 21, 2026, which reminds every driver they are required to stop at least ten (10) feet away from school buses that have their red lights flashing and stop arm activated. Commissioner Laverdure also stated that Operation Safe Stop takes place during National School Bus Safety Week which is October 19 – 23, 2026.

Chairman Christy asked if there was any public comment.

Jessica Delfino reminded everyone that the Witch's Walkabout and Twilight Trade Fair will be held on Friday, October 23, 2026 at 933 Ann Street in Stroudsburg from 3:00 p.m. – 10:00 p.m. The event is free to attend and Ms. Delfino recommending going to Facebook to get more information.

Jake Jaksobsen stated that anyone who violates the school bus stopping law should not have a driver's license. Mr. Jakobsen also asked for clarification about the Domestic Relations Enforcement Officer position elimination.

Chairman Christy gave clarification about the position.

The meeting was adjourned at 10:00 a.m.

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Robert J. Gress, Chief Clerk/Administrator

M-2026-305 through M-2026-319
R-2026-8 through R-2026-11