



MONROE COUNTY BOARD OF COMMISSIONERS
April 15, 2026

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday April 15, 2026, in the Commissioners' Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Todd W. Weitzmann, Chief Clerk/Administrator Robert J. Gress and Administrative Secretary Cindy Cook.

Chairman Christy opened the meeting at 9:30 a.m. with a moment of silence followed by the pledge of allegiance to the flag.

There was no public comment on agenda items.

Chairman Christy recessed the regular meeting at 9:32 a.m. and opened an assessment board meeting for corrections to the duplicate.

M-2026-108 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the corrections to the duplicate as follows, as requested by Deborah Storman, Chief Assessor.

Additions -	\$ 1,690.00
Subtractions -	<u>\$865,120.00</u>
Total -	(\$863,430.00)

Chairman Christy closed the Assessment Board meeting at 9:33 a.m. and continued with the regular meeting.

M-2026-109 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to ratify the opening of the Monroe County Parking Garage Maintenance bids on April 8, 2026, as follows:

- Quinn Construction, Inc. \$1,520,703.00 10% Bid Bond (Addendum 1 Acknowledged- no pricing listed for alternates)
- Platinum Specialty Services, Inc. \$1,303,602.95 10% Bid Bond (Addendum 1 Acknowledged- no sheet included for alternates)
- South Shore Construction, LLC \$532,335.10 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$19.00 per SF, #2 add \$40.00 per SF, #3 add \$45.00 per SF, #4 add \$35.00 per SF, #5 add \$35.00 per SF, # 6 add \$15.00 per SF
- C.H. &D. Enterprises, Inc. \$928,888.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$210.00 per SF, #2 add \$310.00 per SF, #3 add \$230.00 per SF, #4 add \$230.00 per SF, #5 add \$230.00 per SF, #6 add \$200.00 per SF
- Sealcrete Contracting, LLC \$530,755.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$75.00 per SF, #2 add \$167.00 per SF, #3 add \$288.00 per SF, #4 add \$156.00 per SF, #5 add \$173.00 per SF, # 6 add \$69.00 per SF
- Schnell Contracting Limited, LLC \$1,459,965.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$115.00 per SF, #2 add \$295.00 per SF, #3 add \$325.00 per SF, #4 add \$285.00 per SF, #5 add \$265.00 per SF, #6 add \$175.00 per SF
- Atlantic Contracting Group \$830,435.00 10% Bid Bond (Addendum 1 Acknowledged- alternate pricing provided) #1 add \$66.00 per SF, #2 add \$174.00 per SF, #3 add \$210.00 per SF, #4 add \$198.00 per SF, #5 add \$150.00 per SF, #6 add \$27.60 per SF

M-2026-110 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the minutes of April 1, 2026, Commissioners' Meeting

M-2026-111 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to adopt the following proclamations and certificates of special recognition:

National Library Week April 19-25, 2026
Eli Lovene Kresge - Eagle Scout
Nelson Figueroa – Eagle Scout
Shoprite of Stroudsburg- Partners in Caring
DOM Community Services & American Children Homeless Assc. LLC – Grand Opening
Jill Swersie - Artist Stroudsburg Borough Keystone

2026 National Library Week Proclamation

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can find joy through exploration and discovery;

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and cultural enrichment;

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals regardless of background have the support they need to learn, connect, and thrive;

WHEREAS, libraries partner with schools, businesses, and organizations, to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training and opportunities that support career growth and economic success;

WHEREAS, libraries nurture young minds through story times, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that last a lifetime;

WHEREAS, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression;

WHEREAS, dedicated librarians and library staff provide welcoming spaces that inspire discovery, collaboration, and creativity for all;

WHEREAS, libraries, librarians, library staff, and library volunteers across the country are joining together to celebrate National Library Week under the theme “**Find Your Joy**”;

NOW, THEREFORE, be it resolved that the Monroe County Board of Commissioners proclaim National Library Week, April 19-25, 2026. During this week, we encourage all residents to visit the library and celebrate the opportunities they unlock for us every day.

End of Proclamation

Chairman Christy presented the proclamations to Mary Ann Lewis, Director, Barrett Paradise Friendly Library, Ian Boyd, representing Melissa Lopez, Director, Clymer Library, Cheryl Brice, Director, Eastern Monroe Public Library, Ann Shincovich, Director, Pocono Mountain Public Library, Patti Weiss, Director, Western Pocono Community Library.

Chairman Christy spoke about the importance of public libraries to the community and the services they offer.

Ann Shincovich, Director, Pocono Mountain Public Library spoke on behalf of all the libraries and thanked the commissioners for their support. Ms. Shincovich stated the library isn't just books, most libraries are very technologically savvy today and provide many programs that give meaning to the public, identity to the community and give a place for kids to go to be seen and heard.

Commissioner Laverdure stated the wonderful thing about libraries is they are open to all ages.

M-2026-112 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- 1) Personnel:**
 - a) Agenda:

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
NEW HIRES:					
Siryani, Nijmih	Courts	10 Admin Asst/Courts	N/A	4/20/26	New Hire/Replacement
Stout, Emma	District Attorney	DA Intern-PT	N/A	5/11/26	New Hire/Temp
Worden, Madeline	District Attorney	CID Intern-PT	N/A	5/11/26	New Hire/Temp
SEPARATIONS:					
Cloward, Kevin	Career Link	Laborer	N/A	4/9/26	End of Program
Conte, Daniel	Correctional Facility	CO	N/A	4/21/26	Resigned
CHANGES:					
Brownly Knights, Chandra	Aging	37 Care Manager 3	N/A	3/27-9/26/26	Intermittent LOA
Felker, Susan	Assessment	11 Deputy Chief Assessor	3	2/3-2/9/26	LOA
Couttien, Leticia	C&Y	35 Casw 2	N/A	3/12-3/30/26	LOA
Corr, Julia	Conservation District	3 Administrative Specialist II	1	4/27/26	Probation Complete
Donna, Barrett	Conservation District	8 Environmental Educator*	5	4/5-4/21/26	Extend Mod Duty
Balla, George	Correctional Facility	CO II	N/A	3/11-3/31/26	LOA
Barnett, Kayla	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Clase, Yessica	Correctional Facility	CO II	N/A	11/7-11/9/25	LOA
Clase, Yessica	Correctional Facility	CO II	N/A	12/5-12/7/25	LOA
Clase, Yessica	Correctional Facility	CO II	N/A	2/6-2/8/26	LOA
Clase, Yessica	Correctional Facility	CO II	N/A	3/6-3/8/26	LOA
Cox, Gerald	Correctional Facility	CO II	N/A	3/21-9/5/26	Intermittent LOA
Estrada, Brandon	Correctional Facility	CO	N/A	4/3-5/13/26	Extend Mod Duty
Frank, Kristijan	Correctional Facility	CO II	N/A	3/27-4/3/26	Extend LOA
Frank, Kristijan	Correctional Facility	CO II	N/A	4/4-4/28/26	RTW Mod Duty
Kofler, Silvia	Correctional Facility	CO II	N/A	4/1-4/21/26	Extend LOA
Mujevic, Dilyn	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Pearson, Tymeak	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Ramirez, Ashley	Correctional Facility	10 Sergeant (Night)	5	4/6/26	Probation Complete
Sanchez, Ayanna	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Schiller, Blake	Correctional Facility	13 Lieutenant*	7	4/10-4/12/26	LOA
Spikes, Donnell	Correctional Facility	10 Sergeant	1	4/17-4/19/26	LOA
Vazquez, Blase	Correctional Facility	CO II	N/A	4/11-4/12/26	LOA
Vazquez, Blase	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Yates, Ashley	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Zelko, Lisa	Correctional Facility	CO II	N/A	4/21/26	Probation Complete
Pryce, Yolanda	Domestic Relations	12 Enforcement Specialist Sr.	N/A	3/19-9/18/26	Intermittent LOA
Saccheri, Vanessa	Probation- Adult	11 Probation Assistant	N/A	3/18-9/17/26	Intermittent LOA
Basso, Bridget	Sheriff	5 Administrative Coordinator	4	4/21/26	Probation Complete
Batiste, Ezekiel	Sheriff	4 Armed Bailiff	1	4/8-4/13/26	LOA
Schaffer, Trenton	Treasurer	9 Chief Deputy Treasurer	1	1/29-5/14/26	Reduced Schedule- LOA
MISCELLANEOUS:					
Adopt JD for Archives Intern					
Replace the 20 Law Clerk position in the District Attorney's Office with a 22 Assistant District Attorney position effective 4/20/26					
Approve idea for a patriotic door design contest (no politics) Memorial Day thru Fourth of July					
Approve 8 Dimensions of Wellness Presentation, during lunch hour time frame - EAP					

- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Office Overtime Report for pay period ending 04/05/2026:
 - (1) Deputies – 19.75 hours
 - (2) Security – 53.50 hours
 - (3) Clerks – 4.25 hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) Dated 04/03/2026 in the amount of \$1,774,244.59
 - ii) Dated 04/10/2026 in the amount of \$665,115.37
- b) Gross Payroll:
 - i) For pay period ending 04/05/2026 in the amount of \$1,587,472.47
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) Dated 03/31/2026 in the amount of \$126,850.22
 - (2) Dated 04/07/2026 in the amount of \$104,172.48
 - ii) Geisinger:
 - (1) Dated 04/07/2026 in the amount of \$139,423.94
 - (2) Dated 04/13/2026 in the amount of \$148,747.93
 - iii) Dental Claims:
 - (1) Dated 04/09/2026 in the amount of \$6,228.67
 - (2) Dated 04/10/2026 in the amount of \$5,233.92
 - iv) Flexible Spending Account:
 - (1) Dated 04/07/2026 in the amount of \$2,490.36

M-2026-113 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve/ratify the following Travel Requests for the following: Commissioners,

Conservation District, Domestic Relations, Pretrial/DUI Services, Planning, Vector Control, and Veterans Affairs.

M-2026-114 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the following items as requested by Children and Youth Services:

- a) Approve submittal of 2025-26 JPO Title IV-E Second Quarter Report in the amount of \$122.61
- b) Approve the following Amended Adoption Assistance Agreements:
 - i) Q.C.
 - ii) J-C. C.
 - iii) M.C.

M-2026-115 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- a) Ratify the Budget Adjustment Report dated 04/15/2026 totaling \$2,748.00
- b) Approve the Budget Adjustment Report dated 04/15/2026 totaling \$268,160.00
- c) Approve Equipment Maintenance Agreement with REMI for the period 04/08/2026-01/01/2027 in a prorated amount of \$411.91 for shredder in administrative center
- d) Award Monroe County Parking Garage Maintenance bids to Sealcrete Contracting, LLC, Base Bid total of \$530,775.00 and alternate 1, 2, 3, 4, 5 and 6 totaling \$28,080.00
- e) Award bid for COOP/COG Plan in the amount of \$55,913.04 to Chloeta
- f) Approve the following allocations to be paid from Hotel Tax Funds:
 - i) Pocono Latin Fest \$2,000.00
 - ii) Pins By Design, LLC- Challenge Coin \$3,893.86
- g) Approve the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding and Agreement with Path to Peace in the amount of \$15,000.00 (Housing Assistance)
- h) Execute a Lease Agreement with Quadient Leasing in the amount of \$588.58 per month for the first 12 months and then \$638.50 for the next 48 months for a new digital mail machine
- i) Accept proposal from Verdantas in the amount of \$62,000.00 to provide 2026 Engineering Services to address Preventive Maintenance for a total of four (4) Monroe County Bridges and three (3) alternatives
- j) Authorize the chief clerk to advertise the following:
 - i) Sale of surplus vehicles via GovDeals.com
- k) Add the following Vendors to the County List of Approved Vendors:
 - i) Aging:
 - (1) Sandra Salaski
 - (2) Cerato & Lombardo LLP
 - ii) Emergency Management:
 - (1) Mitchell Ott Bartholomew
 - (2) Britni Leigh Brodhead Hucko
 - (3) Lindsey Edwards
 - (4) Corey R. Sayre
 - (5) Charles V. Frantz
 - iii) Adult Probation:
 - (1) Military & Police Targets, Inc.
 - iv) MCCF
 - (1) Original Jitty Joes LLC

M-2026-116 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve lease extension with Esther Vasil for the period 05/01/2026 - 04/30/2036 at \$11.76 per sq., 2601 sq. feet, \$30,594.52 with a 3% increase each year for term of lease MDJ 43-3-04 as requested by the Court Administrator.

M-2026-117 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below by the Fiscal/Grants department:

- a) Execute Agreement with Avila Technologies Inc. for the period 05/01/2026-04/30/2027 in the amount of \$5,000.00 to assist with grant research and discovery

- b) Authorize Ashley Kerrick, Grants Manager to electronically submit Year 2 Continuation of the FY 2025-2027 Victim of Crime Act (VOCA) Grant for the period 10/01/2026 – 09/30/2027 in the amount of \$138,202.00

Theresa Pesce asked what the purpose of the agreement with Avila Technologies, Inc.

Vice- Chairman Parker stated Avila Technologies, Inc. is a grant writing platform and will assist the county in finding additional available grants.

Theresa Pesce asked who receives the funding from the VOCA grant.

Chairman Christy stated the Victim Witness department in the District Attorneys' office receives the funding from the grant.

M-2026-118 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by Information and Technology Services:

- a) Execute Agreement with Tyler Technologies for Jury Management for a three-year period at:
 - \$43,060.00 - year 1
 - \$50,463.00 - year 2
 - \$52,986.00 - year 3Implementation Services cost of \$57,310.00 – One time
- b) Execute Agreement with Thomson Reuters Court Management Solutions in the amount of \$144,821.32 to provide data and document extracts from C-Track CMS facilitate the migration to Paperless Solutions contingent upon solicitor final approval

M-2026-119 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Office of Emergency Management:

- a) Accept Proposal from C & B Landscaping Services in the amount of \$8,500.00 for lawn care services at Safety Center (lowest quote received)
- b) Authorize Maryellen Keegen, Director to electronically submit the 2026-2027 Hazardous Materials Emergency Preparedness (HMEP) grant application for the period 10/01/2026 – 09/30/2027 in the amount of \$20,100.00

M-2026-120 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve ACT 152 Demolition Grant Application payment for East Stroudsburg Borough totaling \$781,966.00 for property located at 460-500 Birch Street (former International Boiler Works Buildings) as requested by the Redevelopment Authority.

Michelle Bisbing, President, Pocono Mountains Economic Development Corporation, stated the building on the property has been closed and vacant since the 1990's. The property is a brownfield that has been cleaned up with grants received over the years. A \$1,800,000.00 RACP grant was received in 2017 as well as LSA funds in the amount of \$180,000.00. The demolition grant will help to keep the RACP grant in place as it was approved so long ago. The property is owned by East Stroudsburg Borough, and the Pocono Mountains Economic Development Corporation is assisting in the process of getting the property prepared for a new owner.

Jennifer Petersen, Director, Redevelopment Authority of Monroe County, stated her organization manages the ACT 152 grants and feels this is a great proposal as the redevelopment of the property could potentially lead to tax revenue for the county, borough and the school district.

M-2026-121 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to ratify the Capital Purchases Report dated 04/15/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
Maintenance	101.4176.9575.0000	Capital Expenditure	1	Milwaukee Mower Kit	Home Depot - Lowest Quote	\$ 1,349.00
TOTAL APPROVED CAPITAL						\$ 1,349.00
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
TOTAL GRANT FUNDED & OTHER						\$ -
TOTAL CAPITAL REQUESTS						\$ 1,349.00

Chairman Christy reminded everyone that Community Night will be held on May 5, 2026, at Northampton Community College – Pocono Campus from 5:00 p.m. – 8:00 p.m. Over one hundred (100) organizations will have informational tables set up.

Vice-Chairman Parker highlighted several America250PA events which begins with the Barrett/Paradise Semiquincentennial celebration kickoff on Friday, April 17, 2026, at 7:00 p.m. hosted by the Barrett Paradise Friendly Library. Vice-Chairman Parker also announced Stroudsburg Borough will be unveiling their Keystone on Sunday, April 19, at 1:30 p.m. at Stroudsburg Borough Fire Department, followed by the musical program Music for America which will be held at the Stroudsburg High School beginning at 3:00 p.m. Vice-Chairman Parker also highlighted the upcoming event Countdown to 250 Mobile Experiential Unit at the America250PA multi – cultural night being held at Pocono Mountain East Junior High School from 5:30 p.m. – 7:30 p.m. on Tuesday, April 28, 2026.

Commissioner Laverdure thanked the school districts for all the work they are putting into the America250PA celebrations. Commissioner Laverdure also noted it was time to sign up for the July 4th Independence Day parade. Commissioner Laverdure also commented a July 4th celebration would be held after the parade in East Stroudsburg Borough.

Jane Gagliardo commented it would be entertaining to see the commissioners dressed in period era costumes to celebrate America250PA.

Chairman Christy announced the Chief Detective Eric Kerchner will be retiring in May and the commissioners would like to note Chief Detective Kerchner has been a guiding light to every commissioner that comes into office and has been a wonderful liaison with the District Attorney’s office as well as provided steadfast guidance for incoming detectives over the last twenty four (24) years.

Chairman Christy asked if there was any public comment.

Theresa Pesce asked if there will be another Youth Community Needs Assessment Survey.

Dr. John Toleno, Co-Coordinator, Community Partnership for Gun Safety, stated there are no plans for an additional survey to be conducted. The original survey was conducted last school year in June with approximately one thousand five hundred (1,500) students participating. Dr. Toleno also stated he was one of eight (8) people who spoke in front of the PA House Judicial Committee on Monday, concerning the PCCD funding moving forward. Dr. Toleno stated Monroe County was the only rural county to receive the gun safety grant, the other participants were surprised by the statistics and stories that he provided concerning some issues that have occurred due to unsafe gun practices by some owners.

Jane Gagliardo stated her concerns about 287G agreements and asked if the commissioners would consider passing a resolution against entering a 287G agreement.

Chairman Christy stated the commissioners have not taken any steps to participate in a 287G agreement and would have to do research. Chairman Christy also stated current commissioners do not want to tie the hands of future commissioners.

Jane Gagliardo stated she would email the 287G agreement information to Chairman Christy.

Theresa Daily, attending virtually stated there will also be a July 4th celebration held at the West End Fairgrounds, Thursday July 2, Friday July 3 and Saturday July 4.

The meeting was adjourned at 10:10 a.m.

Robert J. Gress, Chief Clerk/Administrator

M-2026-108 through M-2026-121