



MONROE COUNTY BOARD OF COMMISSIONERS  
February 18, 2026

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday, February 18, 2026, in the Commissioners' Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Deborah L. Huffman, Chief Clerk/Administrator Robert J. Gress and Administrative Secretary Cindy Cook.

Chairman Christy opened the meeting at 9:30 a.m. with a moment of silence followed by the pledge of allegiance of the flag.

There was no public comment on agenda items.

Chairman Christy recessed the regular meeting at 9:31 a.m. and opened an Assessment Board meeting for corrections to the duplicate.

**M-2026-48** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the corrections to the duplicate as follows, as requested by Deborah Storman, Chief Assessor.

Additions -	\$6,096,770.00
Subtractions -	<u>\$ 267,890.00</u>
Total -	\$5,828,880.00

Chairman Christy closed the Assessment Board meeting at 9:32 a.m. and continued with the regular meeting.

**M-2026-49** Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the minutes of February 4, 2026, Commissioners' Meeting.

**M-2026-50** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the actions listed below:

- 1) **Personnel:**
  - a) Agenda:

FIRST NAME	DEPARTMENT:	POSITION:	STEP:	DATE:	REASON:
<b>NEW HIRES:</b>					
Corriveau, Katherine	Aging	29 Case Aide II	N/A	2/17/26	New Hire/Replacement
Battle Oggeri, Corey	Career Link	Laborer	N/A	6/23/25	Correct Name- New Hire
Johnson, Leonard	Career Link	Laborer	N/A	6/23/25	Correct Name- New Hire
Johnson-Norris, Tyleek	Career Link	Laborer	N/A	6/23/25	Correct Name-New Hire
Kalinowski, Adrian	Conservation	10 Resource Conservation Specialist*	1	3/9/26	New Hire/Replacement
Bush, Samara	Courts	16 Court Recorder & Transcriptionist	N/A	2/23/26	Rehire/Replacement
Fitzgerald, Tiffany	Courts	10 Admin Asst/Courts	N/A	2/23/26	New Hire/Replacement
Lawrence, Lacey	Courts	11 Law Clerk*	1	8/10/26	Rehire/Replacement
Muniz, Samantha	Pretrial Services	7 Pretrial Officer Trainee	1	2/23/26	New Hire/Replacement
Landon, Maureen	Public Defender	4 Application Intake Analyst	1	2/23/26	Rehire/Replacement
Korup, Matthew	Sheriff	4 Armed Bailiff	1	2/23/26	New Hire/Replacement
<b>SEPARATIONS:</b>					
Hess-Tyminski, Joan	Aging	29 Sr Ctr Mgr I- PT	N/A	2/27/26	Resigned
Patel, Diptiben	C&Y	33 Fiscal Technician	N/A	2/20/26	Resigned
Howard, Jimmy	Correctional Facility	CO II	N/A	1/23/26	Retired
Frutchey, James	Emergency Services	9 Burn Sim Offr- Temp	N/A	5/23/25	Resigned
Conard, Destiny	Public Defender	22 Asst Public Defender*	N/A	2/12/26	Resigned
Ramos, Ismael	Sheriff	8 Deputy Sheriff	4	2/11/26	Resigned
Shoemaker, Robert	Sheriff	3 Bailiff	2	2/13/26	Resigned
Harris, Ann Marie	Tax Collectors	Tax Collector- Mt. Pocono	N/A	1/26/26	Resigned
<b>CHANGES:</b>					
Angelica, Brittany	Aging	37 Casw 3	N/A	2/7-8/6/26	Extend Intermittent LOA
Cowie, Nicole	Aging	12 Program Manager I*	1	1/5-1/12/26	LOA
Cowie, Nicole	Aging	12 Program Manager I*	2	2/10/26	Correct Dept- Anniversary Step Increase
Felker, Susan	Assessment	11 Deputy Chief Assessor	3	1/6-1/14/26	LOA
Rinker, Steven	Assessment	13 GIS Coordinator/Manager*	10	2/17-3/17/26	LOA
Landstrom, Eddy	C&Y	35 Casw 2	N/A	1/28/26	975 hrs Complete
Patel, Diptiben	C&Y	33 Fiscal Technician	N/A	1/28/26	975 hrs Complete
Peterson, Annet	C&Y	12 Supervisor I* Ongoing Services	1	2/11/26	Probation Complete
Benway, Samantha	Conservation	8 Finance Manager	1	2/18/26	Probation Complete
Abdul-Khaleeq, El-Amin	Correctional Facility	CO II	N/A	2/4-2/20/26	Extend LOA
Estrada, Brandon	Correctional Facility	CO	N/A	2/3-2/26/26	Extend Mod Duty
Jones, Ariel	Correctional Facility	CO II	N/A	1/25-1/27/26	LOA
Kofler, Silvia	Correctional Facility	CO II	N/A	1/10-2/3/26	Updated LOA Dates
Kofler, Silvia	Correctional Facility	CO II	N/A	2/4-2/17/26	Extend LOA
Landon, James	Correctional Facility	CO II	N/A	2/12-3/20/26	Extend LOA
Lantigua, Frank	Correctional Facility	CO II	N/A	2/2-2/8/26	Extend LOA
Lantigua, Frank	Correctional Facility	CO II	N/A	2/9-2/22/26	RTW Mod Duty
Virella, Nicholas	Correctional Facility	CO	N/A	12/28/25-6/27/26	Intermittent LOA
Warner, Kira	Courts	10 Administrative Assistant	N/A	2/11/26	Probation Complete
Keegan, Maryellen	Emergency Services	19 Director Emergency Services*	5	2/10-2/12/26	Mod Duty
Daily, Adriana	Sheriff	4 Administrative Specialist III	1	1/28/26	Probation Complete
Ertle, Matthew	Sheriff	3 Bailiff	2	2/2-2/4/26	Unpaid Suspension
Shoemaker, Robert	Sheriff	3 Bailiff	1	2/10/26	Probation Complete
<b>MISCELLANEOUS:</b>					

Adopt the revised Discipline policy effective 3/1/26

- b) Approve/Ratify Requests to work additional hours:
- i) Sheriff's Office Overtime Report for the pay period ending 02/08/2026
    - (1) Deputies – 54.25 hours
    - (2) Security – 27.50 hours
    - (3) Clerks – 29.75 hours

**2) Electronic Financial Transactions (Ratify):**

- a) Vouchers Payable:
  - i) Dated 02/06/2026 in the amount of \$1,258,880.35
  - ii) Dated 02/13/2026 in the amount of \$567,276.95
- b) Gross Payroll:
  - i) For pay period ending 02/08/2026 in the amount of \$1,523,379.77
- c) Healthcare Benefits Payments:
  - i) Highmark Blue Cross/Blue Shield:
    - (1) Dated 02/04/2026 in the amount of \$106,537.58
    - (2) Dated 02/10/2026 in the amount of \$82,555.47
  - ii) Geisinger:
    - (1) Dated 02/09/2026 in the amount of \$89,161.36
  - iii) Dental Claims:
    - (1) Dated 02/06/2026 in the amount of \$9,542.15
  - iv) Flexible Spending Account:
    - (1) Dated 02/06/2026 in the amount of \$2,936.01
    - (2) Dated 02/12/2026 in the amount of \$206.25

**M-2026-51** Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve/ratify the Travel Request for the following: Planning Commission.

**M-2026-52** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by Children and Youth Services:

- a) Approve the following Purchase of Service Agreements for the term 07/01/2025-06/30/2026:
  - i) Community Specialists Corp, DBA The Academy – contract limit \$100,000.00 (residential treatment)
  - ii) Summit School, DBA Summit Academy – contract limit \$275,000.00 (residential treatment)
  - iii) Strong Bonds Group Living, LLC – contract limit \$200,000.00 (group home)
  - iv) Lighthouse Family Youth Agency – contract limit \$200,000.00 (group home)
  - v) Northampton County Juvenile Justice Center – contract limit \$880,000.00 (secure detention program)
  - vi) Taylor & Talyor Group Home, LLC – contract limit \$150,000.00 (residential group home)
- b) Approve Adoption Assistance Agreements for the following:
  - i) G.A.
  - ii) F.W.

**M-2026-53** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- a) Approve the Budget Adjustment Report dated 02/18/2026 totaling \$74,611.00
- b) Approve request from Scouting America, Minsi Trails Council to use Courthouse Square on March 12, 2026, at 4:45 p.m. to hold a flag raising ceremony (contingent upon receipt of current certificate of insurance)
- c) Approve payment of \$45,000.00 to the West End Fair for the 2026 3-day, July 4<sup>th</sup> Celebration of America Fest from the hotel tax fund
- d) Approve the following Opioid Grant from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
  - i) Memorandum of Understanding and Agreement with We Have a Choice Recovery House for Men, LLC (Justin’s House) for transportation assistance in the amount of \$2,500.00 (Ratify)
- e) Nominate Chris Barrett and Debra Raneri to the Northeastern Pennsylvania Alliance (NEPA) Board of Directors with new terms to expire June 30, 2028
- f) Authorize chief clerk to advertise the rescheduled Board of Prison Inspectors meeting of March 10, 2026, to March 13, 2026, at 8:00 a.m.
- g) Add the following Vendors to the County List of Approved Vendors:
  - i) Aging:
    - (1) Beverly J. Braxton-Cannon
    - (2) Catalina Maldonado
  - ii) Emergency Management:
    - (1) J.O.M. Electric
    - (2) Jason Abusio
  - iii) District Attorney:
    - (1) Reliable Copy Service, Inc.

**M-2026-54** Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to execute the 2025 Statewide Interconnectivity Grant Agreement with PA Emergency Management Agency for the period 01/01/2026 through 12/31/2026 in the amount of \$857,950.73 as requested by the Control Center.

**M-2026-55** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve agreement with ADP for additional management reports in the amount of \$728.00 per year, required for retirement calculations as requested by the Controllers’ Office.

**M-2026-56** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to ratify the Range Rental Contract and Billing Agreement with Blue Ridge Cherry Valley Rod and Gun Club, Inc. for the period 01/01/2026 through 12/31/2026 in the amount of \$3,000.00 as requested by the Correctional Facility.

**M-2026-57** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Fiscal/Grants department:

- a) Approve the 2025-2026 Hazardous Materials Emergency Preparedness Grant in the total amount of \$18,100.00 for the period 10/01/2025 through 09/30/2026, with county match of \$3,620.00 and Authorize the Fiscal Director, Jennifer Barclay to electronically sign the agreement
- b) Approve the 2025/26 Medical Assistance Transportation Program (MATP) 2<sup>nd</sup> quarter report in the amount of \$117,905.15
- c) Authorization for Fiscal Director, Jennifer Barclay to electronically sign the 2026 Mosquito-borne Disease Control Contract in the amount of \$141,676.00 for the period 01/01/2026 through 12/31/2026
- d) Authorization for Grants Manager, Ashley Kerrick to electronically sign the FY 2025-2026 Intermediate Punishment Contract #2025-IP-ST 47565 in the amount of \$90,000.00 for the period 07/01/2025 through 06/30/2026
- e) Ratify authorization for Fiscal Director, Jennifer Barclay to electronically sign the 2025-2026 Emergency Solutions Grant (ESG) contract C00096323 in the amount of \$232,500.00 for the period 12/18/2025 through 06/30/2027
- f) Approve the Emergency Solution Grant 2025-2027 Sub-recipient allocations in the amount of \$223,781.25 agencies and \$8,718.75 administration (\$232,500.00) for the period 12/18/2025-06/30/2027

Emergency Shelter -	RHD-Street 2 Feet	Operations & Essential Services	\$ 42,093.25
Emergency Shelter -	Family Promise	Operations	\$ 24,615.94
Emergency Shelter -	Safe Monroe	Operations	\$ 6,713.44
Emergency Shelter-	Stroudsburg Wesleyan Church	Operations & Essential Services	\$ 29,091.56
Rapid Rehousing -	Pocono Area Transitional Housing	Services, Financial & Rental Assistance	\$ 51,469.69
Rapid Rehousing-	Pike County Human Services	Services, Financial & Rental Assistance	\$ 19,021.40
Street Outreach-	RHD- Street 2 Feet	Operations & Essential Services	\$ 31,754.56
Homeless Prevention-	Pike County Human Services	Services, Financial & Rental Assistance	\$ 19,021.41
<b>Total</b>			<b>\$223,781.25</b>

**M-2026-58** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by Information Technology and Services:

- a) Approve statement of work with Paperless Solutions, Inc. for CourtPro case management services for a five-year period at rates as follows:
  - i) Year 1 Adjusted total \$79,350.00
  - ii) Year 2 Subscription \$32,130.00
  - iii) Year 3 Subscription \$33,737.00
  - iv) Year 4 Subscription \$35,423.00
  - v) Year 5 Subscription \$37,194.00
- b) Approve professional service agreement with Tyler Technologies for financial training in the amount of \$878.00
- c) Approve 1<sup>st</sup> Amendment to Technical Services Agreement with Zito Business increasing the bandwidth between 701 Main Street and 1 Quaker Plaza at monthly cost of \$1,500.00, contract remains through 08/27/2027

**M-2026-59** Motion by Vice-Chairman Parker, seconded Commissioner Laverdure and carried to approve the actions listed below as requested by the Planning Commission:

- a) Approve changes to the Planning Commission By-Laws as approved and requested by the Planning Commission Board
- b) Reappoint Rodger McFadden and Richard Schlameuss to the Board with new terms to expire December 31, 2029

**M-2026-60** Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by the Probation Department:

- a) Execute Master Services Agreement with GovAI Software Solutions LLC to provide software services, technical support, and training through 12/31/2026 in the amount of \$9,560.00
- b) Ratify the Range Rental Contract and Billing Agreement with Blue Ridge Cherry Valley Rod and Gun Club, Inc. for the period 01/01/2026 through 12/31/2026 in the amount of \$600.00

**M-2026-61** Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Capital Purchases Report dated 2/18/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
<b>APPROVED CAPITAL:</b>						
Courts	101.4184.9575.0000	Capital Expenditure	7	Judicial Robes	Oak Hall - Lowest Quote	\$ 3,819.80
Emergency Management	101.4291.9575.0000	Capital Expenditure	19	LED parking lot light heads	J.O.M Electric - Lowest Quote	10,354.00
Tax Assessment	101.4136.9575.0000	Capital Expenditure	7	Desks	Office Service Company - State Contract	17,351.92
<b>TOTAL APPROVED CAPITAL</b>						<b>\$ 31,525.72</b>
<b>REQUESTS WITH TRANSFER: (see Budget Adjustment Report)</b>						
<b>TOTAL REQUESTS W/TRANSFER</b>						<b>\$ -</b>
<b>GRANT FUNDED &amp; OTHER:</b>						
<b>TOTAL GRANT FUNDED &amp; OTHER</b>						<b>\$ -</b>
<b>TOTAL CAPITAL REQUESTS</b>						<b>\$ 31,525.72</b>

Vice-Chairman Parker reminded everyone about the current America250PA events taking place including an Art Show being held at the Western Pocono Community Library until February 28, 2026.

Vice-Chairman Parker stated the deadline to enter the “Stars and Stitches Forever” quilt challenge being held at the Monroe County Historical Society is Friday, February 27, 2026.

Commissioner Laverdure complemented and thanked everyone in the county who worked together to make sure the homeless had access to emergency shelters during the recent cold weather.

Chairman Christy announced yesterday was the lunar new year which closed out the year of the snake and began the year of the fire horse. The horse signifies moving forward.

Anna Lopez questioned if the county had the availability of funds to assist Coolbaugh Township in conducting an environmental impact study on a property in the township.

Chairman Christy stated the county did not have funds to assist Coolbaugh Township with the study as the studies are conducted by the township for the township land use recommendations.

Vice-Chairman Parker stated the property in question is owned by the Pocono Mountains Economic Development Corporation. Vice-Chairman Parker stated it would not make sense for the county to spend money to show the property is mostly unable to be developed due to the township setback requirements and wetlands on the property.

The meeting was adjourned at 9:50 a.m.

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Robert J. Gress, Chief Clerk/Administrator

**M-2026-48 through M-2026-61**