MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
November 18, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the duplicate
Additions – 0
Subtractions – 0
No Net Change

OLD BUSINESS

Approve the minutes of November 4, 2026 Commissioners' Meeting

Amend **Motion 2026-328** dated 11/04/2026 to accept the revised proposal from BSI Electrical Electronic Contractors in the amount of $95,870.00 instead of $93,870.00 which now includes the bond costs

PROCLAMATIONS AND CERTIFICATES

Fairways & Mulligans Golf Lounge – Grand Opening

NEW BUSINESS

1) **Personnel:**
   a) Agenda:
   b) Approve/Ratify Requests to work additional hours:
      i) Sheriff's Overtime Report for pay period ending 11/01/2026
         (1) Deputies – 110.50 hours
         (2) Security – 92 hours
         (3) Clerks – 37.75 hours

2) **Electronic Financial Transactions (Ratify):**
   a) Vouchers Payable:
      i) Dated 11/06/2026 in the amount of $757,934.40
      ii) Dated 11/13/2026 in the amount of $680,545.55
   b) Gross Payroll:
      i) For the pay period ending 11/01/2026 in the amount of $1,637,635.62
   c) Healthcare Benefits Payments:
      i) Highmark Blue Cross/Blue Shield:
         (1) Dated 11/03/2026 in the amount of $196,751.64
         (2) Dated 11/10/2026 in the amount of $119,790.75
      ii) Geisinger:
         (1) Dated 11/03/2026 in the amount of $160,985.58
         (2) Dated 11/09/2026 in the amount of $93,817.88
         (3) Dated 11/12/2026 in the amount of $2,647.08
         (4) Dated 11/16/2026 in the amount of $121,256.68
      iii) Dental Claims:
         (1) Dated 11/06/2026 in the amount of $6,430.99
         (2) Dated 11/13/2026 in the amount of $10,277.40
      iv) Flexible Spending Account:
         (1) Dated 11/06/2026 in the amount of $887.65
         (2) Dated 11/13/2026 in the amount of $657.28
         (3) Dated 11/16/2026 in the amount of $203.50

3) Travel Authorizations (Approve/Ratify):

a) Approve/Ratify the Travel Request Report – Adult Probation, Children and Youth, Conservation District, Domestic Relations, Juvenile Probation, and Planning

4) Children and Youth Services:

a) Execute a Purchase of Service Agreement with Strong Bonds Group Living, LLC. for the period 07/01/2026-06/30/2027 with a contract limit of $200,000.00 to provide a group home

5) Commissioners' Office:

a) Approve the Budget Adjustment Report dated 11/18/2026 totaling $183,170.00
b) Authorize the chief clerk to advertise the following:
   i) 2027 meeting schedules and county holidays
   ii) Special meeting for the setting of elected officials' salaries for the 2028-2031 term
c) Ratify banquet event order form submission with Monroe Career & Technical Institute to hold a Reassessment Update meeting 12/07/2026 at 6:30 p.m. at no cost to the county
d) Ratify payment from the Substance Abuse Education Fund to the Mendez Foundation in the amount of $1,152.93 for the student workbook titled Too Good for Drugs on behalf of Carbon-Monroe-Pike Drug & Alcohol Commission
e) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
   i) Memorandum of Understanding with We Have a Choice Recovery House for Men, LLC./Justin's House in the amount of $2,000.00 for transportation reimbursement
f) Approve proposal from AES for 8 Ai phone Desk Stations and installation totaling $17,816.00 to be paid from 101.4993.9575.0000 (Capital Expenditures)
g) Approve quote from Advanced Electronic Security (AES) to furnish and install an electric hinge at the Probation Hallway door at a cost of $1,858.00
h) Award the following bids for 2027 County Goods and Services:
   i) Bailiff Uniforms:
      (1) Starr Uniform Center - $46,880.00
   ii) Correctional Officer Uniforms:
      (1) Starr Uniform Center - $157,690.00
   iii) Deputy Sheriff Uniforms:
      (1) Starr Uniform Center - $77,418.00
   iv) Fuel Oil:
      (1) Liberty Discount Fuel - $.51 mark up fluctuating price all locations
   v) Inmate Uniforms and Supplies:
      (1) Bob Barker Company, Inc. - $124,191.38
      (2) Moritz Embroidery Works - $6,085.00
      (3) Pyramid School Products - $2,671.20
   vi) Janitorial Supplies – Administrative Center:
      (1) Central Poly Bag Corp. - $10,524.00
      (2) Office Basics - $12,287.55
      (3) Pennsylvania Paper - $4,909.90
      (4) Pyramid School Products - $192.25
      (5) Quill - $1,578.80
      (6) Veritiv - $2,627.30
      (7) W.B. Mason - $28,760.08
   vii) Janitorial Supplies – Correctional Facility:
      (1) Central Poly Bag Corp - $4,504.90
      (2) Office Basics - $12,580.00
      (3) Pennsylvania Paper - $28,390.66
      (4) Pyramid School Products - $5,553.12
      (5) Veritiv - $17,952.02
      (6) W.B. Mason - $62,116.88
   viii) Office Supplies:
      (1) W.B. Mason - $81,154.15
   ix) Propane:
      (1) Modern Gas Sales .65 per gallon markup fluctuating price at all locations
   x) Sewage Sludge Hauling (Two Year Award):
      (1) Waste Management at .1148 per gallon 2027 and .1194 per gallon 2028 and emergency rate $350.00 per hour portal to portal
   xi) Snow Removal
      (1) Cory Willis Trucking LLC, Willis for Administrative Center, Former Jail Parking Lot, Loder Senior Center and Public Safety Center:
         (a) Snowplowing - $150.00 per hour

(b) Cinder - $42.00 per ton
(c) Sodium Chloride (rock salt) - $300.00 per ton
(d) Calcium Chloride - $1,750.00 per ton
(e) Snow Removal - $150.00 per hour
(f) Clear and treat all Walkways – 100.00 per hour

6) Domestic Relations:

a) Approve software agreement with Enformion for Child Support Enforcement and Investigations for the three (3) year period December 15, 2026 through December 15, 2029 for a fee of $3,150.00 year one, $3,307.00 fee for year two and $3,473.00 fee for year three

7) Fiscal/Grants:

a) Ratify authorization for Ashley Kerrick, Grants Manager to electronically sign and submit the Pre-Acceptance Award package for BJA FY26 Invited to Apply – Byrne Discretionary Community Project Grant for the period 10/01/2026 - 12/31/2027 in the amount of $1,020,379.00 to formalize an Opioid Crimes Section of the DA's office and enhance the existing Drug Task Force
b) Ratify authorization for Ashley Kerrick, Grants Manager to electronically sign the FY26-27 Continuing County Adult Probation and Parole Grant Contract #2026-GA-ST51049 for the period 07/01/2026 – 06/30/2027 in the amount of $198,145.00
c) Authorize Ashley Kerrick, Grants Manager to request a budget modification to Housing and Urban Development FY25 Continuum of Care Grant # PA1087L3T092503 for the grant period 01/01/2027 – 12/31/2027 due to contractor error during contract execution as follows:

	Current Budget	Modification	Proposed New Budget
Rental Assistance	$ 240, 324	- $ 42, 844	$ 197, 480
Supportive Services	$ 61, 798	+ $ 22, 756	$ 84, 554
Administrative	$ 11, 249	+ $ 20, 088	$ 31, 337
Total	$ 313, 371		$ 313, 371

8) Information Technology and Services:

a) Ratify statement of work with Ring Central to add Algo 8301 hardware and configuration services in the amount of $2,828.00
b) Ratify execution of Cancellation Exhibit with PenTeleData for account number 2175613

9) Office of Emergency Management:

a) Ratify execution of the NIMS Type II Certification for Eagle Response Services Hazardous Materials Response Team for the period 10/17/2026 – 11/30/2030
b) Accept quote from Spectrum Floors in the amount of $6,874.77 for foyer floor replacement

10) Computer Capital Purchases:

a) Approve the Computer Capital Purchases Report dated 11/18/2026 totaling $7,799.94

Miscellaneous

Public Comment

<u>Other Meetings</u>

Salary Board 11:00 a.m.