



MONROE COUNTY BOARD OF COMMISSIONERS  
AGENDA  
March 18, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the duplicate, Deborah Storman, Chief Assessor

**OLD BUSINESS**

Approve the minutes of March 4, 2026, Commissioners’ Meeting

Amend Motion 2026-8 dated 01/07/2026 to reflect the additional eight (8) hours every other week of case management services by a case specialist from Carbon-Monroe-Pike Drug and Alcohol Commission to take place at the Monroe County Public Defender’s office instead of the Monroe County Pre-Trial Services office

Ratify receipt of Request for Proposals for Continuity of Operations Plan (COOP) opened on March 12, 2026:

Chloeta Holdings, LLC \$55,913.04 10% cashier’s check (one bid received)

**PROCLAMATIONS AND CERTIFICATES**

Rose Krezel – Eagle Scout  
Colon Cancer Awareness Month/CASUAL Day

**NEW BUSINESS**

**1) Personnel:**

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
  - i) Sheriff’s Office Overtime Report for pay period ending 03/08/2026
    - (1) Deputies – 44.75 hours
    - (2) Security – 50 hours
    - (3) Clerks – 15.50 hours

**2) Electronic Financial Transactions (Ratify):**

- a) Vouchers Payable:
  - i) Dated 03/06/2026 in the amount of \$475,534.09
  - ii) Dated 03/13/2026 in the amount of \$2,206,774.50
- b) Gross Payroll:
  - i) For pay period ending 03/08/2026 in the amount of \$1,539,444.09
- c) Healthcare Benefits Payments:
  - i) Highmark Blue Cross/Blue Shield:
    - (1) Dated 03/05/2026 in the amount of \$121,369.96
    - (2) Dated 03/10/2026 in the amount of \$67,076.16
  - ii) Geisinger:
    - (1) Dated 03/09/2026 in the amount of \$104,323.14
  - iii) Dental Claims:
    - (1) Dated 03/10/2026 in the amount of \$5,658.87
    - (2) Dated 03/13/2026 in the amount of \$6,298.70
  - iv) Flexible Spending Account:
    - (1) Dated 03/06/2026 in the amount of \$5,584.42
    - (2) Dated 03/13/2026 in the amount of \$2,214.73
    - (3) Dated 03/16/2026 in the amount of \$203.50

**3) Travel Authorizations (Approve/Ratify):**

- a) Approve/Ratify the Travel Request Report – Aging, Children and Youth, Controller, Prothonotary/Clerk of Courts, and Public Defender

**4) Carbon-Monroe-Pike Drug and Alcohol Commission:**

- a) Acknowledge receipt of the Fiscal Year 2024-2025 Financial Audit Report

**5) Children and Youth Services:**

- a) Approve Amended Adoption Assistance Agreements:
  - i) L.H.
  - ii) Z.H.
  - iii) B.H.
- b) Execute Purchase of Service agreement with Fostering Success: Boys to Men for the period July 1, 2025, through June 30, 2026, with a contract limit of \$200,000.00 to provide group homes
- c) Execute Contract for Professional Services with MHY Family Services for the period July 1, 2025, through June 30, 2026 with a contract limit of \$140,000.00 to provide multisystemic therapy.
- d) Execute Amendment to existing Service Agreement with BI Inc. to extend current contract to 12/07/2026 with no changes to rates or services

**6) Commissioners' Office:**

- a) Ratify the Budget Adjustment Report dated 03/18/2026 totaling \$9,192.00
- b) Approve the Budget Adjustment Report dated 03/18/2026 totaling \$215,611.00
- c) Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
  - i) Guardian Angel Recovery House, a Memorandum of Understanding and Agreement in the amount of \$10,000.00
- d) Approve request from Pocono Area Transitional Housing (PATH) to use Courthouse Square on May 3, 2026, from 11:00 a.m. to 4:00 p.m. to hold the Karen Nikels Memorial PATH walk (contingent upon receipt of hold harmless agreement and certificate of insurance)
- e) Approve request from Pocono Interfaith Council to use Courthouse Square on May 7, 2026, from 5:30 p.m. to 7:00 p.m. to hold an Interfaith Prayer Celebration in honor of National Day of Prayer (all necessary documentation received)
- f) Acknowledge receipt of the Single Audit Report for the period ending 12/31/2024 as prepared by Zelenkofske Axelrod, LLC
- g) Defer action on awarding the RFP for Continuity of Operations Plan (COOP) until April 1, 2026, Commissioner meeting
- h) Add the following Vendors to the County List of Approved Vendors:
  - i) Grants:
    - (1) Choosing Integrity
  - ii) Aging:
    - (1) Candacy Anthony
  - iii) Commissioners:
    - (1) Read & Associates, LLC

**7) Office of Emergency Management:**

- a) Approve submittal of the 2025 County Annual Hazmat Report to Pennsylvania Emergency Management Agency

**8) Fiscal/Grants:**

- a) Ratify authorization for the Grants Manager, Ashley Kerrick to electronically submit the FY27 Community Project Funding Preliminary Request – Monroe County Goose Pond Dam Rehabilitation Project for the period 10/01/2027 through 09/30/2028 in the amount of \$2,800,000.00
- b) Authorize Fiscal Director, Jennifer Barclay and Chief Clerk/Administrator Robert Gress to electronically sign the LSA Statewide Monroe County OEM Training Facility Contract for the grant period 12/18/2025 through 06/30/2028 in the amount of \$99,093.00

- c) Execute the FY 2024 Continuum of Care Grant-Rapid Rehousing Sub-Recipient Contracts for the grant period 01/01/2026 through 12/31/2026 in the amount of \$84,554.00 as indicated below:

Rapid Rehousing	Pocono Area	Supportive Services-Case	\$54,554.00
	Transitional Housing	Management	
Supportive Services	Pocono Mountains	Supportive Services	<u>\$30,000.00</u>
	United Way		
		<b>Total</b>	<b>\$84,554.00</b>

**9) Redevelopment Authority:**

- a) Approve the submittal of a revision to the CDBG 2022 Contract # C000086351 program on behalf of East Stroudsburg Borough decreasing East Broad Street (57562) to \$33,067.35 and increasing Maple Ave. & Berwick Heights (58801) to \$108,791.65 total grant remains at \$141,859.00

**10) Capital Outlay Purchases:**

- a) Approve the Capital Purchases Report dated 03/18/2026 totaling \$1,407.77

**11) Computer Capital Purchases:**

- a) Approve the Computer Capital Purchases Report dated 03/18/2026 totaling \$3,498.13

**Miscellaneous**

**Public Comment**

**Other Meetings**

Salary Board                      11:00 a.m.