NICHOLAS CIRRANELLO SHERIFF



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OFFICE OF THE SHERIFF COUNTY OF MONROE STROUDSBURG, PA 18360

Deputy Sheriff Pre-Application Form

Deputy Sheriff's work under unique and demanding conditions. The job duties include the potential danger of bodily injury in the form of assaults by prisoners, during the effect of an arrest, forcibly if necessary, using handcuffs and other restraints; subduing resisting suspects with the use of hands, feet and other approved techniques, tools and weapons in self-defense, as well as protecting law abiding citizens and visitors of the County.

If you are interested in a career in the Monroe County Sheriff's Office, you must first read the following general prerequisite requirements to determine if you first qualify to apply for the position of Deputy Sheriff:

- 1. Qualified candidates must be a high school graduate or have earned their general equivalency diploma (G.E.D.)
- 2. Qualified candidates must have attained prior certification under the Sheriff & Deputy Sheriffs' Training Act or the Pa Municipal Police Training Act 120, a college degree related to the criminal justice field, military experience related to law enforcement, a minimum of One (1) year of work related experience in the field of criminal justice/law enforcement profession; or equivalent combination of job related education, training, experience and past leadership skills which provides the minimum requisite knowledge, skills and abilities for this job.

* Employment within the "SECURITY" field does not meet the minimum prerequisite qualifications or requirements for this position.

* Those that have successfully completed the PA Act 120 and do not have current certification may apply if such training was completed within the past (2) years from the date of application.

- 3. Qualified candidates must be at least (21) years of age and a US citizen.
- 4. Qualified candidates must live within the state of Pennsylvania and within a (40) minute travel time of the physical location of the Sheriff's Office.
- 5. Qualified candidates must have a valid PA driver's license with no restrictions or violations within the past (3) years. Candidate must be able to demonstrate they are lawfully allowed to carry a firearm.
- 6. Qualified candidates must submit to and successfully pass an extensive criminal history and background check including the submission of fingerprints to the State Police Central Repository and the Federal Bureau

of Investigation. Additionally, applicants will need to obtain a clean Child Abuse History report, submit to a check of the applicant's credit history.

- 7. Qualified candidates may be required, at their own expense, to submit to and pass a physical & psychological exam and drug screen prior to employment.
- 8. Qualified candidates shall provide the names and contact information of three (3) friends/references and their previous employers from the last five (5) years for the purpose of reference interviews to be conducted.
- 9. Candidates must successfully pass a pre-physical agility test, written exam, and oral candidate board review.
- 10. A review of the applicant's employment information from each previous law enforcement employer.

*Preferences will be given to those candidates that are previously, Act 120 or/Act 2-Act 114 trained and veterans with experience and training in the criminal justice/law enforcement field.

The following are Post Qualifications and requirements:

- 1. Candidates must successfully complete their Deputy Sheriff's Act training within (1) year from the date of hire and prior to completion of probation.
- 2. Candidates must successfully qualify annually in firearms proficiency in accordance with Chapter 8 MCSO Firearms Policy/ Use of Force.
- 3. Candidates must certify and maintain recertification with Baton, Taser, OC (Oleo Capsaicin) Spray, CPR, First Aid, AED and HAZMAT Awareness, Defensive Tactics, Firearms Retention, NCIC and JNet training.
- 4. Candidates must maintain Deputy Sheriff certification and recertification through mandated biannual "Continuing Education and Update Training.
- 5. <u>Candidates must be willing to work any shift on a possible rotating basis, work mandatory overtime, be</u> <u>available for "call out" status and assist with "Public Service, Community Education details and other related</u> <u>assignments as scheduled.</u>
- 6. Candidates must be willing to accept this position, if hired/appointed, at an annual starting salary with benefits based on the job classification & union salary scale. (Human Resources)

If you have read and reviewed all the general qualifications and conditions of employment and are convinced that you affirmatively meet "all" prerequisite, requisite and post qualifications, you may continue to fill out an application for employment for the Monroe County Sheriff's Office. You are also required to sign this form and submit the same with your completed application.

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_, have read, reviewed and understand the general qualifications and

(Print Name)

conditions for employment and hereby affirm that I meet or exceed the same for consideration of employment as a Deputy Sheriff.

Signature

Date

(Revised 1/2024)

MONROE COUNTY SHERIFF'S OFFICE

AUTHORIZATION TO OBTAIN PERSONAL INFORMATION

Instructions: DO NOT complete both sections of this form. Complete EITHER the authorization or the refusal. This form and all preceding pages constitute application. The Monroe County Sheriff's Office is an Equal Opportunity Employer.

I, ______, having made application for employment with the Monroe County Sheriff's Office and understanding that I am not compelled to sign this authorization, desire the Monroe County Sheriff's Office to be informed as to my background, credit rating and character.

I hereby authorize the Monroe County Sheriff's Office to investigate and ascertain any and all information concerning my background, credit rating, and character which may pertain to my qualification to be considered for employment with said agency. I understand that such information may be obtained from any person, document or other source. I understand that a request will be made in writing to any previous law enforcement agency(s) regarding my employment information and separation records for which my signature below authorizes the release of. I further understand that this information will be reviewed and maintained by Monroe County Human Resources.

Furthermore, I authorize Monroe County Human Resources or their designee to request my separation record from TACS, upon any conditional offer of employment for which I will sign an additional waiver at that time.

I hereby release the Monroe County Sheriff's Office and all persons from any liability as a result of releasing said information to any agent of the Monroe County Sheriff's Office, Human Resources or their designee(s). I further understand that in consideration for said release, the Monroe County Sheriff's Office will regard all information so obtained as confidential and shall not release the same to any other person without my express written consent.

| Signature | Date |
|---|---|
| Alias Names (including maiden nam | ies) |
| Date of birth | Social Security number |
| 000000000000000000000000000000000000000 | >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>> |
| | REFUSAL |

I, _______, having made application for employment with the Monroe County Sheriff's Office expressly REFUSE to sign the authorization above. I further understand that if the Monroe County Sheriff's Office is unable, through the exercise of reasonably diligent investigation methods, to obtain information concerning my background, credit rating, and character which is necessary to evaluate my qualifications to be accepted for employment by the Monroe County Sheriff's Office, I may be rejected for such employment.

| Signature Date | |
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