



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
May 1, 2024

Open meeting

Moment of Silence and Pledge of Allegiance

Public Hearing for 2022 Community Development Block Grant Budget Modification on behalf of East Stroudsburg Borough – Martha Robbins, Executive Director, Monroe County Redevelopment Authority

Public Comment – Agenda Items Only

Keystone Historic Preservation Historic Grant Update- Gabrielle Ferrara

OLD BUSINESS

Approve the minutes of the 4/17/2024 Commissioners’ Meeting

PROCLAMATIONS AND CERTIFICATES

1. May 2024-Mental Health Awareness Month
2. Delaware Water Gap Toll Bridge – 70th Birthday
3. 2024 Pocono Chamber of Commerce Youth Appreciation Award
 - a.) Grace Mingora – CareerLink
 - b.) Chelsea Colonna – Commonwealth Charter Academy
 - c.) Matthew Wall – MCTI
 - d.) Angelique Smalls – East Stroudsburg High School North
 - e.) Alyze Cappablanca-Sanchez – Notre Dame Jr-Sr High School
 - f.) Michael Pomillo – Pleasant Valley High School
 - g.) Sharaya Joemmanbaks – Stroudsburg High School
 - h.) Jenesis Bermudez – Pocono Mountain West High School
 - i.) Carlynichia (Carly) Cetoute – Pocono Mountain East High School
 - j.) Cora Duncan – East Stroudsburg High School South
4. Jacob Allan Greene – Eagle Scout
5. St. Luke’s Monroe Campus – Expansion
6. Enid Logan – Retirement from Family Promise

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff’s Office Overtime Report for the period ending:
 - (1) Deputies 62.25-hours
 - (2) Security 29-hours
 - (3) Clerks 7 -hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$2,240,424.50 for week ending 4/19/2024
 - ii) \$3,479,876.98 for week ending 4/26/2024
- b) Gross Payroll:
 - i) \$1,347,132.90 for week ending 4/21/2024
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$72,333.66 on 4/16/2024
 - (2) \$62,378.61 on 4/23/2024
 - ii) Geisinger:
 - (1) \$56,535.02 on 4/15/2024

- (2) \$6,005.30 on 4/22/2024
 - (3) \$246,630.04 on 4/23/2024
 - iii) Dental Claims:
 - (1) \$5,322.61 on 4/19/2024
 - (2) \$9,574.98 on 4/26/2024
 - iv) Flexible Spending Account:
 - (1) \$151.25 on 4/15/2024
 - (2) \$1,186.91 on 4/19/2024
 - (3) \$939.76 on 4/26/2024
- 3) Travel Authorizations (Approve/Ratify):**
- a) Approve/Ratify the Travel Request Report – Aging, Children & Youth Services, Commissioners, Planning, Public Defender, Vector Control, Veterans Affairs
- 4) Carbon/Monroe/Pike Mental Health and Developmental Services**
- a) Acknowledge receipt of the Independent Auditor’s Report, prepared by Maher Duessel, for the period ending 6/30/2023
- 5) Children and Youth Services:**
- a) Approve the submission of the following 2023/2024 Title IV-E Claim Reports for federal reimbursement of administrative costs:
 - i) 1st Quarter - \$3,621.46
 - ii) 2nd Quarter - \$3,606.68
- 6) Commissioners’ Office:**
- a) Approve Budget Adjustment dated 04/26/2024 in the amount of \$102,919.00
 - b) Ratify Chief Clerk to advertise availability of Requests for Funding Proposal (RFP) applications for the Homeless Assistance Program (HAP) and Human Services Development Fund (HSDF) for the 2024-2025 Fiscal Year
 - c) Ratify Chief Clerk to advertise Notice of Public Hearing of the Monroe County Commissioners on behalf of the East Stroudsburg Borough Council for a budget modification to the county’s FFY 2022 Community Development Block Grant (CDBG) Program
 - d) Authorize Chief Clerk to advertise for a TEFRA Hearing on May 15, 2024 @ 9:30am for the Lehigh Valley Hospital and Lehigh Valley Pocono Hospital Projects
 - e) Recommend the reappointment of Chris Barrett to Northeastern Pennsylvania Alliance (NEPA) and the appointment of Debra Raneri (replacing Marynell Strunk) to terms beginning 7/01/2024
 - f) Approve the following Change Orders for the Courthouse Renovation/Expansion Project:
 - i) PC-010 – LTS Plumbing & Heating, Inc. – Under Sink Filters totaling \$1,194.85
 - ii) EC-009 – Wind Gap Electric, Inc. – Remove Existing Data and Low Voltage Systems totaling \$32,456.24
 - iii) HVACC-008 – Berkley Insurance Company – Added Wiring for Fire Dampers totaling \$46,340.00
 - iv) HVACC-009 – Berkley Insurance Company – Wall Mounted Heaters totaling \$9,805.00
 - v) GC-021 – Lobar Construction – Miscellaneous Work including historic attic insulation, detention hardware and sprinkler head removal totaling \$136,409.51
 - g) Acknowledge ASI-053 NELSON Arch-Int, Inc. – Architect’s Supplemental Instructions
 - h) Add the following Vendors to the County List of Approved Vendors:
 - i) Correctional Facility:
 - (1) Benco Dental Supply Co.
 - ii) Commissioners:
 - (1) Strunk – Albert Engineering, LLC
- 7) Correctional Facility:**
- a) Accept Planned Service Proposal from Johnson Controls for the Correctional Facility’s Metasys and Control Systems at a rate of \$17,669.00, for the first year, subsequent rates on Schedule A for a term starting 06/01/2024 and ending 05/31/2027
- 8) Emergency Services:**
- a) Acknowledge submission of the 2024 Emergency Management Performance Grant in the amount of \$165,350.24, this grant is a 50/50 match

9) Grants:

- a) Approve the Continuum of Care Grant – Rapid Rehousing FY2022 Sub-Recipient Contracts for the grant period 10/01/2023 to 09/31/2024
 - i) Family Promise of the Poconos, Inc. – Services, Rental Assistance - \$213,280.00
 - ii) Pocono Mountains United Way – Supportive Services - \$30,000.00
- b) Ratify the ERAP2 Affordable Rental Housing Project Request for the Rehab of Gas Lines for 156 rental units for Housing Authority at an estimated cost of \$1,600,000.00
- c) Acknowledge Notification of Grant Application Funding Denial for the 2023 Paul Coverdell Grant due to not meeting eligibility requirements as set forth in the Coverdell law

10) Planning Commission:

- a) Appoint Troy Nauman to the Monroe County Planning Commission Board with a term to expire 12/31/2027

11) Redevelopment Authority:

- a) 2022 Community Development Block Grant:
 - i) Adopt a resolution approving a modification to the County of Monroe “on behalf of” East Stroudsburg Borough FFY 2022 Community Development Block Grant (CDBG) totaling \$141,859.00

12) Transportation Authority

- a) Approve the 2023/2024 Medical Assistance Transportation Program (MATP) 3rd Quarter Report totaling \$184,091.97

13) Capital Outlay Purchases:

- a) Ratify the Capital Purchases Report dated 04/19/2024 totaling \$890.09

14) Computer Capital Purchases:

- a) Approve the Computer Capital Purchases Report dated 04/26/2024 totaling \$820.50

Miscellaneous

Public Comment

Other Meetings

Board of Assessment Revision 1:30 p.m.