

Office of The
TREASURER OF MONROE COUNTY
One Quaker Plaza, Room 103
Stroudsburg, PA 18360
Phone 570-517-3181 Fax 570-517-3859
Theresa Johnson, Treasurer – Lorrie DeHaven, Deputy
Email: Treasurernotify@monroecountypa.gov

REGISTRATION APPLICATION

MONROE COUNTY HOTEL ROOM RENTAL EXCISE TAX

1. Legal Name of Establishment: _____

2. Legal Name of Owner of Establishment: _____

3. Location of Principal Place of Business (P.O. Box Not Acceptable):

_____ Telephone: _____

****Township** _____

4. Mailing Address (If different than #3) (All records involving Monroe County Transactions must be kept at the Business Location):

_____ Telephone: _____

5. Federal Employer Identification Number (EIN): _____

6. Applicant is operating as: Individual Partnership Association
 Corporation Other (describe) _____

7. Please List the Name(s), Title(s), and Telephone Number(s) of Individual(s) Responsible for remitting the Monroe County Hotel Room Rental Excise Tax.

Name: _____ Title: _____ Telephone: _____

Name: _____ Title: _____ Telephone: _____

***EMAIL*:** _____

8. Type of Business: Hotel/Motel Bed & Breakfast Guest House
 Short Term Rental Other (Describe) _____

9. Number of Lodging Rooms: _____

I certify that the information provided on this Registration Form has been examined by me, and is to the best of my knowledge and belief, true, correct and complete.

Name _____ Title _____

Signature _____ Date _____ Telephone _____