

**** AIRBNB, HOMEAWAY..... ****

If you use **AIRBNB-HOMEAWAY OR ANY OTHER ONLINE TRAVEL AGENT** as a booking agent, you ***MUST*** submit a Quarterly Tax Report showing the total sales and the 3% hotel tax collected by booking agent along with your transaction summary from the booking agent showing the amount that they should be submitting to the Treasurer's Office for that Quarter. ***The booking agent will be submitting ONE check and ONE report for the total of all rentals in Monroe County which then must match up to what you will be sending us that they have collected on your behalf.***

This must be done **"in addition"** to your regular Quarterly Tax Report if you did any booking and collection on your own of hotel tax to the Treasurer's Office to stay compliant.