1) **Tattooing Procedures for Obtaining a Lifetime Dog License**

   a. Dog owner is required to come to the County Treasurer’s Office and complete the Lifetime application.
   b. Dog owner pays applicable fee.
   c. County Treasurer issues tattoo number and issues Permanent Id Verification form.
   d. Veterinarian performs tattoo and completes all information on the form along with the dog owner.
   e. The form is returned to the County Treasurer’s office within 30 days. If not, the form is voided.
   f. County Treasurer completes the Lifetime License Certificate and issues the Lifetime Tag.
   g. County Treasurer retains copy of the Permanent ID Verification Form along with the License Certificate.

2) **Microchipping Procedures for Obtaining a Lifetime Dog License**

   a. Dog owner obtains Lifetime Application and Permanent ID Verification Form from the County Treasurer or the person implanting the chip.
   b. Dog is microchipped by a licensed veterinarian or a licensed kennel owner.
   c. Dog owner fills out the Lifetime Application.
   d. Permanent Identification Form must be completed by owner and person inserting microchip.
   e. All forms along with applicable fee are returned to the County Treasurer.
   f. County Treasurer completes the Lifetime License Certificate and issues the Lifetime Tag.
   g. County Treasurer retains copy of the Permanent ID Verification Form along with the License Certificate.

3) **Dog Previously Microchipped**

   a. Dog owner obtains and completes Lifetime Application and Permanent ID Verification Form from the County Treasurer.
   b. Dog owner is responsible for having dog scanned by a vet/vet technician to obtain micro-chip number.
   c. Dog owner fills out both forms and vet/tech also fills out the permanent id form.
   d. All forms along with applicable fee are returned to the County Treasurer.
   e. County Treasurer completes the Lifetime License Certificate and issues the Lifetime Tag.
   f. County Treasurer retains copy of the Permanent ID Verification Form along with the License Certificate.