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## **Monroe County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes**

December 16, 2015 4:30 P.M.

**CALL TO ORDER:** Michael Rearick, MCM Consulting Group, Inc.

**PRESENT:** Conducted by Conference Call

**Business:**

Project schedule:

- MCM reviewed the project schedule.
- Mike will update the project schedule and send with the meeting minutes.

Pennsylvania Historical and Museum Commission:

- Jeremy Young and Vanessa Zeoli provided an update on the PHMC project.
- The group discussed the timelines for completion of both projects.

Risk Assessment:

- Municipal hazard identification and risk assessment forms:
  - All 20 municipalities have completed their forms.
  - MCM will review the information and update this section.
- Hazard profiles:
  - Mike Rearick updated the group on the status of the hazard profiles.
  - There are 19 hazard profiles in the hazard mitigation plan update.
  - The MCM Team continues to draft and update the profiles.
- Risk factor assessment:
  - Mike presented the results of the risk factor assessment.
  - Since some hazard profiles had numerous hazards within a profile, the following reflects the number of high, moderate and low risk hazards:
    - 14 high risk hazards.
    - 7 moderate risk hazards.
    - 4 low risk hazards.
  - Discussions were held in reference to all the hazards and their results.

**Mitigation Strategy Section:**

- Mike Rearick provided an overview of the process that will be followed to complete the update of this section.
- The 2011 goals and objectives review document was discussed.
- The 2011 mitigation action review document was discussed.
- Municipal meetings will be held in January at various dates that will be determine on December 28, 2015.

**General discussion:**

- None.

**Next meeting:**

- The next meeting will be conducted on January 13, 2016 at 4:30 P.M. at Monroe County OEM.
- The MCM Conference Bridge at 877-252-4049, Passcode: 911 will be available for those that cannot attend in person.

**Action Items:**

MCM Consulting Group, Inc. will develop meeting minutes for this meeting and an agenda for the next project team meeting.

MCM Consulting Group, Inc. will update the project schedule.