
Monroe County Hazard Mitigation Plan Update Local Planning Team Meeting Minutes

October 7, 2015 4:30 P.M.

CALL TO ORDER:

Michael Rearick, MCM Consulting Group, Inc.

PRESENT:

Maryellen Keegan, Monroe County EMA
David Albright, Chestnuthill Township
B.J. Bachman, Monroe County Archives
Christine Meinhart, Monroe County Planning
Lisa Paulette, DWG
Jim Phillips, East Stroudsburg Borough
Brian Ahner, Polk Township
Gregg Schuster, Pocono Township
John Ferro, Middle Smithfield Township
William T. Byron, Jr., Tunkhannock Township
Cathie Thomas, Stroudsburg Borough
Ruth Toner, Polk Township
Garrick Landsberg, AECOM
Vanessa Zeoli, AECOM
Bob Anderson, MCM Consulting Group, Inc.

Business:

Introductions:

- Introductions were completed by all in attendance. New members were introduced.

Pennsylvania Historical and Museum Commission:

- AECOM is the selected vendor for phase 1 of the assessment project.
- AECOM provided an overview of their approach to the project and allowed the local planning team the opportunity to ask questions to AECOM about the project.

Project schedule:

- MCM reviewed the project schedule.
- Mike will update the project schedule and send with the meeting minutes.

Capability Assessments:

- Municipal capability assessment surveys:
 - 19 municipalities have completed and submitted the surveys.
 - Coolbaugh Township is the only remaining municipality to submit.
 - Monroe County OEM will conduct outreach to the township.
 - MCM reviewed the overall results from the surveys.
- County capability assessment survey:
 - MCM reviewed the results of this survey.
 - MCM will start to draft the capability assessment section of the hazard mitigation plan update.

Risk Assessment:

- Municipal hazard identification and risk assessment forms:
 - 19 municipalities have completed their forms.
 - MCM has compiled all the data from the forms and reviewed the information with the local planning team.
 - Discussion was held in reference to previous hazards and new hazards for the hazard mitigation plan update:
 - The avian flu was discussed as part of the pandemic and infectious disease hazard.
 - High hazard and moderate hazard dams were discussed.
 - Levees will be profiled separate from dams.
 - Middle Smithfield Township requested to review their form again to make changes.

General discussion:

- Discussions were held in reference to adding various organizations to the local planning team.
- The utility companies were discussed.
- Maryellen invited PPL and Met-Ed but no representatives responded.
- Discussion on school districts and universities participating on the local planning team.
- Monroe County OEM will conduct some outreach to various organizations for possible participation in the planning team.

Next meeting:

- The next meeting will be conducted on November 4, 2015 at 4:30 P.M. at Monroe County Office of Emergency Management.

Action Items:

MCM Consulting Group, Inc. will develop meeting minutes for this meeting and an agenda for the next project team meeting.

MCM Consulting Group, Inc. will update the project schedule.

Monroe County OEM will reach out to various organizations to encourage participation in the local planning team.