



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
September 16, 2020

Open Meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

OLD BUSINESS

Approve the minutes of the 9/2/20 Commissioners' Meeting

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Office Overtime Report for the period ending 8/30/20:
 - (1) Deputies – 33.25 hours
 - (2) Clerks – 2.50 hours
 - (3) Security – 56.00 hours
 - ii) Assessment Office:
 - (1) Barb Keiper and Paula Margretta 10 hours per week to 10/2/20 to help with tax Claim payments
 - (2) Cindy Cook 5 hours per week from 9/21/20 through 10/16/20 to help enter deeds

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$1,431,738.08 for the week ending 9/4/20
 - ii) \$751,330.87 for the week ending 9/11/20
- b) Gross Payroll:
 - i) \$1,140,718.72 for the period ending 8/30/20
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$65,518.51 on 9/4/20
 - (2) \$76,867.09 on 9/8/20
 - ii) Geisinger:
 - (1) \$93,715.91 on 8/31/20
 - (2) \$76,842.17 on 9/9/20
 - iii) Dental Claims:
 - (1) \$5,058.33 on 9/4/20
 - (2) \$6,347.68 on 9/11/20
 - iv) ConnectYourCare:
 - (1) \$628.94 on 9/4/20
 - (2) \$1,841.05 on 9/11/20

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – None

4) Monroe County Children & Youth Services:

- a) Execute the following Subsidy Agreements For Permanent Legal Custodian:
 - i) D.S.
 - ii) J.S.
- b) Approve the Revised Third Quarter 2019-2020 Juvenile Probation Office Title IV-E Claim in the amount of \$7,675.97
- c) Execute a Contract For Professional Services with Justice Works Youth Care for the period of 7/1/20 through 6/30/21, with a maximum amount not to exceed \$300,000.00

- d) Execute the following Purchase of Service Agreements for the period of 7/1/20 through 6/30/21:
 - i) Community Services Foundation Inc. - \$90,000.00 contract limit
 - ii) The Children’s Home of Easton, Inc. - \$300,000.00 contract limit
 - iii) Children’s Service Center of Wyoming Valley, Inc. - \$50,000.00 contract limit
 - iv) Friendship House - \$75,000.00 contract limit
 - v) Clear Vision Residential Treatment Services, Inc. - \$125,000.00 contract limit

5) Commissioners’ Office:

- a) Ratify the Budget Adjustment Report dated 8/31/20 totaling \$5,000.00
- b) Approve the Budget Adjustment Report dated 9/10/20 totaling \$28,206.00
- c) Approve the use of Courthouse Square on 9/26/20 at 5 p.m., by Nicole Riddick to hold a prayer vigil
- d) Execute an Agreement with PA Department of State to receive, at no charge, Netflow and intrusion detection system monitoring for cyber threats and vulnerability identification, as well as mitigation recommendations for the County computer network
- e) Execute a Contract Service Provider Agreement with Matthew J. Perry, Esquire to serve as a Special Public Defender in conflict cases
- f) Accept and present for public review the Eastern Monroe Active Transportation Plan, as requested by the Planning Commission as a component of the County Comprehensive Plan
- g) Approve the First Amendment to the COVID-19 County Relief Block Grant Contract revisions to Appendix C and further authorize the Finance Director to E-sign the document
- h) Add the following vendors to the County List of Approved Vendors:
 - i) Underwater Screening Services, Inc. – Commissioners
 - ii) Brian P. Henneberry – Aging
 - iii) AeroClave, LLC – Emergency Management

6) Capital Outlay Purchases:

- a) Approve the Capital Purchases Report dated 9/10/20 totaling \$18,694.54

Miscellaneous

Public Comment

Other Meetings

Salary Board	11:00 a.m.
Retirement Board	1:30 p.m.