



MONROE COUNTY BOARD OF COMMISSIONERS MEETING  
September 7, 2016

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday, September 7, 2016 in the Commissioners' Public Meeting Room with the following present: Chairman John R. Moyer, Vice-Chairman Charles A. Garris, Commissioner John D. Christy, County Solicitor John Dunn, Chief Clerk/Administrator, Greg Christine, and Administrative Secretary Cindy King.

Chairman Moyer called the meeting to order at 9:31 a.m. with a moment of silence and the pledge of allegiance.

There was no public comment on the agenda items.

Chairman Moyer presented a certificate of special recognition to Paulette Sebring, Deputy Chief Assessor, who is retiring, with over forty-three years of service with the county. The Commissioners thanked Paulette for her dedication and years of employment with the County.

**M-2016-161** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the minutes of the August 17, 2016 Commissioners' Meeting.

**M-2016-162** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the following:

a) Personnel Agenda:

NAME:	DEPARTMENT:	POSITION:	DATE:	REASON:
<b>NEW HIRES:</b>				
Michelle Clement-St Louis	Aging	35 Care Mgr II	9/8/2016	New hire, replacement
Marissa Selemba	C&Y	33 Casw I	9/6/2016	New hire, replacement
Tatyana Asia	Career Link	Laborer - Work Experience	8/31/2016	New hire, seasonal
Magali Obrien	Jail	4 Custodian	9/7/2016	New hire, replacement
Ivan Scheepers	Proth	8 Recd Technician	9/12-12/31/16	New hire, temp/benefits
Juan Adams	Proth/Clk of Cts	8 Recd Technician	9/12/2016	New hire, replacement
<b>SEPARATIONS:</b>				
Jenna Garcia	Aging	35 Casw II	8/19/2016	Correct resignation date
Alyssa Sukra	Career Link	Laborer	8/26/2016	Program ended
Bryan Perillo	Career Link	Laborer	8/26/2016	Program ended
Caesar Lewis	Career Link	Laborer	8/12/2016	Program ended
Chelcee Washington	Career Link	Laborer	9/1/2016	Never started
Devon Alexander	Career Link	Laborer	8/4/2016	Program ended
Eddie Washington	Career Link	Laborer	8/5/2016	Program ended
Elizabeth Oser	Career Link	Laborer	8/26/2016	Program ended
Evan Simmons	Career Link	Laborer	8/4/2016	Program ended
George McCarthy	Career Link	Laborer	8/26/2016	Program ended
Gerard Franklin	Career Link	Laborer	8/26/2016	Program ended
Jamare Williams	Career Link	Laborer	8/19/2016	Program ended
Jason Chapman	Career Link	Laborer	8/2/2016	Program ended
Jason Krueger	Career Link	Laborer	7/29/2016	Program ended
Justin Williams	Career Link	Laborer	8/19/2016	Program ended
Kaitlin Courtright	Career Link	Laborer	8/26/2016	Program ended
Malichai Jones	Career Link	Laborer	8/5/2016	Program ended
Nadia Hussein	Career Link	Laborer	8/16/2016	Program ended
Natasha Colon	Career Link	Laborer	9/1/2016	Never started
Preston Green	Career Link	Laborer	8/9/2016	Program ended
Reyani Perryman	Career Link	Laborer	8/12/2016	Program ended
Robert Cooney	Career Link	Laborer	8/5/2016	Program ended
Sarah Bruss	Career Link	Laborer	8/26/2016	Program ended
Shaniceklay Wheatle	Career Link	Laborer	8/11/2016	Program ended
Thomas Frevele	Career Link	Laborer	8/5/2016	Program ended
Zac Caprario	Career Link	Laborer	9/1/2016	Never started
Mina Wilcha	Career Link	Work Crew Supervisor	8/19/2016	Program ended
Charles Cilurso	Courts	Tipstaff	8/15/2016	Retired
Frank Ventre	Courts	Tipstaff	8/15/2016	Retired
Maureen McFarland-Smith	Dom Relations	7 Data Entry Clerk	9/7/2016	Resigned
Norma Elmore	Jail	4 Custodian	8/19/2016	Resigned
Tamiko Kettres-Woods	Jail	CO I	6/16/2016	Non-retained
Tina Evangelista	Judge Zulick	20 Law Clerk	9/14/2016	Resigned
<b>CHANGES:</b>				
Katherine Collopy	Aging	29 Sr Ctr Mgr PT	6/24 to 8/23/16	LOA
Brittany Angelica	Aging	37 Care Mgr 3	8/1-8/21/16	LOA
Brittany Angelica	Aging	37 Care Mgr 3	8/22-2/17/17	LOA Intermittent
Deborah Storman	Assessment	21 Dep Chief Assessor	9/12/2016	Promotion
Maria Payano-Santiago	C&Y	33 Fiscal Technician	8/31/2016	975 hours completed
Jacqueline Matos	C&Y	35 Casw II	8/10/2016	975 hours completed
David Marra	DA	22 ADA PT	9/1/2016	Probation Completed
Mirelda Olivera	DA	8 Secretary	9/14/2016	Probation Completed
Barbara Molkenthin	Dom Relations	11 Intake Coordinator	8/23/2016	Probation Completed
Jennifer Decker	Dom Relations	9 Acct Tech	8/8/2016	Probation Completed
Magdalena Corchado	HR	10 Admin Secretary	8/15-8/21/16	LOA
Scott Fabian	Jail	14 Educ Vol Coord	8/22/2016	Probation completed
James Damiecki	Jail	18 Sergeant	9/5/2016	From first to third shift
TNishia Antoine	Jail	18 Sergeant	9/5/2016	From third to first shift
David Myers	Jail	CO I	8/5-8/7/16	LOA
David Myers	Jail	CO I	9/9-9/11/16	LOA
Kenneth Malanik Jr	Jail	CO I	9/10-9/11/16	LOA
Robert Redmond	Jail	CO I	8/13-8/14/16	LOA
Robert Redmond	Jail	CO I	9/10-9/11/16	LOA
Yuriy Ostrovskiy	Jail	CO II	8/20-8/21/16	LOA
Yuriy Ostrovskiy	Jail	CO II	9/10-9/11/16	LOA
Frederick Weaver	Jail (Proth)	CO II (Off Asst)	7/23-10/14/16	Extend Modified Duty
Matthew Weidman	Jail (Risk Mgmt)	CO (Video Surv)	7/15-9/8/16	Extend Modified Duty
Michael Ackerman	Jail (Vot Reg)	CO II (Off Asst)	8/16-10/7/16	Extend Modified Duty
Samuel Mills	Judge Mark	20 Law Clerk	9/7/2016	Probation completed
Timothy Murphy	Judge Mark	20 Law Clerk	9/1/2016	Probation completed
Jared Smith	Judge Sibum	20 Law Clerk	8/22/2016	Probation completed
Kimberly Martin	MDJ Anzini	10 Adv Tech	8/22-9-2/16	RTW from LOA 4 hrs/day
Fred Cutaio	PD	22 Asst PD	8/5-8/25/16	LOA
George Basila	Planning	18 GIS Analyst	7/12-7/17/16	LOA
Karen Maranuk	Proth	10 Deputy	8/22-8/28/16	LOA
Sandy Messerle	Sheriff	16 Deputy	9/2-9/12/16	LOA
Sandy Messerle	Sheriff	16 Deputy	8/15-9/1/16	LOA Modified duty
John Hucome	Sheriff	8 Cths Security Offr-Bailiff	7/28-9/13/2016	Extend Modified Duty

- b) Approve/Ratify Requests to work additional hours:
- i) Sheriffs' Office Overtime Report for the period ending 8/21/16:
    - (1) Deputies – 61.39 hours
    - (2) Clerks – 40.98 hours
    - (3) Security – 7.85 hours
  - ii) Tax Claim Bureau – One hour each day (Monday to Friday), from 9/1/16 through 9/13/16, and two hours on 9/14/16, for the following:
    - (1) Dawn Pugh, Joann Mahon, Melinda Knitter, Stephanie Reed, Debbie Miraglia and Lynn Dehaven
  - iii) Assessment Office - One hour per day (Monday to Friday) for the month of September, for the following employees:
    - (1) Paulette Sebring (to 9/9/26), Lynda Kyttle, Deborah Storman, Darrell Lutz, Susan Felker and Joanne Lance
  - iv) Voter Registration/Elections up to 10 hours per week from 9/6/16 through 11/9/16 for the following employees:
    - (1) Kathy Cesare, Mary Dunkleberger, Penny Robson and Aubrey Levy

**M-2016-163** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the following:

- a) Vouchers Payable:
  - i) \$412,218.10 for the week ending 8/19/16
  - ii) \$578,149.54 for the week ending 8/26/16
- b) Gross Payroll:
  - i) \$977,189.15 for the period ending 8/21/16
- c) Healthcare Benefits Payments:
  - i) Blue Cross/Blue Shield:
    - (1) \$12,939.71 on 8/10/16
    - (2) \$78,206.98 on 8/17/16
  - ii) Geisinger:
    - (1) \$34,780.49 on 8/17/16
  - iii) United Concordia Dental:
    - (1) \$4,378.72 on 8/12/16
  - iv) ConnectYourCare:
    - (1) \$775.93 on 8/11/16
    - (2) \$619.78 on 8/18/16
    - (3) \$163.56 on 8/18/16

**M-2016-164** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve/ratify the Travel Request Report, as follows:

Travel ID	Travel Date(s)	Traveler(s)	Destination	Purpose of Travel	Est. Costs
<b>ADULT PROBATION</b>					
2016-0272	10/03/2016 -- 10/05/2016	Biank, Frank Holley, Brian Dowches, Rebecca Sedorchuk, Nicole McCracken, Shannon	Holiday Inn Harrisburg- Hershey	To attend the Calibre Press Street Survival Seminar	\$2,489.94
2016-0273	09/18/2016 -- 09/21/2016	Houloose, Steve	Toftrees Golf Resort & Conference Center	2016 Annual Chief Adult Probation and Parole Officers Association Conference	\$818.98
2016-0299	09/07/2016 -- 09/07/2016	Dowches, Rebecca Borger, Kimberly Dunlap, Opal	Orefield, PA	Domestic Sex Trafficking: Psychological Impact & Intervention	\$10.00
<b>ASSESSMENT</b>					
2016-0276	09/16/2016 -- 09/16/2016	Kyttle, Lynda Storman, Deborah Lutz, Darrell Felker, Susan Keiper, Barbara Margretta, Paula	Lackawanna County	NECAAP Continuing Education Meeting	\$150.00
2016-0297	11/02/2016 -- 11/04/2016	Treible, Cindy Kyttle, Lynda Storman, Deborah Keiper, Barbara Margretta, Paula Felker, Susan	Nittany Lion Inn State College PA	Assessor's Association Fall Conference	\$3,056.82
<b>CHILDREN &amp; YOUTH SERVICES</b>					
2016-0292	08/31/2016 -- 08/31/2016	Francis, Tara Michele Haydt Sherry Bradshaw	Pittston Training Center	To attend training session with supervisory staff from the Northeast region	\$33.00
<b>CONSERVATION DISTRICT</b>					
2016-0266	08/31/2016	Giambra, Matthew	Honesdale, Wayne County PA	To participate in a Corn Plot Field Day	\$0.00

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Travel ID	Travel Date(s)	Traveler(s)	Destination	Purpose of Travel	Est. Costs
2016-0267	09/28/2016 -- 09/29/2016	Motts, John	York, PA	To attend the 2016 Dirt, Gravel & Low Volume Roads Annual Maintenance Workshop	\$0.00
2016-0271	09/14/2016	Kerrigan, Lori Mikol, Andrea	Wilkes-Barre, PA	To attend a Fall 2016 MS4 Workshop	\$0.00
2016-0277	09/27/2016	Motts, John	York PA	To attend the 2016 Dirt, Gravel & Low Volume Roads Annual Maintenance Workshop	\$0.00
2016-0280	09/22/2016	Hardiman, Brian	Delaware Water Gap National Recreation Area, Blirstown NJ	Fall Equinox hike - Public Birding Program	\$0.00
2016-0281	09/20/2016	Spotts, Roger Hardiman, Brian	Emmaus, Lehigh County, PA	To attend the PA Association for Environmental Educators environmental education grant writing workshop	\$0.00
2016-0282	10/05/2016	Hardiman, Brian	Berks County, Kempton, PA	Hawk Mountain Sanctuary Field Trip - Public birding program	\$0.00
2016-0283	10/27/2016	Hardiman, Brian	Oceanville NJ	Birding at Brig. A public birding field trip at Forsythe National Wildlife Refuge in Oceanville NJ	\$0.00
2016-0284	10/14/2016	Coleman, Brittney	Lakota Wolf Preserve Columbia NJ	Public Program to Lakota Wolf Preserve	\$0.00
2016-0285	10/21/2016	Coleman, Brittney	Kennett Square, Chester County PA	Public Program - Bus trip to Longwood Gardens to see Nightscape : A Light and Sound Experience	\$0.00
2016-0286	11/03/2016	Boyle, Karen	Berks County Conservation District	To attend an Envirothon Coordinator meeting	\$0.00

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Travel ID	Travel Date(s)	Traveler(s)	Destination	Purpose of Travel	Est. Costs
2016-0287	10/19/2016	Giambra, Matthew Schellhammer, Adam	Wayne County Conservation District	To attend an Ag Square Table meeting	\$0.00
2016-0288	10/11/2016 -- 10/12/2016	Giambra, Matthew	Susquehanna County	To attend Part II of an Interseeder Workshop	\$0.00
2016-0291	09/20/2016	Mikol, Andrea Giambra, Matthew	Emmaus, Lehigh County PA	To attend the PA Association of Environmental Educators grant writing/application program/workshop	\$0.00
<b>CORRECTIONAL FACILITY</b>					
2016-0289	10/12/2016 -- 10/14/2016	Garry Haidle	731 Welcome Lake Road Hawley, PA 18428	PPWA 2016 Fall Conference	\$300.00
<b>FISCAL AFFAIRS</b>					
2016-0274	09/18/2016 -- 09/21/2016	Nancy Brown	Harrisburg	Symposium	\$123.00
<b>HUMAN RESOURCES</b>					
2016-0295	09/19/2016 -- 09/19/2016	Ace-Sattur, Bonnie Sibbering, Deborah	Harrisburg, PA	Understanding the New DoL OT Regulations	\$60.00
<b>VETERANS AFFAIRS</b>					
2016-0278	09/23/2016 -- 09/23/2016	Lisa M Kaye	Wilkes Barre VA Medical Center	Asked to be a representative from my county on VA benefits	\$48.60
2016-0279	09/13/2016 -- 09/16/2016	Lisa M Kaye	Mechanicsburg, PA	State mandated continuing education training	\$0.00

**M-2016-165** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the following, as requested by Children and Youth Services:

- a) Execute a Purchase of Service Agreement with Justice Works Youth Care for the period of 7/1/15 through 6/30/16, with a contract limit of \$300,000.00
- b) Execute a Purchase of Service Agreement with Justice Works Youth Care for the period of 7/1/16 through 6/30/17, with a contract limit of \$300,000.00
- c) Execute a Subsidy Agreement For Permanent Legal Custody for M.M.
- d) Execute an Adoption Assistance Agreement for T.W.

**M-2016-166** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the following:

- a) The Budget Adjustment Report dated 8/24/16 with adjustments totaling \$730,656.00

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION	REASON	REV=INCREASE EXP=DECREASE	REV=DECREASE EXP=INCREASE
Aging - RSVP	177.4008.3300.0002	RSVP Revenue	To budget for a one-time augmentation in federal funds for the FY2016	\$ 2,500.00	
	177.4008.5800.3430	Supplies			\$ 1,500.00
	177.4008.5801.3510	Staff Travel			200.00
	177.4008.5801.3560	Training			800.00
C&Y - Independent Living	751.4426.6025.4620.0340	Service Supplies	To purchase office furniture for the ILP program since staff is moving to another building	2,500.00	
	751.4426.6025.7950.0410	Purchased Assets			2,500.00
County Contingency Commissioners	101.4994.9555.0000	Allocation	To cover July 2016 expenses associated with IRS audit	12,000.00	
	101.4111.5220.0000	Legal			12,000.00
District Attorney	101.4194.6250.0000	Postage	To cover upcoming conferences and travel	500.00	
	101.4194.6315.0000	Conferences/Meeting Regs			500.00
Domestic Relations	157.4187.5220.0000	Legal	To satisfy outstanding expenses for an employee grievan	2,639.00	
	157.4187.5220.0005	Legal - Labor Relations			2,639.00
Emergency Management	101.4291.6540.0000	Water	To replenish funds for using personal vehicle on county business	125.00	
	101.4291.7750.0000	Auto Allowance			125.00
Emergency Management - Terrorism Task Force	101.4291.0024.3662.0022	FFY16 TTF-Grant Revenue	To establish a budget for Terrorism Task Force	676,935.00	
	101.4291.0024.8800.2262	FFY16 TTF-Exercise			500.00
	101.4291.0024.8800.2264	FFY16 TTF-Admin			44,390.00
	101.4291.0024.8800.2265	FFY16 TTF-Planning			165,610.00
	101.4291.0024.8800.2266	FFY16 TTF-Training			166,435.00
	101.4291.0024.8800.2267	FFY16 TTF-Maintenance/Sustainability			300,000.00
Emergency Management - Terrorism Task Force	101.4291.0024.8800.2202	Exercise	To cover the cost of training courses and purchase equipment	8,527.00	
	101.4291.0024.8800.2207	Maintenance		10,000.00	
	101.4291.0024.8800.2206	Training			8,527.00
	101.4291.0024.3662.0021	Grant Revenue			10,000.00
Human Services-Grants CSBG	177.4490.2004.8515.0000	CMP DNA-Pike	To transfer funds to the correct agency	9,847.00	
	177.4490.2004.7800.0001	Catholic Social Ser-Pike			9,847.00
MDJ - Claypool	101.4186.404.7810.0000	Banking Charges	To complete end of year orders for various office supplies	1,200.00	
MDJ - Fluegel	101.4186.301.7101.0000	Office Supplies/Forms			1,200.00
MDJ - Mancuso	101.4186.304.7810.0000	Banking Charges	To complete end of year orders for various office supplies	1,700.00	
MDJ - Anzini	101.4186.201.7103.0000	Printing/Duplication			400.00
MDJ - Muth	101.4186.202.7104.0000	Subscriptions/Books			200.00
MDJ - Olsen	101.4186.303.7103.0000	Printing/Duplication			300.00
MDJ - Krawitz	101.4186.403.7104.0000	Subscriptions/Books			100.00
MDJ - Claypool	101.4186.404.7101.0000	Office Supply/Forms			700.00
Public Defender	101.4152.5280.0005	Contracted Personnel Serv	To cover the purchase of equipment to be used by new attorney	1,113.00	
Information Services	101.4172.9575.4152	Public Defender			1,113.00
Public Defender	101.4152.5220.1115	Mitigation	To cover the cost of outstanding charges	500.00	
	101.4152.5270.0000	Med/Psych			500.00
Tax Collectors	101.4137.6351.0000	Public Liability	To cover additional office supply expenses	570.00	
	101.4137.7101.0000	Office Supplies/Forms			570.00
				\$ 730,656.00	\$ 730,656.00

- b) Ratify execution of the 2016 State Homeland Security Grant with the Pennsylvania Emergency Management Agency and U.S. Department of Homeland Security for the period of 9/1/16 through 8/31/19, in the amount of \$1,039,348.00, to fund the activities of the Northeast PA Regional Counter Terrorism Task Force
- c) Execute a First Amendment to Service Agreement with Value Payment Systems, LLC., to reflect the following rates in transaction fees (not incurred by the County) for credit card payments in the Tax Claim Office:
- i) Visa, MasterCard and Discover Debit Cards - 1.50% per transaction
  - ii) Amex, Visa, MasterCard and Discover Credit Cards - 2.60% per transaction
  - iii) Visa, MasterCard and Discover Corporate Cards - 3.00% per transaction
- d) Ratify permission for use of County Property (lower lot) by the Monroe County Arts Council to hold a Chalk Art Contest on 9/3/16 during Stroud Fest
- e) The use of the Courthouse Annex Courtyard on 10/6/16 for the 30<sup>th</sup> Annual Woman's Resources of Monroe County Candle Light Vigil
- f) The following Certificates of Special Recognition:
- i) Paulette Sebring for years of service
  - ii) John Siptroth - 2016 A. Mitchell Palmer Award (R-2016-15)
  - iii) Dorothy Kaufman for years of service to seniors (R-2016-16)
  - iv) 2016 National Alcohol And Drug Addiction Recovery Month (R-2016-17)
- g) Ratify authorization for the Chief Clerk to advertise the following:
- i) Proposals for Advanced Media Training for Law Enforcement Command Personnel for the Northeast PA Regional Counter Terrorism Task Force
  - ii) Notice of funding availability from the Department of Homeland Security and the PA Emergency Management Agency for the Emergency Food and Shelter National Board Programs
  - iii) Sale of miscellaneous equipment and confiscated electronic equipment on 9/23/16
- h) Ratify the following appointments to the North Eastern Pennsylvania Alliance MPO Technical Planning Committee for the period of 7/1/16 through 6/30/18:
- i) Christine Fritz Meinhart – County Representative

- ii) Gregory Christine – County Representative Alternate
- iii) Carl Gould – At-Large Representative
- iv) Roger Christman – At-Large Representative Alternate
- i) Cooperation Agreement with the Redevelopment Authority of Monroe County to enable the Authority to administer the County’s Act 137 Affordable Housing Fund Program, at a cost of not more than 15% of the annual program revenue
- j) Execute an Acknowledgement and Participation Grant Agreement & Assurance of Compliance with the PA Department of Human Services for the 2016/2017 Medical Assistance Transportation Program in the amount of \$803,147.00
- k) The 2015/2016 State Food Purchase Program Expense and Data Report indicating total expenses of \$216,101.41
- l) Approve the 2014 Emergency Solutions Grant Closeout Fiscal Status Final Report with final expenses in the amount of \$25,000.00
- m) Add the following vendors the County Approved List of Vendors:
  - i) Edward M. Satterwaite – Aging
  - ii) Robert Heist – Aging
  - iii) Dickey’s Barbeque Pit – Emergency Services
  - iv) Airgas USA, LLC. – Vector
  - v) Awnings By Zip Dee, Inc. – Task Force

Chairman Moyer explained various items on the budget adjustment report.

**M-2016-167** Motion by Commissioner Christy, seconded by Vice-Chairman Garris and carried to approve the Capital Purchases Report, as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
<b>APPROVED CAPITAL:</b>						
Correctional Facility	101.4232.9575.0000	Capital Expenditure	5	Black adjustable computer chair	Office Service Co. - State Contract	\$ 3,954.60
<b>TOTAL APPROVED CAPITAL</b>						<b>\$ 3,954.60</b>
<b>REQUESTS WITH TRANSFER: (see Budget Adjustment Report)</b>						
<b>TOTAL REQUESTS W/TRANSFER</b>						<b>\$ -</b>
<b>GRANT FUNDED &amp; OTHER:</b>						
C&Y - Independent Living	751.4426.6025.7950.0410	Purchased Assets	1	Office desk, double Pedestal	HON - State Contract	\$ 744.80
<b>TOTAL GRANT FUNDED &amp; OTHER</b>						<b>\$ 744.80</b>
<b>TOTAL CAPITAL REQUESTS</b>						<b>\$ 4,699.40</b>

**M-2016-168** Motion by Vice-Chairman Garris, seconded by Commissioner Garris and carried to approve Computer Capital Purchases Reports, as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
<b>APPROVED CAPITAL:</b>						
Public Defender	101.4172.9575.4152	Capital Expenditure	1	Meraki wireless access point	Zones - Lowest Quote	1,090.25
<b>TOTAL APPROVED CAPITAL</b>						<b>\$1,090.25</b>
<b>REQUESTS WITH TRANSFER: (see Budget Adjustment Report)</b>						
Public Defender	101.4172.9575.4152	Capital Expenditure	1	Microsoft Surface Pro 4 (Tablet)	Zones, Inc. - Lowest Quote	\$1,112.63
<b>TOTAL REQUESTS W/TRANSFER</b>						<b>\$1,112.63</b>
<b>GRANT FUNDED &amp; OTHER:</b>						
Courts	101.4172.9575.4184	Capital Expenditure	11	Microsoft Surface Pro 4 (Tablet)	Zones, Inc. - Lowest Quote	12,238.93
<b>TOTAL GRANT FUNDED &amp; OTHER</b>						<b>12,238.93</b>
<b>TOTAL CAPITAL REQUESTS</b>						<b>\$14,441.81</b>

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
<b>APPROVED CAPITAL:</b>						
<b>TOTAL APPROVED CAPITAL</b>						<b>\$0.00</b>
<b>REQUESTS WITH TRANSFER: (see Budget Adjustment Report)</b>						
<b>TOTAL REQUESTS W/TRANSFER</b>						<b>\$0.00</b>
<b>GRANT FUNDED &amp; OTHER:</b>						
Capital Reserve	120.5780.9570.0000	Capital Expenditure	1	Xerox Workcentre multifunction printer	SCW - Lowest Quote	2,318.22
<b>TOTAL GRANT FUNDED &amp; OTHER</b>						<b>2,318.22</b>
<b>TOTAL CAPITAL REQUESTS</b>						<b>\$2,318.22</b>

Commissioner Christy reported that there is an Alcohol and Drug Addiction Recovery Walk on Saturday, September 10, 2016 at the Dansbury Park.

Chairman Moyer asked if there was any public comment. No comment was received.

Chairman Moyer adjourned the meeting at 9:50 a.m.

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Greg Christine, Chief Clerk/Administrator

**M-2016-161 thru M-2016-168**  
**R-2016-15 thru R-2016-17**