

COUNTY OF MONROE

2019 ADOPTED BUDGET



December 14, 2018

COUNTY OF MONROE
2019 ADOPTED BUDGET HIGHLIGHTS

The Board of Commissioners presents the 2019 Budget for Monroe County in the amount of \$108.4 million, including a general fund budget of \$62.4 million.

MILLAGE

The County millage rate will remain at 21.25 mills; 18.41 mills will be utilized for general purposes and 2.84 mills are designated for debt service obligation.

PERSONNEL

Non-Union employees will receive a 3% COLA on January 1, 2019.
3 new full-time positions within 3 departments are approved.

GENERAL INFORMATION

The current Long Term Debt obligation at 12/31/18 is \$41,939,638 (P - \$35,425,000; I - \$6,514,638) and estimated to be \$35,697,182 at 12/31/19 (P - \$30,690,000; I - \$5,007,182)

Health Care rates remain the same for 2019

Retirement costs are budgeted at \$3,470,000; \$90,000 more than last year's budget and \$315,531 more than the 2018 actual cost.

CAPITAL EXPENDITURES

Computer Capital	\$263,990
Capital Equipment	<u>326,344</u>
Total Capital Budget	<u>\$ 590,334</u>

Capital Projects Fund budget is \$2,014,536 and includes:

• Courts Case Management System,	\$ 502,500
• Courthouse & Administration Building: Replace Heat Pumps	\$ 150,000
• Courthouse & Annex Building: Heat Pump Repairs	\$ 100,000
• Correctional Facility: Boiler Replacement	\$ 150,000
• Correctional Facility: Capital Project Repairs & Air Handlers	\$ 191,000
• Various Capital Expenditures – All Buildings	\$ 96,275
• Facilities Projects – General	\$ 35,000
• Administration Center: Repave Parking Lot	\$ 22,000
• Administration Center: Engineering Fees to replace Cooling Tower	\$ 60,000
• General Building Maintenance & Parking Deck Reserve	\$ 255,000
• Farmhouse: Renovation for Coroner's Offices	\$ 150,000
• Courthouse : Update Metasys System	\$ 95,761
• 6 th Street Property Demo & Tunnel Project	\$ 174,000
• Public Safety Center Fence	\$ 33,000

The County has reserved the right to secure a bond in the amount of \$3.4 million for current and future capital projects.

GRANT REVENUE totals \$27.8 million:

- \$ 23.1 million for Health & Human Services
- \$ 1.9 million for Court Related Services
- \$ 2.7 million for Public Safety
- \$ 175,520 for Capital Expenditures

GENERAL FUND REVISIONS

Revenue

The revenue budget increased in the amount of \$63,765 from \$62,382,242 to \$62,446,007

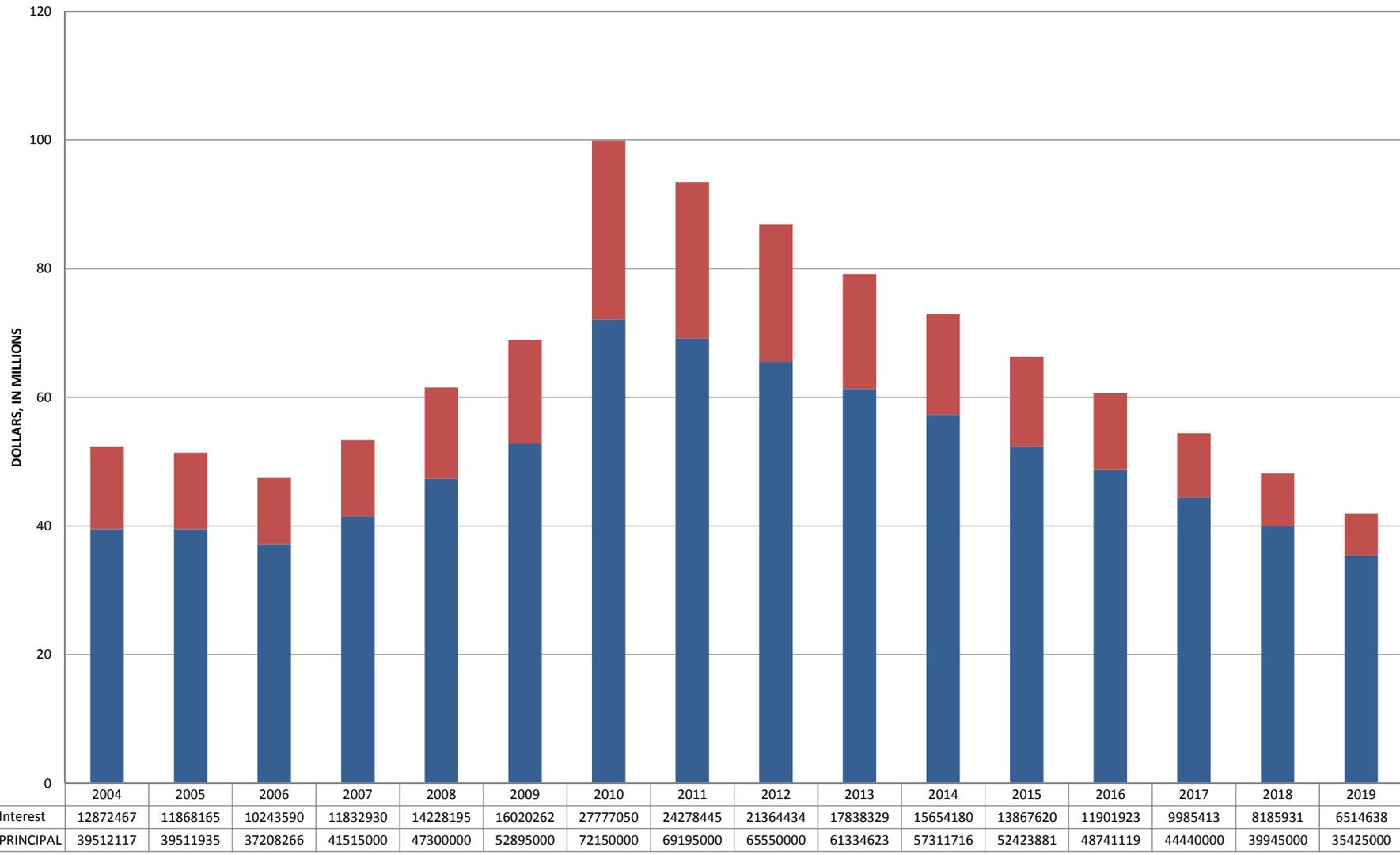
- Contribution from Fund Balance \$ 63,765

Expenses

The expense budget increased in the amount of \$63,765 from \$62,382,242 to \$62,446,007

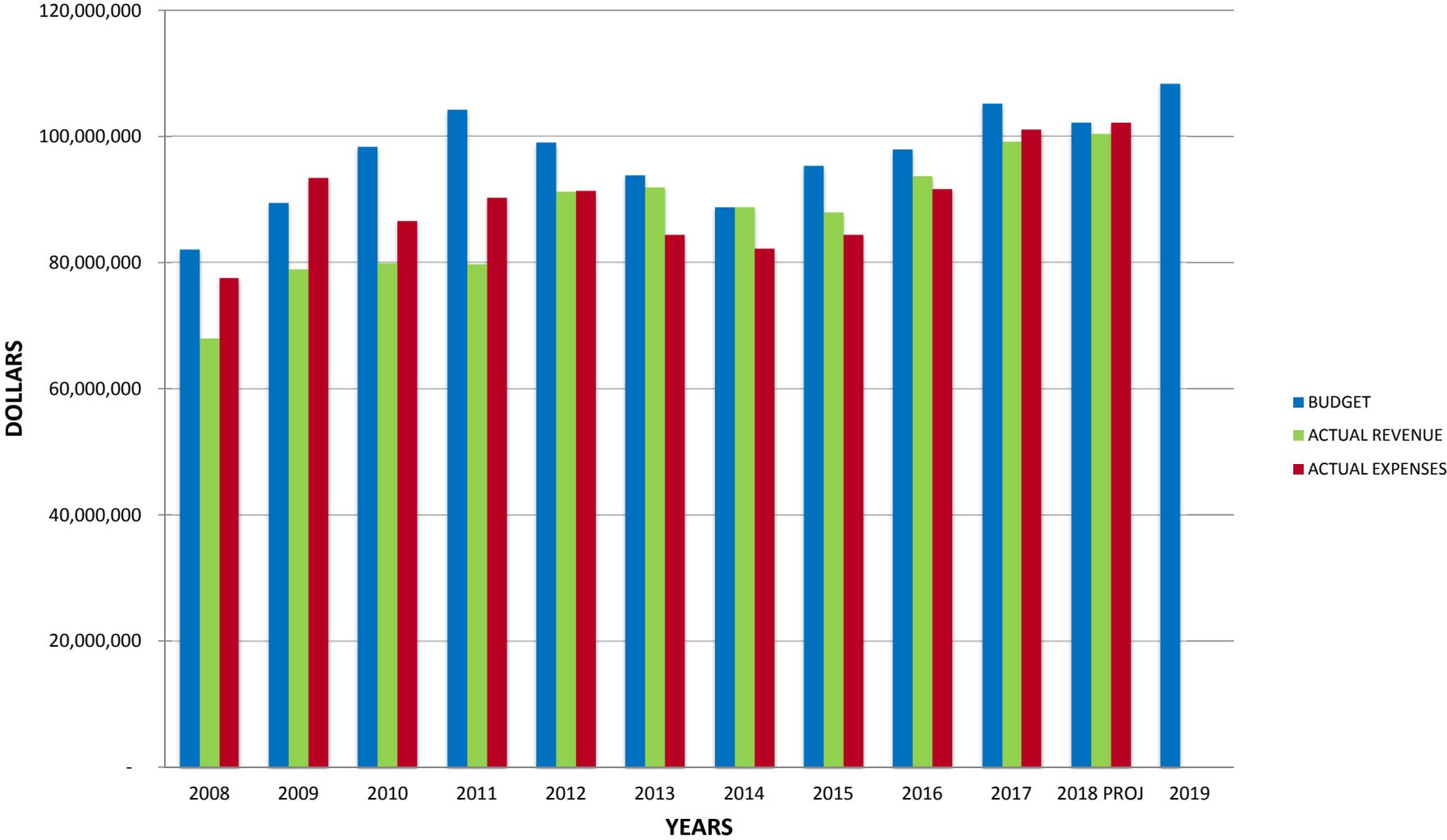
- Commissioners Increase for Real Estate Taxes & Sewer \$ 1,700
- Maintenance Increase for Water & Sewer \$ 5,000
- Veterans Affairs Increase for available contributions \$ 876
- Emergency Management Decrease for elimination of postage meter rental \$- 474
- Coroner Decrease for deactivation of 3 mobile devices \$- 1,590
- Public Defender Increase for Temporary Personnel and Mitigation \$ 33,753
- District Attorney Increase for Wages & Benefits \$ 3,329
- Courts Departments Increase for Utilities, Overtime, and Gas, Oil & Grease \$ 6,000
- Various Departments Increase for SoloProtect Maintenance Agreements \$ 7,452
- Contingency Increase for Other Contracted Services \$ 28,000
- All Departments Decrease for Retirement Expense \$- 20,281
- \$ 63,765

MONROE COUNTY
Total Outstanding Bond Principal & Interest
14 yr History

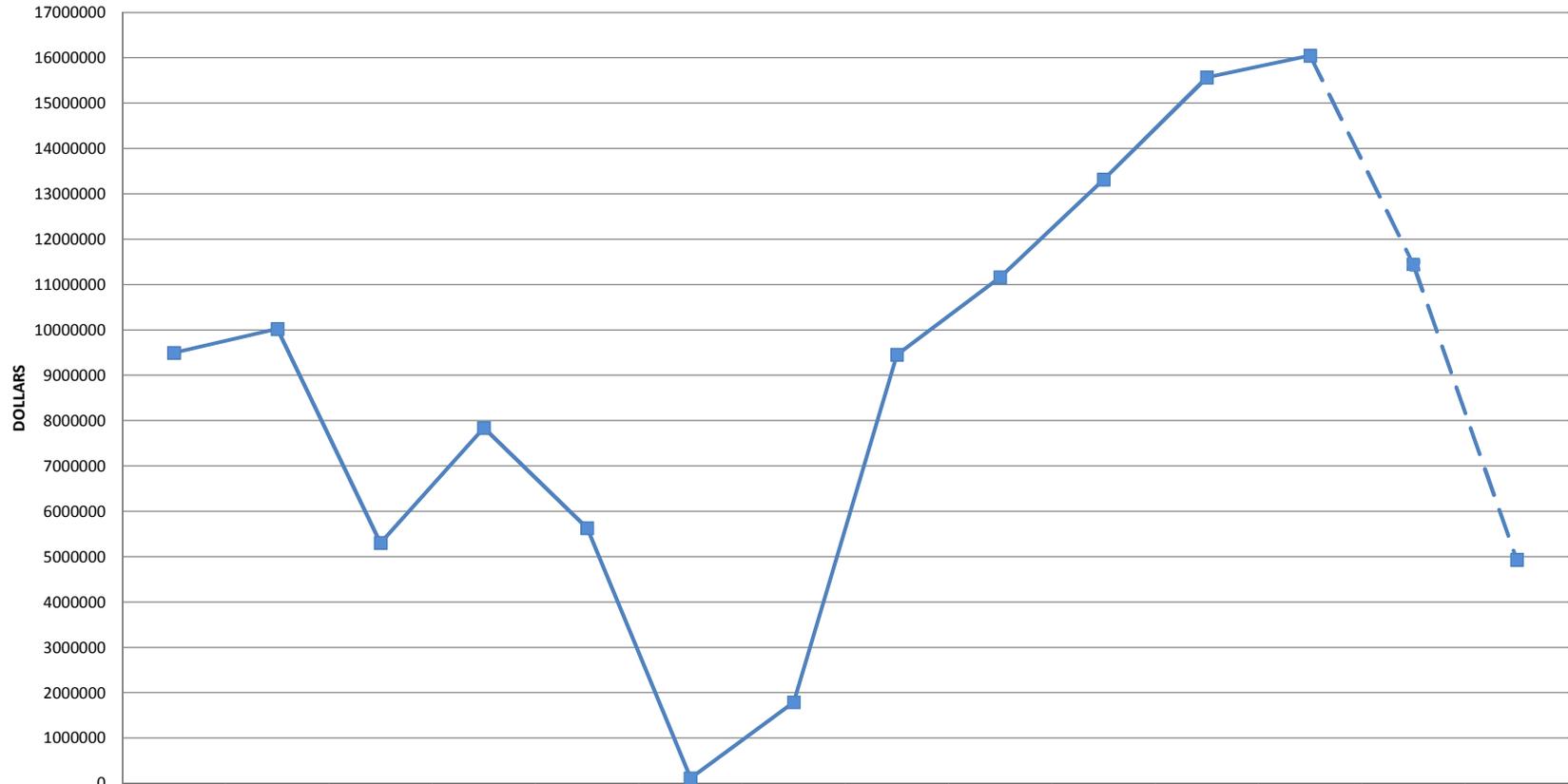


JANUARY 1ST

BUDGET TO ACTUAL 10 YEAR HISTORY

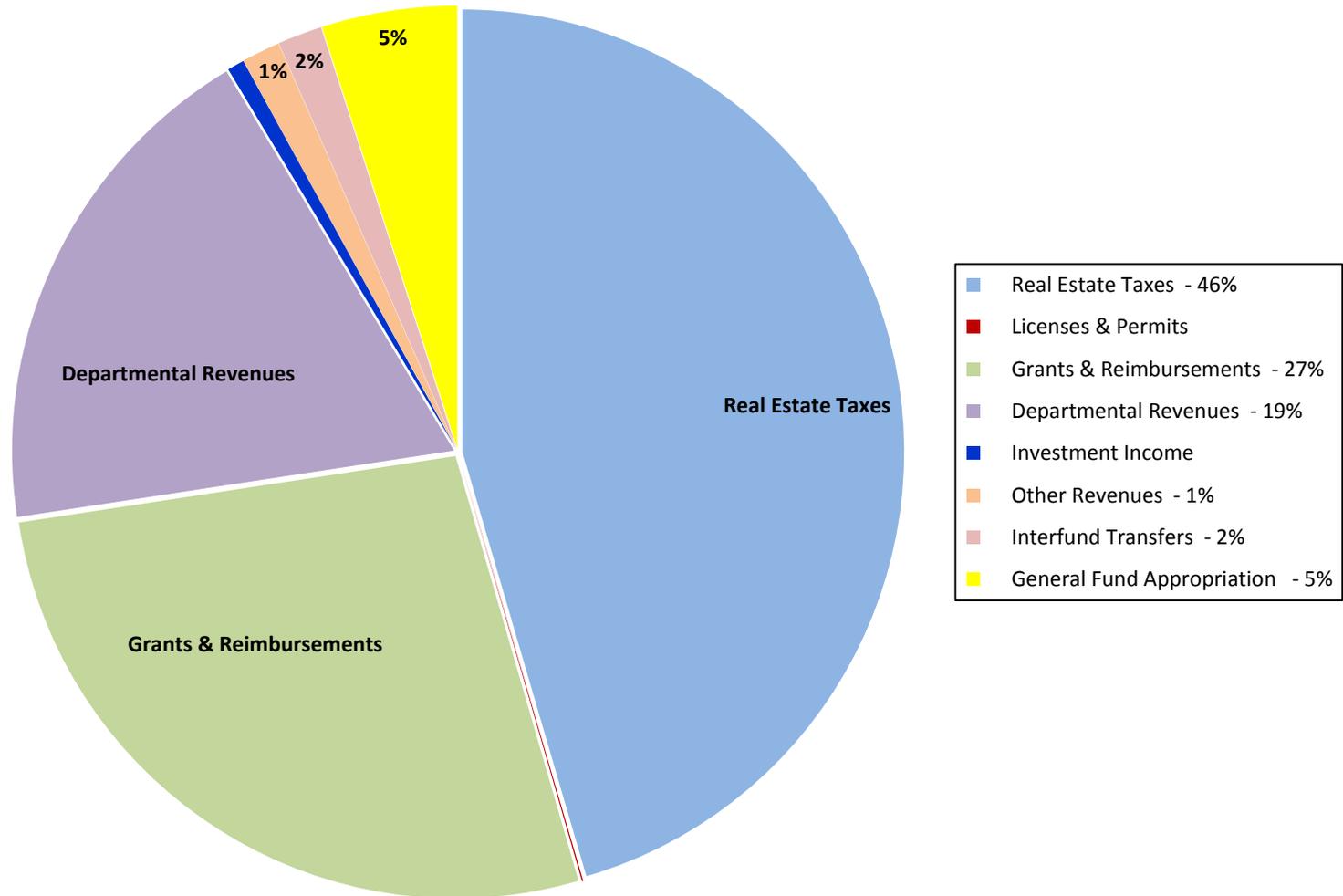


County of Monroe Fund Balance for General Fund Use

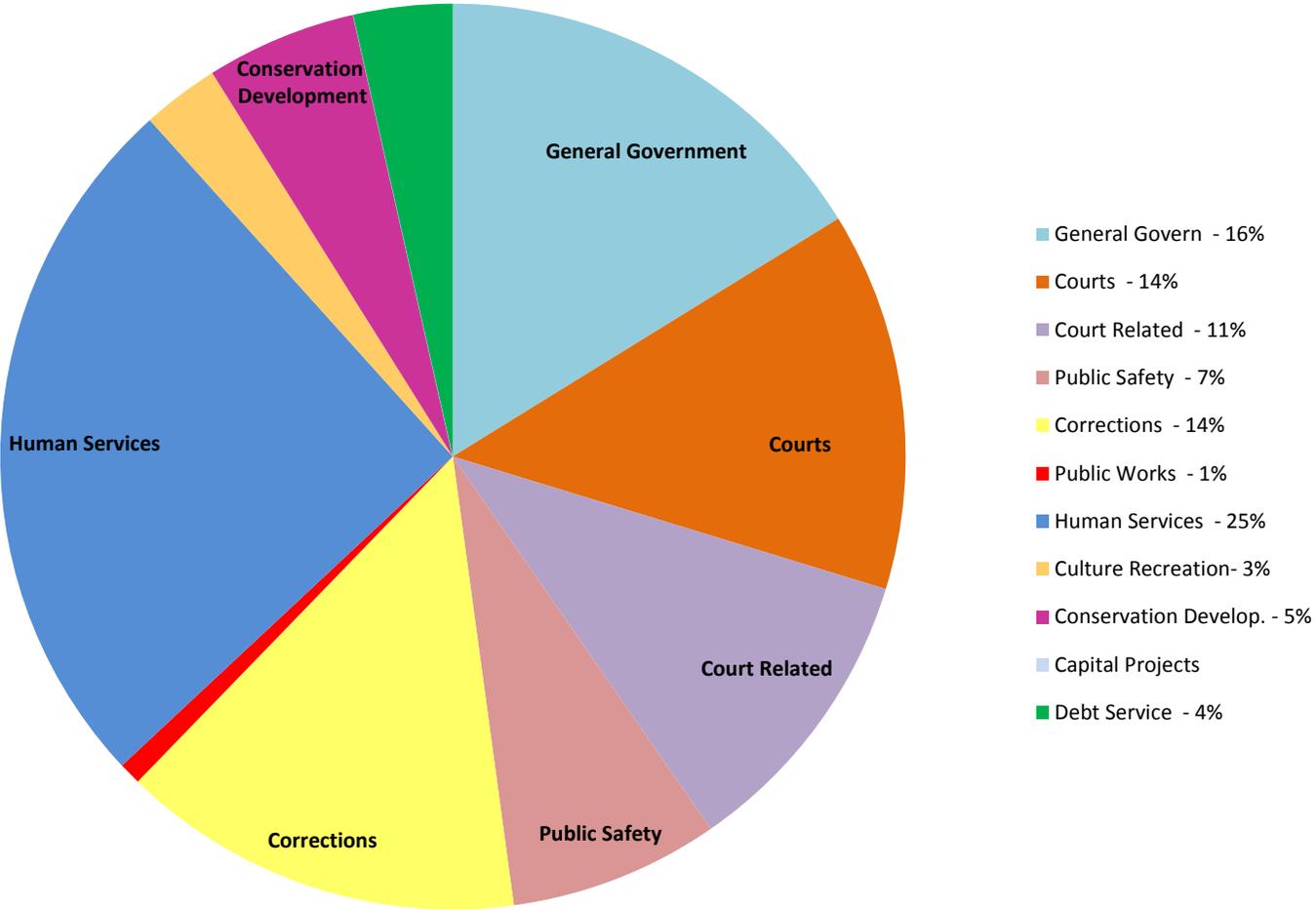


	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018 Projected	2019
General Fund	9496418	10020580	5300526	7838693	5630508	114159	1789800.98	9451187.93	11162532.93	13316191.15	15568422.52	16048205.52	11434528.52	4928809.52

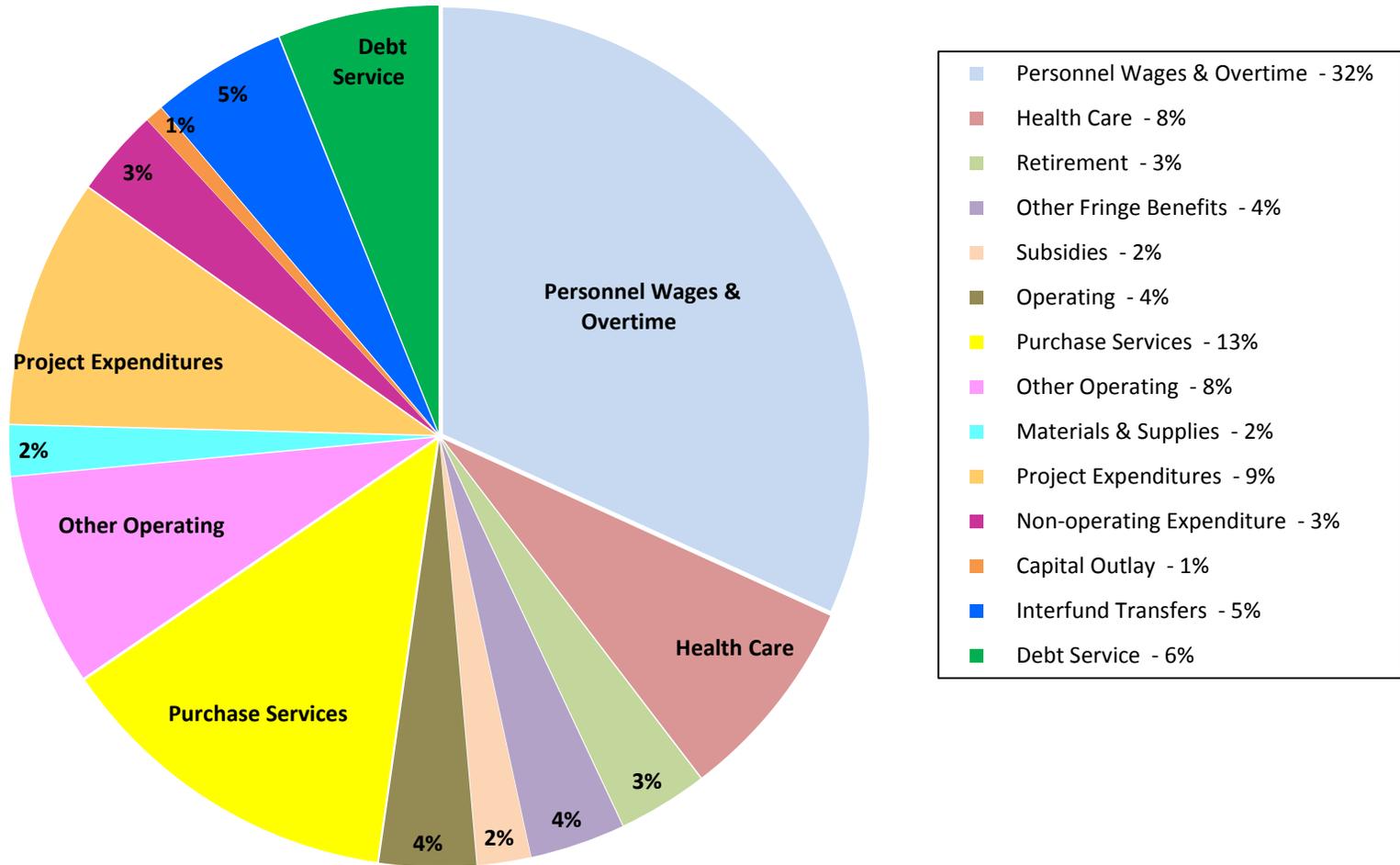
2019 BUDGETED REVENUE - ALL FUNDS



COUNTY OF MONROE 2019 BUDGET BY FUNCTION



2019 BUDGETED EXPENDITURES



COUNTY OF MONROE
2019 REVENUE & EXPENSE BUDGET SUMMARY
CONSOLIDATED BUDGET BY FUND

	2018 ADOPTED BUDGET	2019 PROPOSED BUDGET	2019 ADOPTED BUDGET	VARIANCE 2019 Adopted vs 2018 Adopted	% CHANGE
GENERAL FUND					
Real Estate Taxes	\$ 40,567,167	\$ 40,718,533	\$ 40,718,533	\$ 151,366	0.4%
Departmental Revenue	6,420,008	6,520,375	6,520,375	100,367	1.6%
Grants & Other Sources	10,054,955	10,125,380	10,125,380	70,425	0.7%
Contribution from Fund Balance	3,645,172	5,017,954	5,081,719	1,436,547	39.4%
TOTAL GENERAL FUND	\$ 60,687,302	\$ 62,382,242	\$ 62,446,007	1,758,705	2.9%
SPECIAL REVENUE FUNDS					
Domestic Relations	\$ 2,357,386	\$ 2,488,278	\$ 2,488,278	\$ 130,892	5.6%
Affordable Housing	180,000	180,000	180,000	-	0.0%
Children & Youth	15,599,319	16,425,701	16,425,701	826,382	5.3%
Aging	3,144,288	3,173,858	3,173,858	29,570	0.9%
Corrections	539,090	675,010	675,010	135,920	25.2%
General Government	11,506	12,005	12,005	499	4.3%
Human Services	2,071,010	1,878,250	2,343,626	272,616	13.2%
Conservation	568,003	738,003	738,003	170,000	29.9%
Culture & Recreation	544,500	544,500	544,500	-	0.0%
Judicial Related	561,054	569,498	569,498	8,444	1.5%
Public Safety	4,180,609	2,532,707	2,532,707	(1,647,902)	-39.5%
Public Works	1,377,087	1,126,506	1,126,506	(250,581)	-18.2%
Gaming Funds	2,400,200	2,400,300	2,400,300	100	0.0%
Sewage Treatment	242,500	252,500	252,500	10,000	4.1%
Designated Funds	358,767	510,155	510,155	151,388	42.2%
TOTAL SPECIAL REVENUE FUNDS	\$ 34,135,319	\$ 33,507,271	\$ 33,972,647	\$ (162,672)	-0.5%
DEBT SERVICE FUND	\$ 6,203,794	\$ 6,254,956	\$ 6,254,956	\$ 51,162	0.8%
TOTAL OPERATING FUNDS	\$ 101,026,415	\$ 102,144,469	\$ 102,673,610	\$ 1,647,195	1.6%
CAPITAL RESERVE FUND	\$ 2,664,685	1,994,882	2,020,438	(644,247)	-24.2%
CAPITAL IMPROVEMENT FUND	-	3,401,300	3,401,300	3,401,300	100.0%
OPERATING RESERVE FUND	-	250,000	250,000	250,000	100.0%
OPEN SPACE FUND	82,194	81,663	81,663	(531)	-0.6%
TOTAL CAPITAL FUNDS	\$ 2,746,879	\$ 5,727,845	\$ 5,753,401	\$ 3,006,522	109.5%
TOTAL BUDGET	\$ 103,773,294	\$ 107,872,314	\$ 108,427,011	\$ 4,653,717	4.5%
LIQUID FUELS BUDGET	\$ 642,128	\$ 947,488	\$ 947,488	\$ 305,360	47.6%

**INCLUDED IN THE TOTAL BUDGET ARE
ALLOCATED COSTS FOR:**

WORKERS' COMPENSATION	800,000	800,000	800,000	-	0.0%
CENTRAL MAIL & PHOTOCOPY	330,700	330,700	330,700	-	0.0%
PUBLIC LIABILITY	650,554	662,794	662,794	12,240	1.9%
HEALTH CARE	9,052,390	9,048,480	9,048,480	(3,910)	0.0%
ANNUAL RETIREMENT CONTRIBUTION	3,380,000	2,767,440	3,470,000	90,000	2.7%

**COUNTY OF MONROE
2019 BUDGET
USES OF TAX DOLLARS BY FUNCTION**

	GENERAL FUND & TAX SUPPORT	GRANTS & OTHER SOURCES	TOTAL BUDGET
GENERAL GOVERNMENT			
Commissioners & Fiscal Affairs	\$ 1,069,228	\$ 221,854	\$ 1,291,082
Voter Registration	584,720	176,290	761,010
Controller	659,656	5,500	665,156
Assessment	1,293,428	322,900	1,616,328
Tax Collectors	466,843	-	466,843
Tax Claim	(1,518,384)	2,300,000	781,616
Treasurer	(546,851)	901,825	354,974
Purchasing	149,561	-	149,561
Solicitor	111,878	-	111,878
Register & Recorder	(514,159)	1,381,288	867,129
Human Resources	535,642	100	535,742
Planning	573,555	93,000	666,555
Department of Information Services	2,522,552	156,050	2,678,602
Veterans Affairs	185,743	-	185,743
Maintenance	1,643,065	44,550	1,687,615
Coroner	869,410	80,425	949,835
Workers Comp	(10,000)	10,000	-
Health Care	92,803	-	92,803
Public Liability	17,500	-	17,500
Capital Outlay	1,644	-	1,644
County Contingency	13,000	-	13,000
Capital Reserve Fund	-	853,661	853,661
Operating Reserve Fund	-	250,000	250,000
Capital Bond Fund	-	2,402,550	2,402,550
Designated Funds	-	164,050	164,050
TOTAL GENERAL GOVERNMENT	\$ 8,200,834	\$ 9,364,043	\$ 17,564,877
JUDICIAL - COURTS			
Court Administration	\$ 3,019,354	\$ 343,869	\$ 3,363,223
Jury Management	314,397	5,000	319,397
District Justices	1,447,825	1,004,415	2,452,240
Domestic Relations	770,750	2,488,278	3,259,028
Law Library	40,000	-	40,000
Adult Probation	1,385,168	1,161,489	2,546,657
Juvenile Probation	1,235,353	40,000	1,275,353
County Contingency	261,000	-	261,000
Capital Reserve Fund	-	698,261	698,261
Capital Bond Fund	-	456,200	456,200
TOTAL JUDICIAL - COURTS	\$ 8,473,847	\$ 6,197,512	\$ 14,671,359
COURT-RELATED			
Public Defender	\$ 1,962,177	\$ -	\$ 1,962,177
District Attorney	2,753,180	743,444	3,496,624
Prothonotary	472,798	1,504,667	1,977,465
Sheriff	1,757,230	1,678,265	3,435,495
Pa Constables	750	-	750
Capital Outlay	19,875	-	19,875
County Contingency	43,000	-	43,000
Capital Reserve	-	44,850	44,850
Capital Bond Fund	-	542,550	542,550

	GENERAL FUND & TAX SUPPORT	GRANTS & OTHER SOURCES	TOTAL BUDGET
TOTAL COURT-RELATED	\$ 7,009,010	\$ 4,513,776	\$ 11,522,786
PUBLIC SAFETY			
MC Fire and Police	\$ 2,000	\$ -	\$ 2,000
Emergency Management	389,486	235,670	625,156
MC Waste Management Program	3,100	60,000	63,100
MC Control Center	101,905	6,632,707	6,734,612
Capital Outlay	16,258	-	16,258
County Contingency	255,300	-	255,300
Capital Reserve Fund		74,425	74,425
TOTAL PUBLIC SAFETY	\$ 768,049	\$ 7,002,802	\$ 7,770,851
CORRECTIONS			
Correctional Facility	\$ 15,053,938	\$ 581,010	\$ 15,634,948
Capital Reserve Fund	-	346,000	346,000
TOTAL CORRECTIONS	\$ 15,053,938	\$ 927,010	\$ 15,980,948
PUBLIC WORKS			
Vector Control	\$ 53,187	\$ 46,915	\$ 100,102
Monroe County Transportation Authority	237,711	-	237,711
Act 13 Bridge Impact	-	263,600	263,600
Sewage Fund	-	252,500	252,500
TOTAL PUBLIC WORKS	\$ 290,898	\$ 563,015	\$ 853,913
HUMAN SERVICES			
Aging	\$ 185,205	\$ 3,173,858	\$ 3,359,063
Children & Youth	4,000,000	16,425,701	20,425,701
Drug & Alcohol	31,876	-	31,876
Women's Resources	25,000	-	25,000
Pleasant Valley Manor	137,380	-	137,380
Monroe County Transportation Authority	-	862,906	862,906
MHDS	204,000	-	204,000
Human Services Grants	-	1,443,626	1,443,626
Pocono Healthy Comm Alliance	15,000	-	15,000
Career Link	-	900,000	900,000
TOTAL HUMAN SERVICES	\$ 4,598,461	\$ 22,806,091	\$ 27,404,552
CULTURE & RECREATION			
County Allocations	\$ 53,000	\$ -	\$ 53,000
Capital Reserve Fund	-	3,241	3,241
Tourism	-	544,500	544,500
Local Share Account - NCC	-	2,400,300	2,400,300
TOTAL CULTURE & RECREATION	\$ 53,000	\$ 2,948,041	\$ 3,001,041
CONSERVATION & DEVELOPMENT			
Conservation District	\$ 975,406	\$ 493,854	\$ 1,469,260
Penn State Agricultural Extension	257,802	-	257,802
Economic Development	675,000	-	675,000
Affordable Housing	-	180,000	180,000
Act 13 Open Space/ Gas Well Fees	-	738,003	738,003
Open Space Fund	-	81,663	81,663
TOTAL CONSERVATION & DEVELOPMENT	\$ 1,908,208	\$ 1,493,520	\$ 3,401,728
DEBT SERVICE	\$ 5,964,382	\$ 290,574	\$ 6,254,956
TOTAL BUDGET	\$ 52,320,627	\$ 56,106,384	\$ 108,427,011

COUNTY OF MONROE
2019 OPERATING BUDGET SUMMARY

	2018 ADOPTED BUDGET	2019 PROPOSED BUDGET	2019 ADOPTED BUDGET	2019 ADOPTED VARIANCE
REVENUES				
Operating				
Real Estate Taxes	\$ 46,483,361	\$ 46,682,915	\$ 46,682,915	\$ 199,554
Licenses & Permits	44,120	44,900	44,900	780
Grants & Reimbursements	36,618,640	27,345,782	27,811,158	(8,807,482)
Departmental Revenues	10,992,544	19,298,235	19,298,235	8,305,691
Investment Income	177,117	633,458	633,458	456,341
Other Revenues	1,155,935	1,439,090	1,439,090	283,155
Interfund Transfers	1,909,526	1,682,135	1,682,135	(227,391)
General Fund Appropriation	<u>3,645,172</u>	<u>5,017,954</u>	<u>5,081,719</u>	<u>1,436,547</u>
Total Revenues	<u>\$ 101,026,415</u>	<u>\$ 102,144,469</u>	<u>\$ 102,673,610</u>	<u>\$ 1,647,195</u>
EXPENDITURES				
Operating				
Personnel Wages & Overtime	\$ 30,792,956	\$ 32,639,253	\$ 32,662,109	\$ 1,869,153
Health Care	8,018,766	8,002,032	8,002,032	(16,734)
Retirement	3,380,000	3,500,000	3,470,000	90,000
Other Fringe Benefits	3,486,266	3,693,434	3,698,404	212,138
Subsidies	1,952,000	2,075,885	2,075,885	123,885
Operating	3,482,485	3,752,657	3,752,657	270,172
Purchase Services	12,616,026	13,522,700	13,565,560	949,534
Other Operating	7,826,664	8,245,643	8,259,647	432,983
Materials & Supplies	1,938,170	1,951,846	1,951,846	13,676
Project Expenditures	11,950,955	9,185,498	9,657,357	(2,293,598)
Non-operating Expenditure	3,329,537	3,384,134	3,384,134	54,597
Capital Outlay	938,518	695,087	697,679	(240,839)
Interfund Transfers	5,110,278	5,241,344	5,241,344	131,066
Debt Service	<u>6,203,794</u>	<u>6,254,956</u>	<u>6,254,956</u>	<u>51,162</u>
Total Expenditures	<u>\$ 101,026,415</u>	<u>\$ 102,144,469</u>	<u>\$ 102,673,610</u>	<u>\$ 1,647,195</u>